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Xerox[®] D110/D125/D136 Printer User Guide



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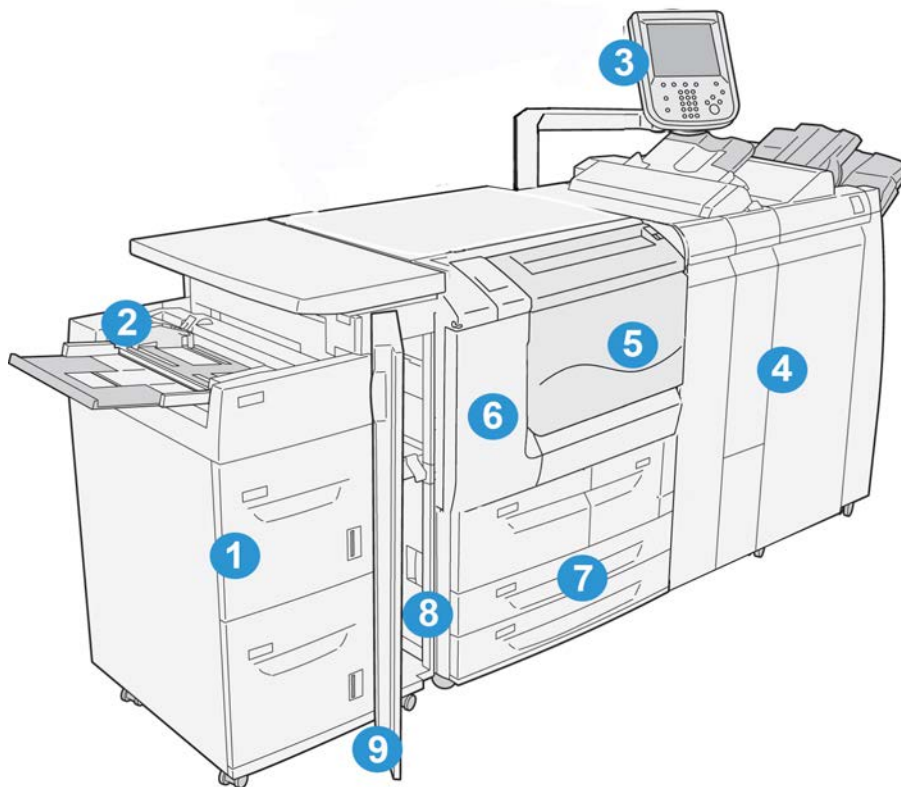
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Product Overview

Machine components



1 Optional High Capacity Feeder (HCF/Trays 6 and 7)

This optional feeding device adds an additional 2,000 sheet capacity of letter-size (8.5 x 11 in.)/A4 media.

2 Bypass tray (Tray 5)

The Bypass tray, also called Tray 5, accommodates all types of stock in various size and weight ranges. The tray holds a maximum of 250 sheets of 20 lb./75 gsm bond paper. This tray is often used to load nonstandard paper, such as heavy stock or other special media, that cannot be loaded in trays 1-4.

3 User Interface (UI)

The User Interface (UI) consists of the control panel and the touch screen.

4 Optional Standard Finisher

This optional finishing device provides a wide range of finishing options including stapling and folding.

5 Front cover

Open this cover to clear paper jams and to replace the toner waste container.

6 Left cover

Open this cover to replace the toner cartridge.

7 Trays 1-4

Contains the media used for copy or print output.

8 Lower left cover

Open this cover to access the inside of the machine to remove jammed paper.

9 Front cover on optional HCF

Open this cover to access the bottom left cover of the machine to remove jammed paper.

User Interface (UI)

The User Interface is the main area where options are selected, procedures are completed, and printer information can be viewed.



Number	Component	Function
1	Touch Screen	Displays messages required for operation and buttons for features. You can directly touch the screen to instruct operations and to set features.
2	Machine Status	Use this button to check the machine status, meters, the status of the consumables, and to print reports.
3	Job Status	Use this button to check or cancel the current job, to check or print stored jobs, or to check completed jobs.
4	Services Home	Press this button to display the main window, which is called Services Home. The Services Home window, by default, is where the UI displays the available service buttons such as Copy, E-Mail, Network Scanning, Store to Folder, and Send from Folder. The system administrator can change the Services Home window to display a specific feature (such as Copy); refer to the System Administration Guide for more information.
5	Services	This button lights when the main power is on.
6	Help	Displays the Help System
7	Dial Pause	Not used
8	C	Clear the last entry

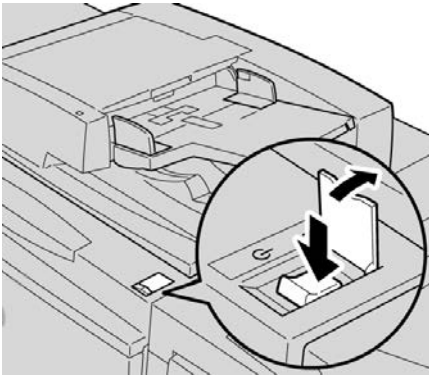
Number	Component	Function
9	Key Pad	Used to enter alpha/numeric data
10	Interrupt button	Use this button to suspend a copy or print job in progress and have the machine stop to process another job. During the Interrupt mode, the Interrupt button lights. Pressing the Interrupt button again exits the Interrupt mode and resumes the suspended job.
11	Start	Use this button to perform certain functions, such as scanning a document.
12	Stop	Use this button to pause the current job or communication.
13	Clear All	Select this button to return all selections to the default values. The machine returns to the same state as when it is powered on.
14	Energy Saver button	When the machine is not being used for a while, it enters the Energy Saver mode to reduce power consumption. When the Energy Saver mode is active, the Energy Saver button lights. Press this button to exit the Energy Saver mode.
15	Log In/Log Out	This button lights when a user is logged in through the System Administration mode, the Authentication mode, or the Accounting mode. Press this button to display the User ID entry screen for entering the System Administration mode, the Authentication mode, or the Accounting mode. Also press this button to exit these modes.
16	Services buttons	Use these options to enter the various service windows to make feature selections. This is where you will find the Copy, Network Scanning, and Store to USB options among others.
17	Login field	This area displays the currently logged in user. Select this option to login as the System Administration, Authentication, or Accounting modes.
18	Message field	This area displays messages to the user.

Power Source

The machine is provided with the power switch and the main power switch.

Power On

After turning the power on, the machine takes approximately 3 minutes to warm up before you can start making copies.



1. Open the cover.
2. Press the power switch to the On position.
The Please wait... message indicates that the machine is warming up. The machine cannot be used while it is warming up.

Power Off

Before switching the power off, ensure all job processing, copy and printing is completed and ensure that the Data indicator is not lit up.

1. Press the power switch on top of the printer to the upright position (I). This will power off the printer.
2. To continue to power off the Main Power, ensure that the touch screen is blank and the Energy Saver button is not lit up.
3. Open the front cover.
4. Press the main power switch to the zero [0] position to switch the main power off.
The Main Power indicator on the control panel will turn off.
5. Close the front cover.

Energy Saver

Note

The terms Power Saver and Energy Saver are used synonymously.

The Energy Saver feature has two modes:

- Low Power: After remaining inactive for a preset time period, the machine enters the Low Power mode.
- Sleep Mode: After entering Low Power and remaining inactive for another preset time period, the machine enters the Sleep mode.

Here are two examples:

- If the Low Power Mode is set to 15 minutes and the Sleep Mode is set to 60 minutes, the Sleep Mode activates after 60 minutes of total inactivity and not 60 minutes after the Low Power Mode begins.
- If the Low Power Mode is set to 15 minutes and the Sleep mode is set to 20 minutes, the Sleep Mode activates 5 minutes after the Low Power Mode begins.

When logged on as administrator, the time periods for both Low Power and Sleep Mode may be set from **Tools > System Settings > Common Service Settings > Energy Saver Settings**.

Exiting the Energy Saver Mode

1. Press **Energy Saver**, or
2. Send a print job to the machine.

Print server overview

One of the following print servers may be available and used with your machine:

- Xerox® FreeFlow® Print Server
- Xerox® EX Print Server, Powered by Fiery®

Note

For detailed information on your specific print server, refer to the customer documentation that was delivered with it.

Feeding and finishing devices

Available with your machine is a variety of optional feeding and finishing devices. These devices are briefly discussed on the following pages along with where to find specific information on each device.

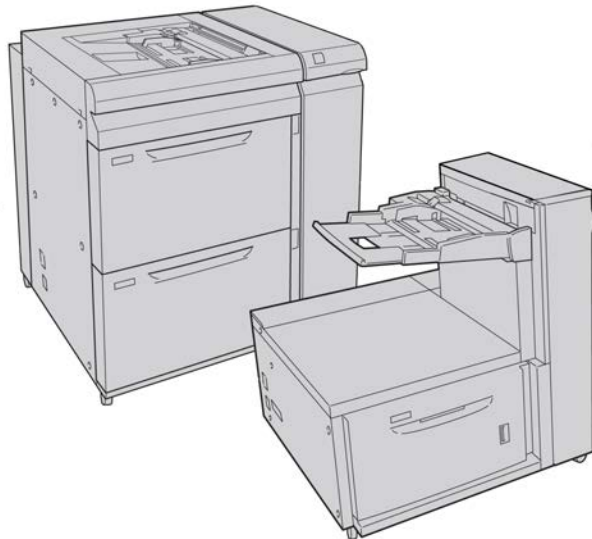
High Capacity Feeder (HCF/Trays 6 and 7), 8.5 x 11 in./A4

The two-tray High Capacity Feeder (HCF/Trays 6 and 7) provides an extra 4,000 sheet capacity of either 8.5 x 11 in. or A4 paper. Each tray holds 2000 sheets (from 16 lb. Bond to 80 lb. Cover/52 gsm to 216 gsm).



Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

The Oversized High Capacity Feeder (OHCF) is available in a 1-tray or 2-tray option. The OHCF feeds a variety of stock sizes, including standard and oversized stock up to 13 x 19.2 in./330.2 x 488 mm. Each tray holds 2,000 sheets.



Note

The 1-Tray OHCF is not available with D136 configurations.

Interface Module (D110/D125 configurations)

The Interface Module is required with many finishing devices. It enables communication and provides a paper path between the print engine and any attached finishing device or devices.



Note

The Interface Module is not available with the D95 Copier/Printer configuration.

Interface (Cooling) Module (D136 configuration)

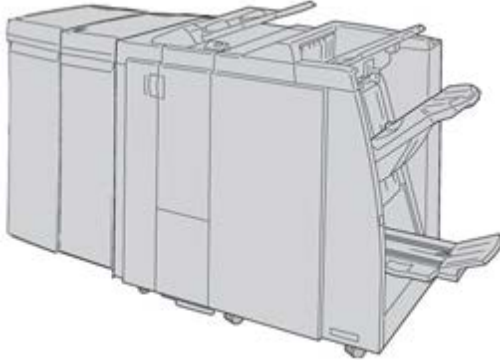
The Interface Cooling Module is required for all D136 configurations. It is similar in function to the Interface Module (for D110/D125 configurations), but it also aids in cooling the outgoing printed media through the use of additional fans and associated duct work.



GBC® AdvancedPunch™

The GBC AdvancedPunch may be attached to a variety of optional finishing accessories.

The GBC AdvancedPunch provides another level of finishing options to your output by allowing you to punch holes in 8.5 x 11 in./A4 documents, which support a variety of binding styles. Punch types include 19-hole to a maximum of 32-hole for 8.5 x 11 in. media. A4 media supports punch types 21-hole to a maximum of 47-hole.



Note

The GBC AdvancedPunch is shown here with either the required Interface Module or the Interface Cooling Module (depends on your machine configuration); it is also shown with the optional Booklet Maker Finisher and the optional C/Z Folder.

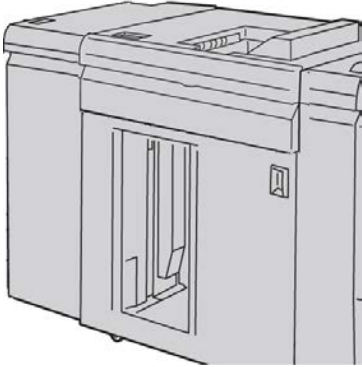
Important

The D110/D125 configurations require the Interface Module, while the D136 configuration requires the Interface Cooling Module. The Interface Module is not available with the D95 Copier/Printer configuration.

Information on this device can be found on the customer documentation CD that came with the accessory, or documentation can be downloaded from www.xerox.com. From the website, enter the machine product name in the Search field and select the User Documentation link.

High Capacity Stacker

The High Capacity Stacker (HCS) is an optional finishing device that provides stacking and offsetting capabilities for output to a Stacker Tray.

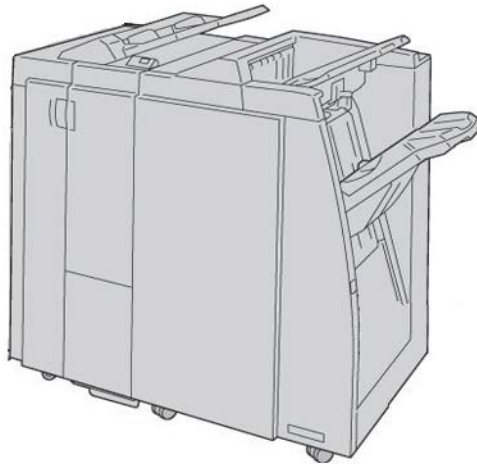


Note

The Interface Module is not available with the D95 Copier/Printer configuration.

Standard Finisher

This finisher provides a wide range of finishing/folding options.

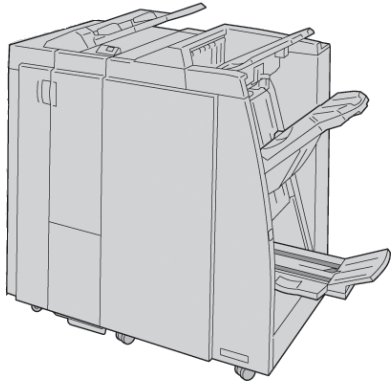


Note

If attached to a D136 configuration, the Standard Finisher requires the Interface Cooling Module.

Booklet Maker Finisher

This finisher provides a wide range of finishing/folding options.

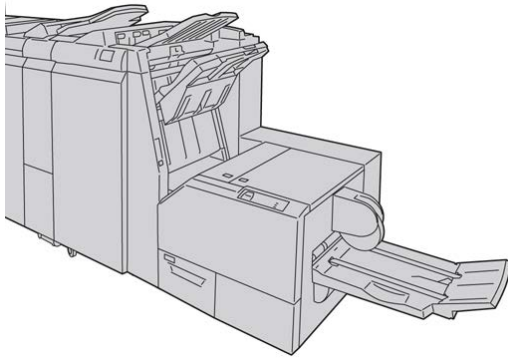


Note

If attached to a D136 configuration, the Booklet Maker Finisher requires the Interface Cooling Module.

SquareFold Trimmer Module

The SquareFold Trimmer Module is an optional finishing device that is used in conjunction with a finishing device that contains a booklet maker.



Standard Finisher Plus

The Standard Finisher Plus serves as an interface to transfer paper between the print engine and any third-party, Document Finishing Architecture (DFA) device attached to the machine.



Note

The Standard Finisher Plus requires either the Interface Module (for D110/D125 configurations) or the Interface Cooling Module (for D136 configurations). The Standard Finisher Plus is not available with the D95 Copier/Printer configuration.

Third-Party Finishing Devices (D110/D125/D136 configurations)

Additional third-party, Document Finishing Architecture (DFA) devices are also available for your machine. Information on these DFA devices can be obtained by contacting your Xerox sales representative.

Note

All third-party, DFA devices require the Interface Module (for D110/D125 configurations) or the Interface Cooling Module (for D136 configurations), and they also require the Standard Finisher Plus. DFA devices are not available with the D95 Copier/Printer configuration.

2

Where to find help

Customer documentation CD/DVD

We recommend that you print all customer documentation and keep it close to the machine.

You can locate the customer documentation on your Customer Documentation CD/DVD. Your customer documentation CD/DVD was shipped with the machine.

Print server customer documentation

Supporting customer documentation for your print server is on a CD/DVD and is shipped with the print server. You or your System Administrator should print these documents, after the installation is complete.

Help on the World Wide Web

Xerox on the World Wide Web: For system support, user help, customer documentation, and service support, go to www.xerox.com and click the **Contact Us** link for specific contact information/telephone numbers in your area.

Note

You can get the latest customer documentation updates for your product by going to www.xerox.com. Be sure to periodically check this website for the latest information on your product.

Where to find help

It may be helpful to know your machine serial number before calling for support. The machine serial number is shown on the Machine Information tab: **Machine Status > Machine Information.**

3

Paper and other media

Loading media in trays 1, 2, 3, and 4

The following information is applicable for Trays 1-4:

Trays 1 and 2

- Trays 1 and 2 are identical
- Only 8.5 x 11 in./A4 media may be loaded into Trays 1 and 2
- Both trays accommodate media weights from 16 lb bond to 80 lb cover (52 gsm to 216 gsm)
- Tray 1 has a capacity of 1,100 sheets
- Tray 2 has a capacity of 1,600 sheets
- Media must be loaded into the trays in the long edge feed (LEF) direction

Trays 3 and 4

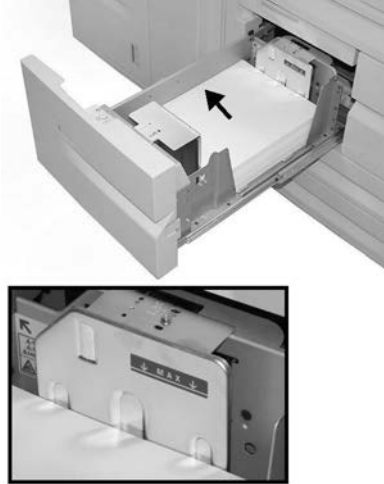
- Trays 3 and 4 are size-adjustable
- Both trays accommodate media sizes starting at 5.5 x 7.2 in./140 mm x 182 mm (A5) to a maximum of 13.0 x 19.2 in./330 mm x 488 mm (SRA3)
- Both trays accommodate media weights from 16 lb bond to 80 lb cover (52 gsm to 216 gsm)
- Each tray has a capacity of 550 sheets
- Media may be loaded in either the long edge feed (LEF)/portrait or short edge feed (SEF)/landscape direction

Loading paper in trays 1 and 2

Note

A paper jam may occur if a tray is opened while it is being used to feed stock.

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.
5. Load and align the edge of the paper against the LEFT edge of the tray.



Paper must be loaded in the Long Edge Feed (LEF)/portrait direction.

6. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
7. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

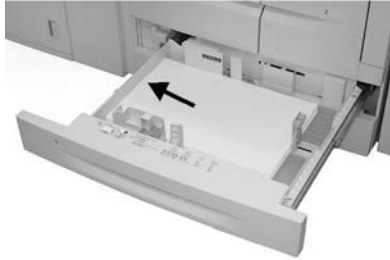
- c) Select **Save** until you are returned to the tray settings window.
8. Select **Confirm** to close the window.

Loading paper in trays 3 and 4

Note

A paper jam may occur if a tray is opened while it is being used to feed stock.

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.
5. Load and align the edge of the paper against the LEFT edge of the tray.



Paper can be loaded either in the Long Edge Feed (LEF)/portrait or Short Edge Feed (SEF)/landscape direction.

6. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
7. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
8. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

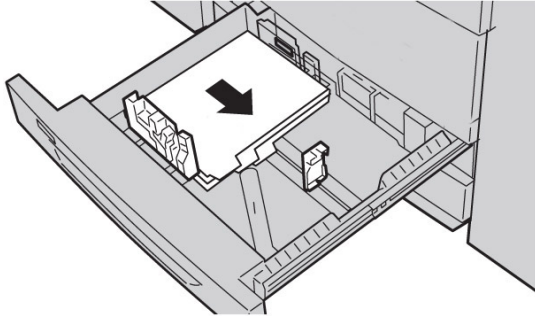
Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
9. Select **Confirm** to close the window.

Loading tab stock in trays 3 and 4

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Fan the tab paper before loading into the tray.
4. Load and align the edge of the tab paper against the RIGHT edge of the tray with the side to be copied or printed on facing down.



Note

Tab stock can be loaded either long edge or short edge feed (portrait or landscape).

5. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
6. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
7. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
8. Select **Confirm** to close the window.

Loading pre-drilled stock in trays 1, 2, 3, and 4

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.

5. Load and align the edge of the pre-drilled paper against the LEFT edge of the tray. Align the paper so that the holes are against the left edge of the tray, and ensure that the paper is loaded in the LEF direction.
6. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
7. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
8. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

 - c) Select **Save** until you are returned to the tray settings window.
9. Select **Confirm** to close the window.

Loading transparencies in trays 1-4

1. Select the appropriate paper stock for your print job.
 2. Pull out the tray slowly until it stops.
 3. Fan the transparencies to stop them from sticking together before loading into the tray.
 4. Load transparencies on top of a small stack of same-size paper, and align the edge of the transparencies with the removable stripe against the LEFT edge of the tray with the side to be copied or printed on facing down.
- Note**
- Do not load more than 100 transparencies in a paper tray at one time.
 - Transparencies can be loaded either long edge or short edge feed (portrait or landscape).
 - Do not load transparencies above the MAX line as indicated on the tray.
5. When loading transparencies into either Tray 3 or 4, adjust the paper guides until they lightly touch the edges of the material in the tray.
 6. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
 7. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.

Paper and other media

- a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
- b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
8. Select **Confirm** to close the window.

Loading media in optional feeding devices

Refer to the specific chapter for information and instructions on loading media in the optional feeding devices.

Loading post-process media in optional finishing devices

Refer to the specific chapter for information on loading post-process media in the optional finishing devices.

Loading tab stock with the GBC AdvancedPunch

When the optional GBC AdvancedPunch is attached to your machine, tab stock is loaded differently into paper trays. For information on how to load media into the paper trays when a GBC AdvancedPunch is attached, refer to the GBC AdvancedPunch customer documentation.

4

Media Print - Text

This chapter describes the basic procedures and features of Media Print - Text when the optional USB Enablement Kit is installed.

Overview

The installation of the USB Enablement Kit allows the machine to retrieve and print PDF, TIFF, and XPS document files. This feature is called the Media Print feature. When a USB memory device is connected to the machine, the machine can print the data stored in the USB memory device. The Media Print feature includes the **Media Print - Text** mode that prints data stored in text format. It also includes index printing that prints a list of files retrieved in the mode.

Make sure to back up data on media. Data stored on media may be lost or damaged for the following reasons.

- When switching the machine off/on or disconnecting/connecting the USB memory device
- When receiving the effect of electrical noise or an electrical discharge
- When a failure or repair occurs
- When damage results from a natural calamity

Supported file formats

The following file formats can be used:

- PDF - PDF 1.3 or later
Extension: pdf
- TIFF - Grayscale 4 bit/8 bit uncompressed, 8 bit/24 bit JPEG compressed, MH/MMR compressed

Media Print - Text

Extension: tif

- XPS files

Extension: xps

- If the medium contains more than 900 folders, the machine may not be able to recognize them correctly.
- PDF files or TIFF files cannot be printed if they are stored in folders.
- PDF files saved on a MAC OS cannot be displayed on the screen and cannot be printed.
- If a file name contains characters that are not supported by the machine, the file name will not be displayed on the screen.
- Up to 255 characters can be recognized as a file name.

Notes and Restrictions

The following notes and restrictions apply to the use of the Media Print - Text feature:

- Printing speed depends on the size and number of files on the USB memory device.
- Before storing document files, format the media with a computer. In Media Print - Text mode, files are printed only from the directory located directly in the USB memory device. A file or folder name can be recognized even if it exceeds 8 characters.
- Do not connect multiple USB memory devices to the machine simultaneously.
- The machine does not support some types of USB memory devices, such as those with an encryption function or with multiple partitions.
- Do not connect or disconnect the USB memory device while the machine is retrieving or printing the data, or accessing the USB memory device.

Selecting media files

1. Insert the USB memory device into the USB memory slot on the control panel of the printer.
2. Press the **Services Home** button.
3. Select **Media Print - Text**.

Do not disconnect the USB memory device while the machine is retrieving the files.

Index numbers 001 to 900 are automatically assigned to the retrieved files.

4. When the files are retrieved, select files using **Select All**, **Select From List**, **Select Range**, or **Index Print**.

The Index Print option prints a list of the selected files from the USB drive with the index numbers automatically assigned. The Index Print checkbox is enabled when certain paper supplies are selected.

5. Once the files are selected, set the printing options on the **Media Print - Text** tab and **Advanced Settings** tab.

Depending on the types of files stored in the USB memory device or the directory configuration, all files selected may not print.

Inserting USB Memory Device

1. Insert the USB memory device into the USB memory slot on the control panel.
2. The USB Device detected screen appears. Select one of the following:
 - Store to USB
3. One of the following will occur:
 - The **USB Device Detected** screen appears.
 - The **Store to USB** screen appears.
 - The **Media Print - Text** screen appears.
 - The screen display does not change.
4. Select **Media Print - Text** on the **Services Home** screen.

Setting the Printing Options

You can set the printing options on the Media Print - Text tab.

Media Print - Text printing options

Tab	Item	Setting Value
	Quantity	Specify the print quantity within the range of 1 - 999, using the numeric keypad.

Tab	Item	Setting Value
Media Print - Text	Paper Supply	Auto Paper Select, Trays 1 - 5 Select Auto or a tray that holds any of the following sizes of paper: A3, B4, A4, A4 short edge feed (SEF), B5, B5 SEF, A5, A5 SEF, 8.5 x 11", 8.5 x 11" SEF, 8.5 x 14", 11 x 17" When selecting Auto, a paper tray of the size of the document is selected automatically, and the document is printed at its original size. When the tray to be used is not displayed, select More. On the screen displayed, select the desired tray. If you select More and then Tray, Paper Size and Paper Type are selectable. Paper Size A3, B4, A4, A4 SEF, B5, B5 SEF, A5, A5 SEF, 8.5 x 11", 8.5 x 11" SEF, 8 x 14", 11 x 17" Paper Type Select the paper type to be used from the list.
	2 Sided Printing	Off, Long Edge Flip, Short Edge Flip
	Pages per side	Off, 2 Pages Up, 4 Pages Up
Advanced Settings	Bitmap Smoothing	Off, On

Index Print

In Media Print - Text mode, the file names (maximum of 2 lines and 100 characters), the dates the documents were stored on the USB memory device, and the total file quantity are printed.

For Index Print, only the print quantity can be set with the numeric pad, within the range of 1 - 999 sets.

When selecting Index Print, the following items are restricted:

Setting Item	Value
Paper Supply	Trays 1 - 5 Any of the following sizes of paper must be loaded in the selected tray: A3, A4, A4 SEF, 8.5 x 11", or 8.5 x 11" SEF
2 Sided Printing	Off
Pages per side	Not available

5

Web Applications

Web Application Overview

Web Applications is a service that allows you to access to web applications via a network using the browser on the machine in order to display and store data.

1. Select **Services Home**.
2. Select **Web Application**
3. Select an access destination.
4. Select **Open** from the pop-up menu displayed.

Accessing Using Buttons Registered on the Services Home window

You can register frequently used web applications on the **Services Home** screen as buttons. The following describes how to access the applications by simply selecting the buttons.

1. Press the **Services Home** button.
2. Select **Head Office** registered on the **Services Home** window.

6

Computer operations

Network Printing

Print procedures vary depending on the application software you are using. For more information, refer to the documentation provided with each application.

To learn about print features, click Help in the print driver screen and refer to the online help.

Printing with the PS print drivers

1. Load the paper in the paper tray. See the Paper and other Media chapter in the User Guide.
2. From your computer, open the document you want to print.
3. Select **File > Print**.
4. Select the desired printer.
5. Select **Properties**.
6. Select the **Paper/Output** tab.
7. Select the appropriate Paper Tray, Paper Size, and Paper Type.
8. Select the **Advanced** tab and select any Advanced Features.
9. Select **OK** to save and close the Properties window.
10. Select the desired copies/quantity and **OK** to print the job.

Note

For additional information, review your print driver documentation.

Printing with the PCL print drivers

1. Load the paper in the tray. See the Paper and other Media chapter in the User Guide.
2. From your computer, open the document you want to print.
3. Select **File > Print**.

4. Select the desired printer.
5. Ensure that **Auto-Rotate** and **Center** and **Choose Paper Source by PDF page size** check boxes are clear.

Note

These options may not be available with your version of Adobe Acrobat or Adobe Reader.

6. Select **Properties** and select the **Paper/Output** tab.
7. Click the **Paper Select** button.
8. If Tray 3 or Tray 4 is being used, then select **Paper Settings for Auto Tray** and choose the appropriate paper type.
9. Select **OK** twice to return to the Properties screen.
10. Select the **Advanced** tab and select any Advanced Features.
11. Select **OK** to save and close the Properties window.
12. Select the desired copies/quantity and **OK** to print the job.

Note

For additional information, review your print driver documentation.

Network tab printing

Network printing on tabs using the PS print drivers

1. Load the tab stock in Tray 3, Tray 4, or Tray 5 (Bypass). Refer to Loading Tab Paper in Trays in the Paper and Other Media chapter.
2. From your computer, open the document you want to print.
3. Select **File > Print**.
4. Select the desired printer.
5. Select **Properties**.
6. Select the **Paper/Output** tab.
7. Select the appropriate Paper Tray, Paper Size, and Paper Type (Select Tab Stock if using the Tray 5 manual tray, otherwise select Printer Default Type).
8. Select the **Advanced** tab and select **Advanced Features**.
9. Select **Shift tab** from the Tab Margin Shift feature.
10. Set the desired shift margin.
11. Select **OK** to save and close the Tab Margin Shift window.
12. Select **OK** to save and close the Properties window.
13. Select the desired copies/quantity and **OK** to print the job.

Note

For additional information, review your print driver documentation.

Network printing on tabs using the PCL print drivers

1. Load the tab stock in Tray 3, Tray 4, or Tray 5 (Bypass). Refer to Loading Tab Paper in Trays in the Paper and Other Media chapter.
2. From your computer, open the document you want to print.
3. Select **File > Print**.
4. Select the desired printer.
5. Ensure that **Auto-Rotate** and **Center** and **Choose Paper Source by PDF page size** are unchecked.

Note

These options may not be available with your version of Adobe Acrobat or Adobe Reader.

6. Select **Properties** and select the **Paper/Output** tab.
7. Click the **Paper Select** button.
8. If Tray 3 or Tray 4 is being used for the tab stock, then select Paper Settings for Auto Tray and choose Tab Stock for the paper type.
9. If Tray 5 (Bypass) is being used for the tab stock, then select Tray 5 (Bypass) Settings and choose Tab Stock for the paper type.
10. Select **OK** twice to return to the Properties screen.
11. Select the **Advanced** tab and select the **Tab Margin Shift** item.
12. From the Tab Margin Shift pull-down menu, select the **Shift Tab** option.
13. Set the desired Tab margin Shift.
14. Select **OK** to save and close the Tab Margin Shift window.
15. Select **OK** to save and close the Properties window.
16. Select the desired copies/quantity and **OK** to print the job.

Note

For additional information, review your print driver documentation.

7

Job Status

Job Status overview

The Job Status feature allows the user to check active, pending, and completed jobs. The ability to cancel printing or print pending-print jobs is also available from Job Status.

Active Jobs

The Active Jobs tab allows you to check or cancel current or pending jobs.

1. Select **Job Status** from the **Control Panel**.
2. Select **Active Jobs**.
3. From the **View** pull-down menu, select the desired jobs to be viewed. You can select:
 - All Jobs
 - Printer and Print from Folder Jobs
 - Scan and Internet Fax Jobs
 - Job Flow and File Transfer Jobs
4. From the displayed list, select the applicable job to view.
5. Use the up and down buttons to navigate the list.
6. If required, select **Display Time** to show the time required to process the selected job.
7. To delete a job or change the execution order, select a job from the list.
8. Select **Delete** or **Promote** from the pop-up menu.

Completed Jobs

The Completed Jobs tab allows you to check that a print job has been completed successfully.

1. Select **Job Status** from the **Control Panel**.
2. Select **Active Jobs**.
3. From the **View** pull-down menu, select the desired jobs to be viewed. You can select:
 - All Jobs
 - Printer and Print from Folder Jobs
 - Scan and Internet Fax Jobs
 - Job Flow and File Transfer Jobs
4. From the displayed list, select the applicable job to view.
5. Use the up and down buttons to navigate the list.
6. Select a job and the Print Job details will display.
7. Select **Print this Job History Report** or **Print this Report** if a report is desired.

Secure Print Jobs & More tab

This tab allows you to print confidential documents.

1. Press the **Job Status** button.
2. Select the **Secure Print Jobs & More** tab.
3. Select the applicable feature:
 - Secure Print
 - Sample Set
 - Delayed Print
 - Charge Print
4. Continue to the applicable procedure for instructions on that feature.

Secure Print

Use this feature to print secure documents with a pass code.

1. Press the **Job Status** button.
2. Select the **Secure Print Jobs & More** tab.
3. Select the **Secure Print**. The Secure Print screen is displayed.
4. Select **Refresh** to display the latest updated information. Use the up or down buttons to navigate the list.
5. From the displayed list, select the applicable user.

6. Select **Job List**.
7. Use the keypad on the control panel to enter the passcode.
8. Select **Confirm**.

If no password code is set, the Passcode screen does not appear.

9. Use the up or down buttons to navigate the document list.
10. Select the document to print or delete.
11. If deleting a document, select **Delete**. Select **Yes** to confirm the deletion. The document is deleted.
12. If printing a document, perform the following:
 - a) Using the numeric keypad, enter the number of copies to print.
 - b) Select **Print**.
 - c) Select what to do with the document after printing:
 - **Print and Delete**: Starts printing the document. After printing, the document is removed.
 - **Cancel**: Cancels the printing of the document.

Sample Set

This feature allows you to print one set for review before printing the entire job set.

1. Press the **Job Status** button.
2. Select the **Secure Print Jobs & More** tab.
3. Select **Sample Set**.
The Sample Set screen is displayed.
4. Select **Refresh** to display the latest updated information.

Use the up or down buttons to navigate the list.

5. From the displayed list, select the applicable user.
6. Select **Job List**.
7. Select the document to print or delete.
8. If deleting a document, select **Delete**.
Select **Yes** to confirm the deletion. The document is deleted.
9. If printing a document, perform the following:
 - a) Using the numeric keypad, enter the number of copies to print.
 - b) Select **Print**.
A screen is displayed stating that the job will be deleted after printing and asking if you still want to print the job.
 - c) Select **Yes** or **No** to continue printing the job.

Delayed Print

This feature allows you to print a job at a specified time and then delete the job.

1. Press the **Job Status** button.

2. Select **Secure Print Jobs & More** tab.
3. Select the **Delayed Print**. The Delayed Print screen is displayed.
4. Select **Refresh** to display the latest updated information. Use the up or down buttons to navigate the list.
5. From the displayed list, select the document to print at a specified time or the delayed print job to delete.
6. If deleting a document, select **Delete**. Select Yes to confirm the deletion. The document is deleted.
7. If printing a document, perform the following:
 - a) Select **Print**.
A screen is displayed stating that the job will be deleted after printing and asking if you still want to print the job.
 - b) Select **Yes** or **No** to continue printing the job.

Charge Print

The Charge Print feature allows you to print or delete documents stored for each billing user ID.

1. Press the **Job Status** button on the Control Panel.
2. From the **Secure Print Jobs & More** tab, select **Charge Print...**
3. Select **Refresh** to display the latest updated information.
4. Use the up or down button to navigate the list. If you know the exact number of the document in the list, you can specify it directly with the numeric keypad, from the Go to box.
5. Select the needed billing user ID.
6. Select **Job List**. The Password screen is displayed.
7. Enter the passcode and select **Confirm**.
8. Select a document to print or delete from the displayed list.
9. Select the required option.
10. When finished, select **Close**.

8

Machine Status

Machine Status

Press the Machine Status button on the UI control panel to access the Machine Status information and features.

The **Machine Status** button is used to access machine status information and features:

- Machine information
- Faults
- Supplies
- Billing information
- Tools

Machine Information tab

Machine Information provides general information about the copier/printer and has buttons that allow the user to view details that apply to the machine and to access other machine information features.

Paper Tray Status

Select the **Paper Tray Status** button to view the current status information for each paper tray.

Machine Configuration

Select the **Machine Configuration** button to display a list of the various hardware components and options that are available on the machine. The list also displays the status of each of these components and options. Hardware components and options include the document feeder, paper trays, and any optional feeding and finishing devices attached to the machine.

Machine Serial Number

The Machine Serial Number is displayed in the General Information area on the Machine Information tab. Use this number when calling Xerox for technical information or assistance.

Current System Software

The version of the system software that is currently installed on the machine is displayed under the Current System Software title.

Software Version

Select the **Software Version** button to display a list of the software versions for the various machine components, such as the print engine, the Controller ROM (Read Only Memory), and any optional feeding and finishing devices.

Print Reports

The **Print Reports** button must be enabled by the system administrator before reports can be printed. Some features on the Print Reports screen are only available in the system administrator mode.

To print a report, select the **Various Report** button to identify the desired report criteria and then press **Start**.

Note

The type of reports available varies depending on machine configuration.

Maintenance Assistant

Select **Maintenance Assistant** to send the diagnostic information of the machine.

Overwrite Hard Disk

The Overwrite Hard Disk feature prevents the document image and registered data that is recorded on the machine hard disk from being illegally retrieved. The number of overwrites is set by the system administrator.

Overwriting the machine hard disk is performed after every copy job that includes more than one set, and after each scan job is transferred to the print server. The Standby status indicates the completion of the overwriting process.

Print Mode

Select Print Mode to identify the current printing mode of the printer. Select Off-Line or On-Line. Select one of the following:

PCL Emulation: Select Item Number and enter the number using the numeric keypad. Select the current value and select Confirm.

PDF Select Programming: Select Item Number and enter the number using the numeric keypad. Select the current value and select Confirm. Select a Password to save. Enter the password and select Save.

HP-GL/2 Emulation: Select this to retrieve programming. Select Factory Defaults or Custom Settings and select a job. Select Programming and select the item number. Select Store/Delete Programming and select a job. Either Store the Current Selections or Delete. Select Default Programming and select either Factory Defaults or Custom Settings.

Faults tab

The **Faults** tab provides access to fault information and error messages. Access to this tab is by pressing the **Machine Status** button on the control panel and selecting the **Fault** tab on the UI.

Current Faults

If there are any current faults affecting the machine, select the **Current Faults** button to view a list those faults. From the Current Faults screen, select a fault to view instructions on how to fix the error.

Current Messages

Select the **Current Messages** button on the Faults tab to view a list of current machine messages. These messages indicate actions that need to be taken to continue or resume the proper operation of the machine.

Fault History

Select the **Fault History** button to display a list of past fault codes. This information can be used to diagnose and solve machine problems.

Supplies tab

The Supplies tab provides status information about the customer replaceable units (CRUs) that are used in the machine.

Machine Status

To access supplies information, press the **Machine Status** button on the control panel and then select the **Supplies** tab from the **Machine Status** screen.

Each Customer Replaceable Unit and status is displayed.

Billing Information tab

Accessing Billing Information

1. Press the **Machine Status** button on the control panel.
2. Select the **Billing Information** tab.

Billing meters/usage counters

The Billing Information feature displays the total number of prints/copies made by the machine and also allows the user to view specific billing meter/usage counter information.

The main Billing Information screen displays:

- The Machine Serial Number
- Total Impressions: This is the total number of prints/copies made on the machine.
- The **Usage Counters** button

Usage Counters

Select the **Usage Counters** button to view individual counters and their current count status.

From the drop-down list you can select the desired counter to view:

- Impression Counters
- Sheet Counters
- Image Sent Counters
- All Usage Counters

Impression Counters

This view displays the total impression amount. In other words, impression is the image on one side of one sheet of media. This counter shows the total impression amount for copied and printed impressions and for large impressions.

- **Black Copied Impressions:** This number represents the total number of impressions for all black/white copied/scanned jobs.
- **Black Print Impressions:** This number represents the total number of impressions for all black/white network print jobs (sent from the user's computer to the printer).
- **Large Impressions:** These impressions are one side of one sheet of a large document (such as 11 x17 in./A3). Large Impressions are any documents/originals/prints that are larger than 8.5 x14 in./B4.

Sheet Counters

This view provides information on the total number of sheets the machine feeds to the output area. Each sheet counts as one click on the counter (regardless of whether it is a one-sided or two-sided copy/print job).

Images Sent Counters

This view provides information on the total amounts for internet fax images, email images, and network scanned images.

All Usage Counters

This view provides a complete total of all the counters, including the totals from the Impression Counters, Sheet Counters, and Images Sent Counters.

User Account Billing Information

Note

This feature is available only if the Accounting feature is enabled. For more information on the Accounting feature, refer to the System Administration Guide.

When the Accounting feature is enabled by the system administrator, the **User Account Billing Information** button is displayed on the Billing Information screen. By selecting the **User Account Billing Information** button, the following information then is displayed:

- The billing information of the currently logged-in user, including copy and scan jobs
- By selecting either **Meter (Copy Jobs)** or **Meter (Scan Jobs)**, the following information then is displayed:
 - Usage amount for this session
 - Total usage
 - Account Limit (set by the system administrator)
 - Available Balance (remaining unused amount for the account)

Tools tab

Regular users have limited access to some of the features on the Tools tab.

Stored Programming

When available to the user, this feature enhances productivity by saving a series of programming steps and assigning them to a specified **Stored Programming** option. Stored programs save frequently used features and job settings which can be accessed using a shortcut button. **Stored Programming** not only remembers feature settings, but it can record a series of operations. This enables the user to record the hierarchy of displayed screens for each step. For example, Stored Programming can record the following actions: press the **Machine Status** button, and display the **Print Reports** screen to print reports.

Note

This feature is available only if the system administrator has created and saved stored programs.

Add Address Book Entry

Select to add Address and Recipient Information. To add, select an available entry and enter the information. To view an entry, select the entry and the information will automatically display.

Paper Tray Attributes

The **Paper Tray Attributes** feature allows the user to change the attributes of a paper tray, including size, type, and weight.

Note

The **Paper Tray Attributes** feature appears on the Tools tab only if the system administrator has made it available to users.

Changing the paper tray attributes

1. Press the **Machine Status** button on the control panel.
2. Access the Tools tab on the UI.
3. Select **Paper Tray Attributes** on the Tools tab.
4. Select a tray.
5. Select **Change Settings**.
6. If the settings are correct, select **Confirm** or select **Change Settings**.
7. If necessary, make the required changes to the tray settings (such as weight, type, and size).
8. Select **Save**.

The previous screen is displayed.

9. Select Confirm.

The Paper Tray Attributes screen is displayed.

10. Select Close.

The main Tools screen is displayed.

11. Press the Services button on the control panel to return to the main Copy screen.

Machine Status

9

Maintenance

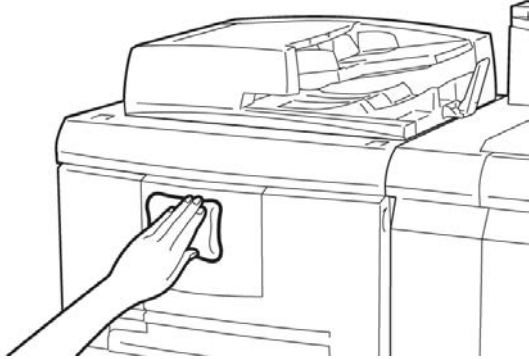
Cleaning the machine

Read and adhere to the following information when cleaning the machine:

- Before you start to clean the machine, be sure to switch off the power and unplug the machine. Cleaning the machine without switching off the power may cause an electric shock.
- Do not use benzene, paint thinner, other volatile liquids, or spray insect repellent on the machine as doing so may discolor, deform, or crack covers.
- Cleaning the machine with an excessive amount of water may cause the machine to malfunction and/or damage documents during copying.
- Document feeder, cover, and glass information:
 - The document cover is the flat, white surface on the underside of the DADF that holds the document in place on the document glass.
 - It is recommended that you clean all components of the document cover and document glass at the same time. These components consist of the document cover, the document (platen) glass, and the second-side scanning lens assembly.
 - Cleaning the document cover and glass on a regular basis is important to providing the best image quality possible on your printed or copy output. If the document cover and document glass are dirty, spots may appear on copies and the machine may not properly detect document sizes.
 - Perform the cleaning procedure for the document cover and document glass if you receive this message, The Scanner may be dirty; see User Guide or label instructions on the Document Feeder to wipe the scanning glass.
 - The document (or platen) glass consists of two parts: the document glass itself and the glass strip. The document glass is the glass on which you place your document in order to copy it. The glass strip is an approximately one-inch wide strip of glass located to the left the document glass.

Cleaning the exterior

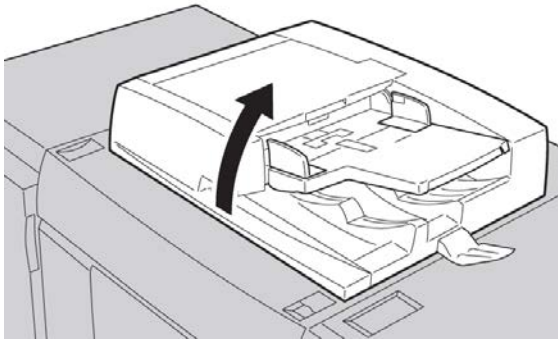
1. Wipe the exterior with a soft cloth moistened with water. If dirt is difficult to remove, try gently wiping with a soft cloth moistened with a small amount of neutral detergent.



2. Wipe off any excess water from the exterior with a soft cloth.

Cleaning the document cover and glass

1. Cleaning the document cover
 - a) Raise the document feeder.

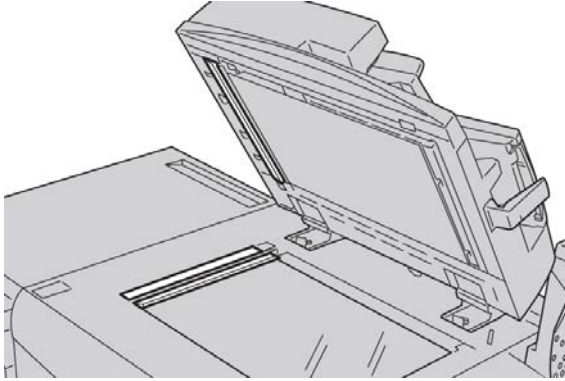


- b) To remove dirt, wipe the document cover with a soft cloth moistened with water and then wipe it dry with a soft cloth. If dirt is difficult to remove, try gently wiping with a soft cloth moistened with a small amount of neutral detergent.



2. Cleaning the document (platen) glass

- a) To remove dirt, wipe the document glass with a soft cloth moistened with water and then wipe it dry with a soft cloth. If dirt is difficult to remove, try gently wiping with a soft cloth moistened with a small amount of neutral detergent.

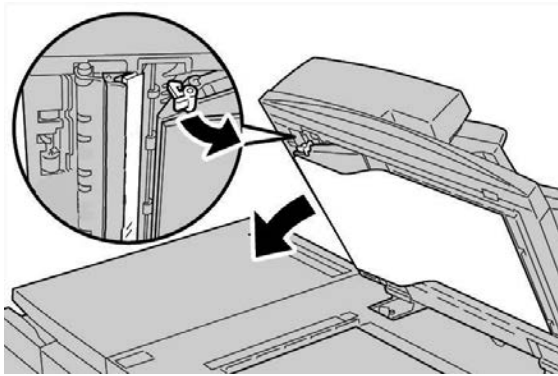


! **Caution**

Do not press heavily on the document glass to avoid damaging the glass surface.

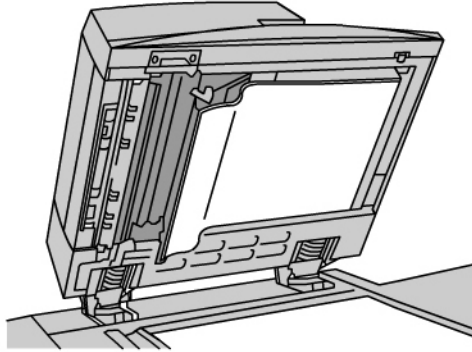
3. Cleaning the second-side scanning lens assembly

- a) The second-side scanning lens assembly is located along the left side of the document cover. The assembly consists of the mirrored-glass strip, a metal strip, a white-plastic strip, and rollers. All parts of the assembly must be cleaned to ensure the best image quality when making copies.
- b) With the document feeder open, pull the lever that is located at the top of the document cover.

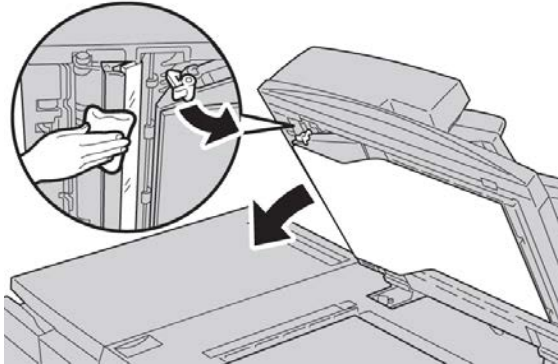


Maintenance

Part of the document cover pulls away from the assembly, which allows better access to the second-side scanning lens assembly.



- c) To remove dirt, wipe the mirrored glass, metal strip, both sides of the white-plastic strip, and the rollers with a soft cloth moistened with water, and then wipe it dry with a soft cloth.



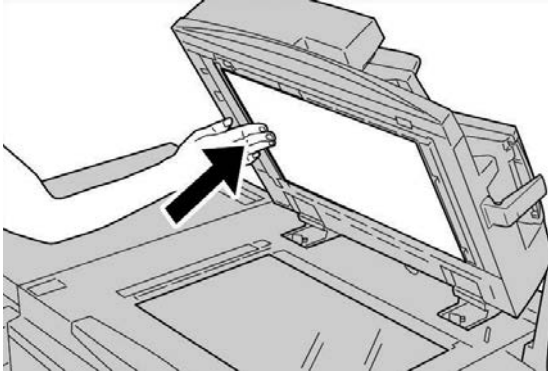
Caution

Do not press heavily on the mirrored glass as this will result in damage to the film around the glass surface.

Note

If dirt is difficult to remove, try gently wiping with a soft cloth moistened with a small amount of neutral detergent.

4. Once the second-side scanning assembly is clean, return the document cover to its original position and ensure that the lever is locked in place.

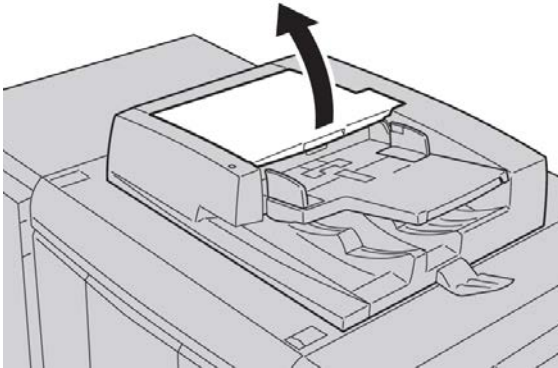


If you touch the document cover with your bare hands, wipe it clean before closing the document feeder.

5. Gently close the document feeder.

Cleaning the document feeder rollers

1. Gently lift the latch of the document feeder top cover until it is open completely in a fixed position.

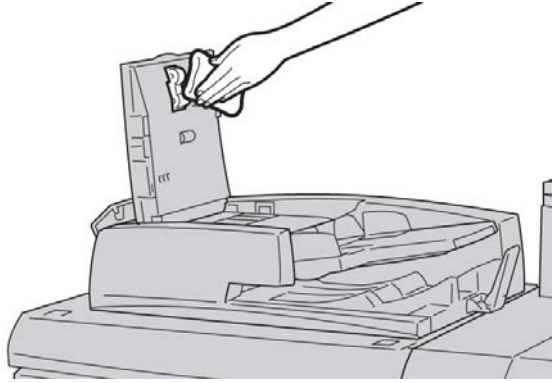


2. While turning the rollers, gently clean them with a soft cloth moistened with water.

Caution

Use a cloth that has been thoroughly wrung to prevent drops of water falling into the machine. Drops of water on internal components may cause a malfunction.

If dirt is difficult to remove, try gently wiping with a soft cloth moistened with a small amount of neutral detergent.



3. Close the top cover of the document feeder until you hear it click into place.
4. Close the left cover of the document feeder until you hear it click into place.

Cleaning the Fuser Stripper Fingers

Note

It is recommended to read through all of the installation instructions before performing this procedure.

Note

It is recommended to perform this operation prior to powering up the machine for the day. However, if it is necessary to perform it during the day, to avoid injury, wait approximately 50 minutes from the time the machine is powered off to allow the machine to cool down.

Fuser oil can cause irritation upon contact with the eye. Make sure to wash your hands thoroughly with soap and water after completing this procedure. Be careful not to touch other areas of the machine after servicing the Fuser area.

1. Make sure that the machine has stopped copying / printing, and then power the machine off.
2. Allow the machine to cool for approximately 50 minutes.
3. Open the front door.
4. Move handle 2 to the right and down to the unlocked position.
5. Pull the drawer out until it stops.
6. Lift the 2c handle.
7. Carefully clean the six yellow stripper fingers with a clean, dry, lint free cloth by using a pinching grip between your finger and thumb to wipe the underside of the stripper fingers.



8. Return the 2c handle to its original position.
9. Clean the input baffles to the Transfer and Fuser.



10. Wipe the Fuser input baffle.



11. Wipe the Transfer input baffle.



12. Grasp handle 2, push in on the drawer, and then move the handle to the left and up to the locked position.
13. Close the front door.

Replacing consumable supplies

Ordering supplies

Xerox supplies, paper, and throughput material can be ordered from Xerox by going to www.xerox.com and clicking on either the Contact Us link for specific contact information/telephone numbers in your area or by clicking on the Supplies and entering/selecting your specific machine information (product family and model type).

Store supply items and Xerox parts in their original packages in a convenient location.

Note

Always refer to www.xerox.com for the latest Customer Replaceable Units (CRUs) part numbers.

The following items are consumables for this machine. It is recommended that you have a supply of these items available to eliminate downtime when they need to be replaced.

Customer Replaceable Units (CRUs)

- Black Toner Cartridge; reorder quantity: 1/box
- Toner Waste Bottle; reorder quantity: 1/box

Checking the status of CRUs

Check the status of consumables by using the Supplies tab.

- The status of consumables is indicated by Ready, Order New, Replace Now, or other indications.
- An indication from 0 to 100 % displays the remaining amount of toner.

The machine UI will indicate when it is time to order and/or install a Customer Replaceable Unit (CRU). With some CRUs, the UI indicates that the machine may continue to run copy or print jobs without immediately replacing the CRU. When it is time to replace it, a message appears on the UI, and the machine stops running.

Always recycle/dispose the used CRU according to the disposal instructions supplied with the new CRU.

Note

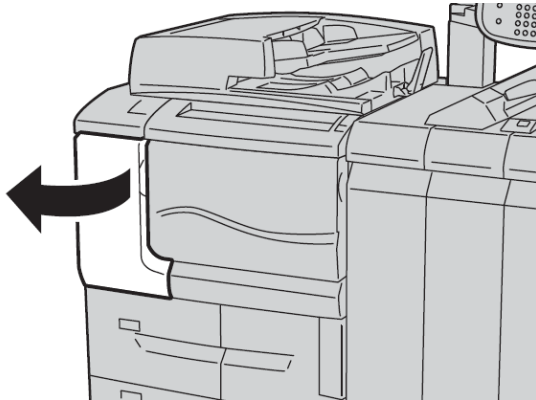
If image quality (IQ) issues are on the output, refer to the problem solving chapter of the user guide for specific IQ problems and their related corrective actions.

Replacing the toner cartridge

Warning

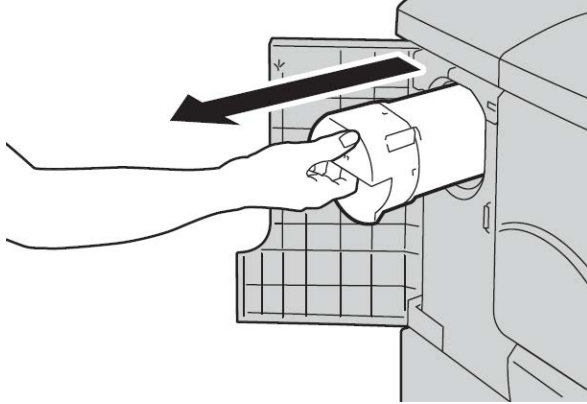
Replace a toner cartridge while the machine is ON. Before replacing a cartridge, ensure that the machine is given time to cool down. Failure to do so may result in burns to the skin if certain parts of the machine are touched.

1. Open the left cover of the machine.

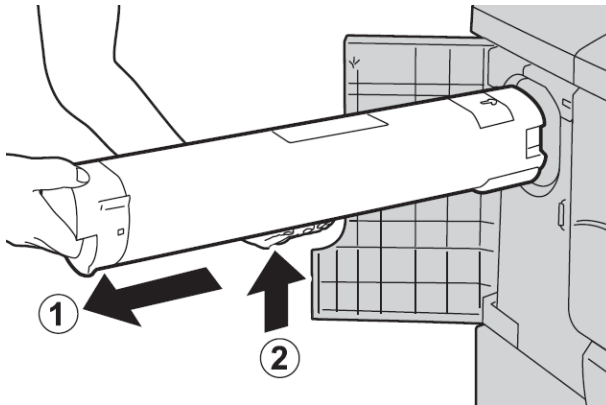


2. Lay paper on the floor before removing the cartridge. This will allow any excess toner to fall on the paper.

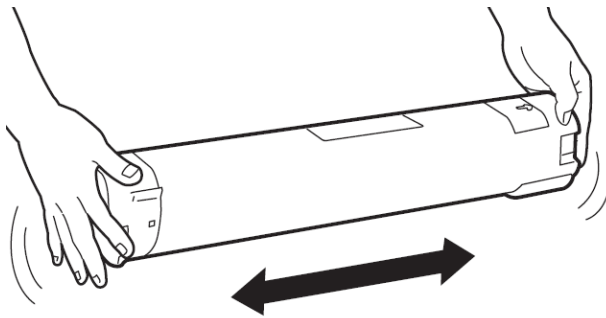
3. Grasp the handle of the toner cartridge.



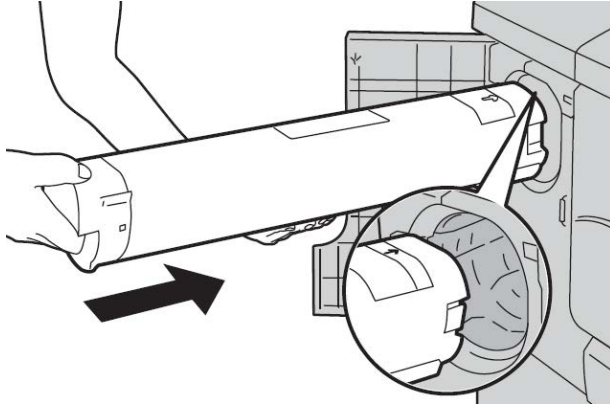
4. Pull out the toner cartridge slowly (1), while holding the bottom of the cartridge with one hand (2).



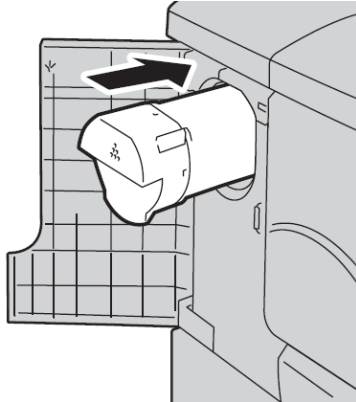
5. Dispose the old toner cartridge as normal office waste or recycle the cartridge.
6. Remove the new cartridge from the box and shake it from side to side to even out the toner inside.



7. Hold the cartridge with the arrow mark facing up.



8. Push the cartridge in slowly until it stops.



9. Close the toner cover. If the cover does not close completely, make sure the cartridge is in the lock position and is installed into the appropriate toner location.

! **Caution**

Never use a vacuum cleaner when cleaning up spilled toner. It can cause a small explosion as the toner fills the vacuum cleaner and creates sparks. Use a broom, brush, or a cloth moistened with a neutral detergent.

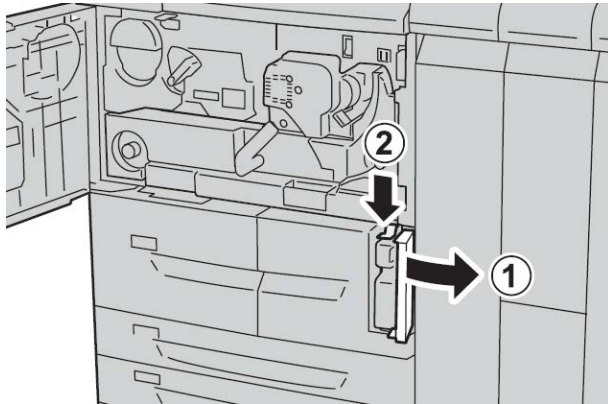
Replacing the toner waste container

A message displays on the UI when the toner waste container is full. If you continue copying or printing without replacing it, the machine stops after copying or printing (approximately 18,000 sheets).

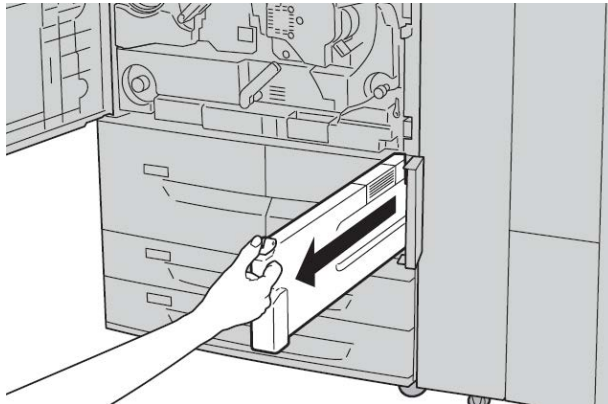
1. Make sure that the machine has stopped copying/printing, then open the front cover on the machine.



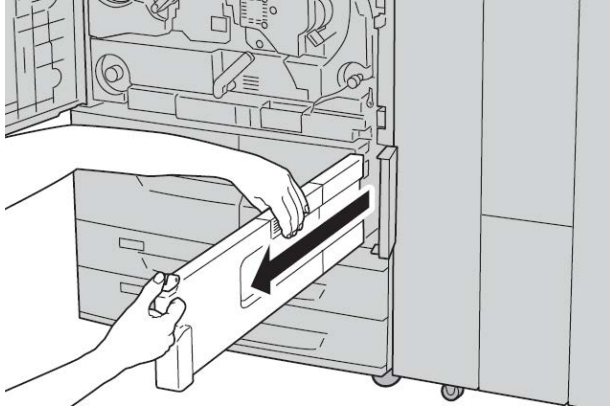
2. Open the toner waste container cover and push the lever down.



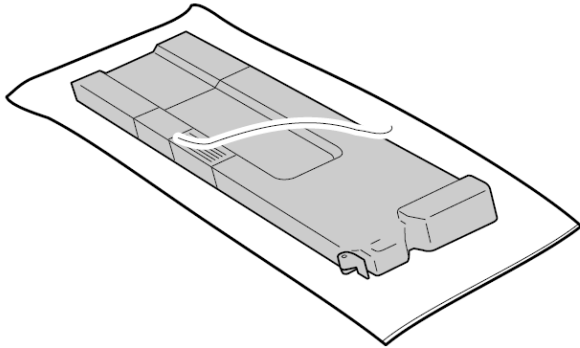
3. Grasp the handle of the toner waste container with one hand, and pull it out of the machine about half way.



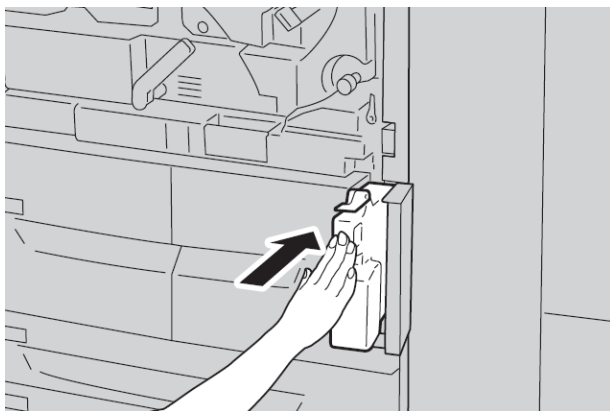
4. With the other hand, grasp the top, middle part of the bottle, and then using both hands, pull the entire container out of the machine.



5. Hold the used container firmly with both hands and put it into the plastic bag, which is provided with the new container. Close the bag and dispose of the container according to your local regulations.



6. Remove the new container from its packaging.
7. Do not grip the container handle. Grasp the top, middle part of the new container and slide it into the machine until it snaps into position.



8. Close the toner waste container cover.
9. Close the front cover.

Maintenance

A message displays and the machine will not operate if the front cover is open even slightly.

Problem solving

Paper jams

If a paper jam occurs, a fault screen displays a message on the UI indicating in which area the jam is situated. Follow the instructions provided for clearing the jam and resuming machine operation.

Information about paper jams

Review the following list to address paper jams:

- When paper jams inside the machine, the machine stops and an alarm sounds.
- Follow the instructions displayed on the controller to remove the jammed paper.
- Gently remove the paper taking care not to tear it. If paper is torn, be sure to remove all torn pieces.
- If a piece of jammed paper remains inside the machine, the paper jam message will remain on the display.
- Paper jams can be removed with the machine still powered on. When the power is turned off, all information stored to the machine's memory will be erased.
- Do not touch components inside the machine. This can cause print defects.
- After clearing a paper jam, printing is automatically resumed from the state before the paper jam occurred.
- If a paper jam occurred during copying, press the **Start** button. Copying is resumed from the state before the paper jam occurred.

Warning

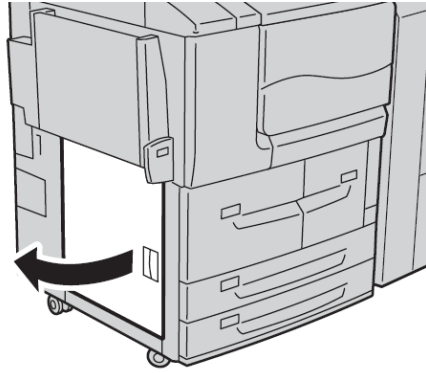
When removing jammed paper, make sure that no pieces of jammed paper are left in the machine. A piece of paper remaining in the machine can cause fire. If a piece of paper is stuck in a hidden area or paper is wrapped around the fuser unit or rollers, do not remove it forcefully. You can get injured or burned. Switch off the machine immediately and contact the Customer Support Center.

Lower left cover jams

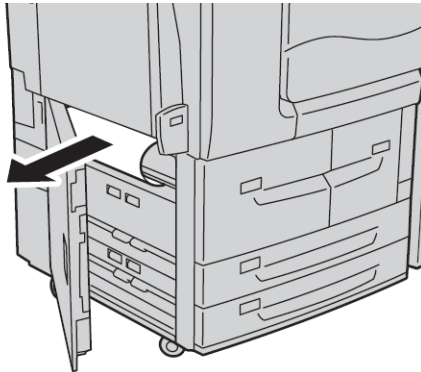
Note

This procedure shows how to clear a jam without either the optional HCF (Trays 6/7) or optional OHCF (Trays 6/7) being present. If you have either an HCF or an OHCF, open the front cover to optional Trays 6/7 to access this area.

1. Open the lower left cover



2. Remove the jammed paper.



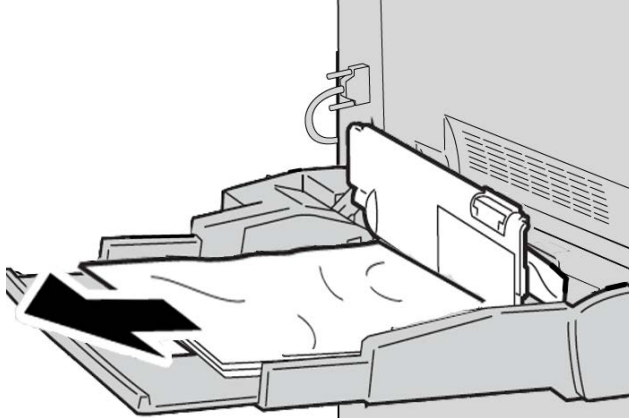
3. Close the lower left cover.

Paper jams in the Bypass (Tray 5)

Tip

Always ensure that all paper jams, including any small, ripped pieces of paper, are cleared before proceeding with any copy/print jobs.

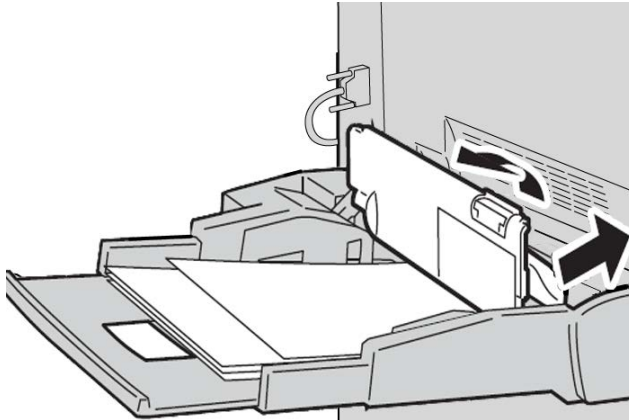
1. Remove the jammed paper and any paper that is loaded from the Bypass tray.



Note

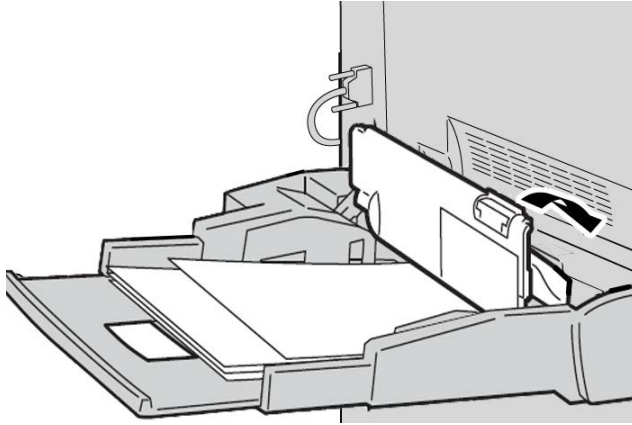
If paper is torn, check inside the machine and remove it.

2. Open the tray cover and remove jammed paper.



Problem solving

3. Close the tray cover.



4. Reload paper into the tray and resume copying/printing.

Envelope jams in the Bypass tray

Note

Envelopes can be fed only from the Bypass tray. Check that the envelopes are within specification.

Carefully read and adhere to the following guidelines when using envelopes in the Bypass Tray:

- Always ensure that the Bypass tray guides are against the edges of the envelopes.
- Check that the attributes of the paper tray are set correctly.
- Some wrinkle is expected on the back of the fed envelope.

Paper jams in Trays 1-4

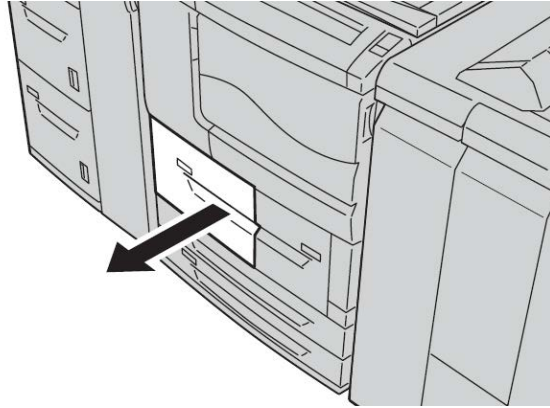
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

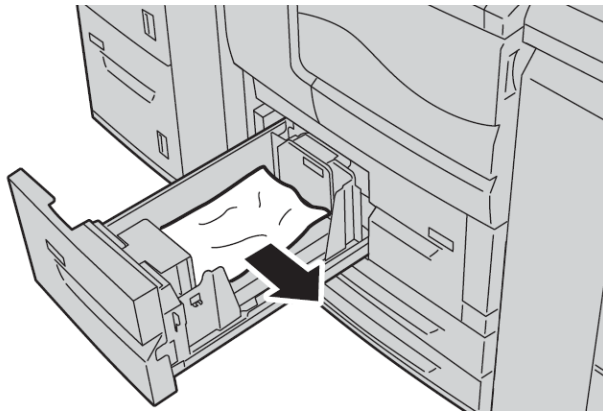
1. Pull out the tray where the paper jam occurred.

Note

To avoid tearing paper, review where the paper jam occurred before pulling out a tray. Torn paper remaining inside the machine can cause machine malfunction.



2. Remove the jammed paper and any torn pieces.



3. Push the tray in gently until it comes to a stop.

Paper jams in transport unit 4

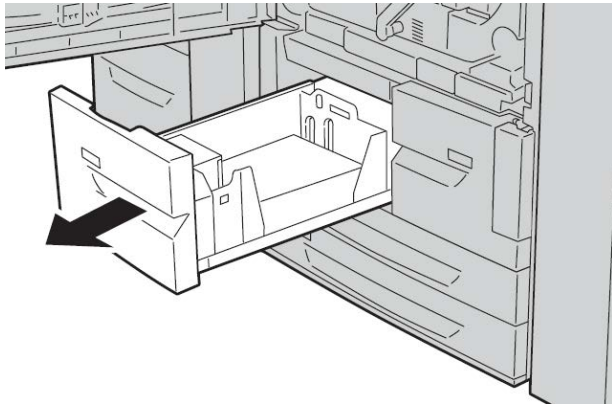
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

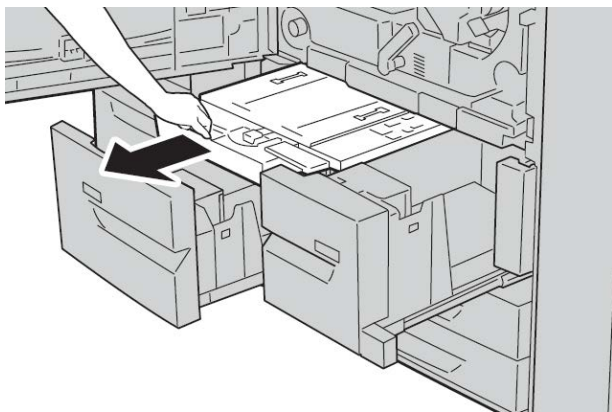
1. Make sure that the machine has stopped printing before opening the front cover.



2. Pull out Tray 1.



3. Pull out Transport Unit 4. Tray 2 will come out as you pull out transport unit 4.

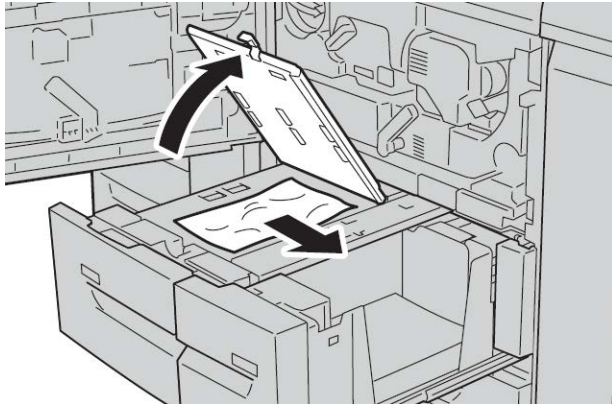


4. Lift up lever 4a and then remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.

5. Return lever **4a** to the original position.



6. Push Tray 2 in gently until it comes to a stop. Transport unit 4 will be inserted simultaneously.
7. Push Tray 1 in gently until it comes to a stop.
8. Close the front cover completely. The machine will not operate if the front cover is open even slightly.

Paper jams in duplex module 3

Tip

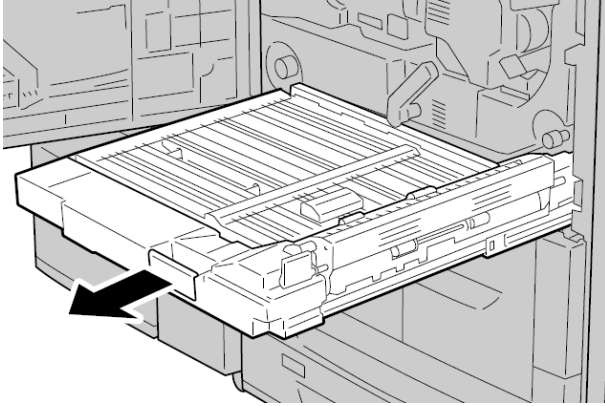
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

1. Make sure that the machine has stopped printing before opening the front cover.



Problem solving

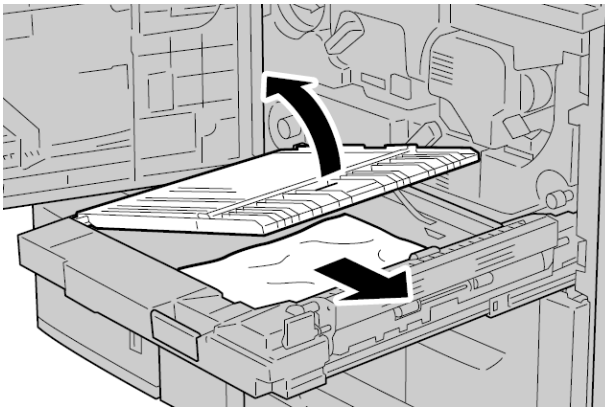
2. Pull out duplex module 3.



3. Move the release lever 3a to remove the jammed paper.

Note

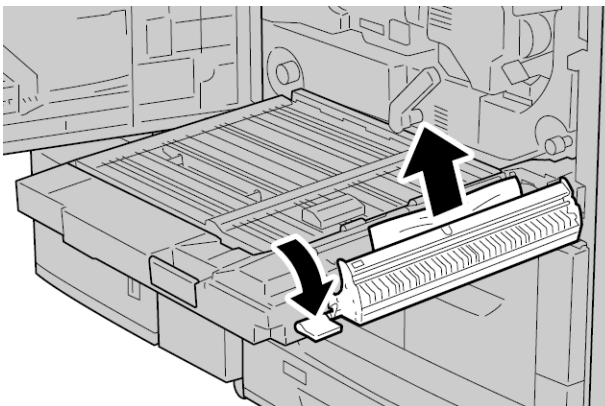
If paper is torn, check inside the machine and remove it.



4. Move lever 3b to the right and then remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



5. Push the duplex module in gently until it comes to a stop.
6. Return all levers to their starting positions.

7. Close the front cover completely. The machine will not operate if the front cover is open even slightly.

Paper jams inside the main unit

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

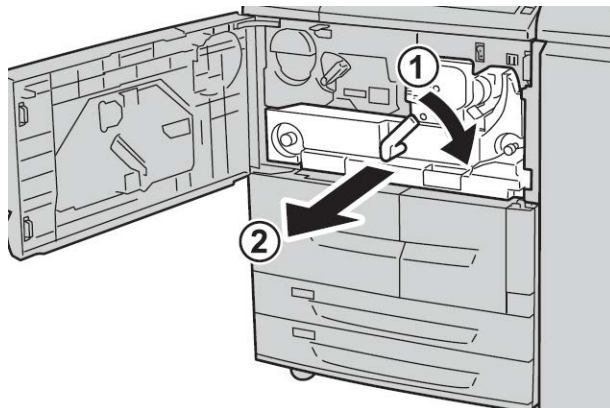
⚠ Warning

Never touch a labeled area (found on the fuser unit or nearby) indicating High Temperature and Caution. Contact can lead to burns.

1. Make sure that the machine has stopped printing before opening the front cover.

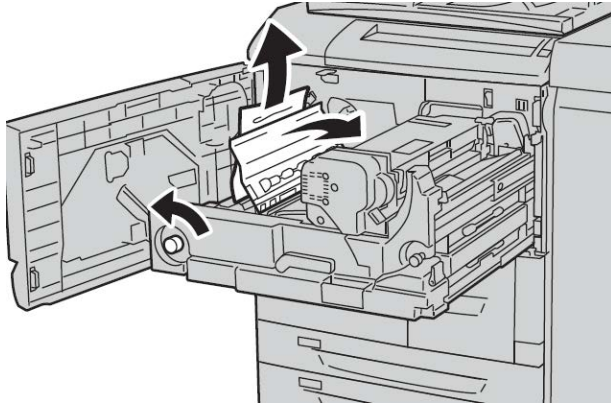


2. Turn the green lever at the center of the transfer module to the right until it is in the horizontal position and then pull the transfer module out to the end.

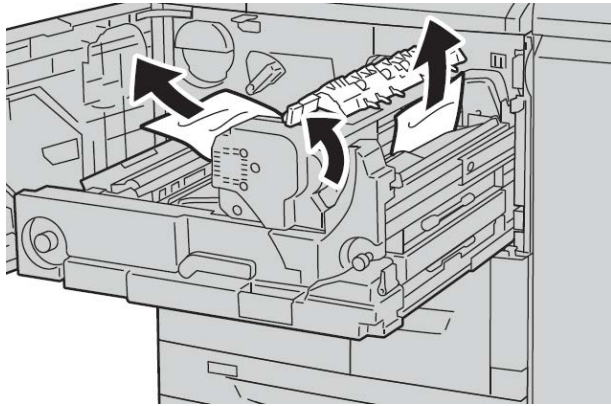


Problem solving

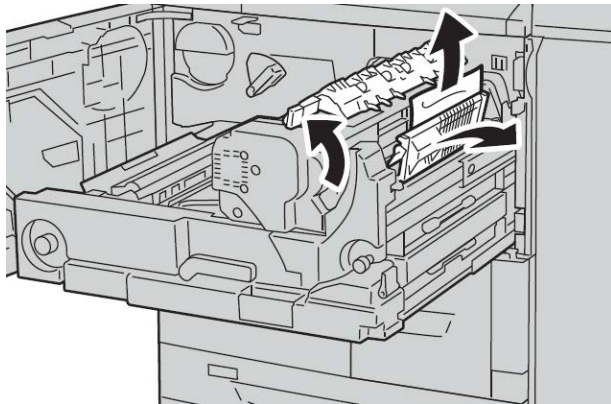
3. Lift up lever **2b** to remove jammed paper. Then turn knob **2a** to remove jammed paper.



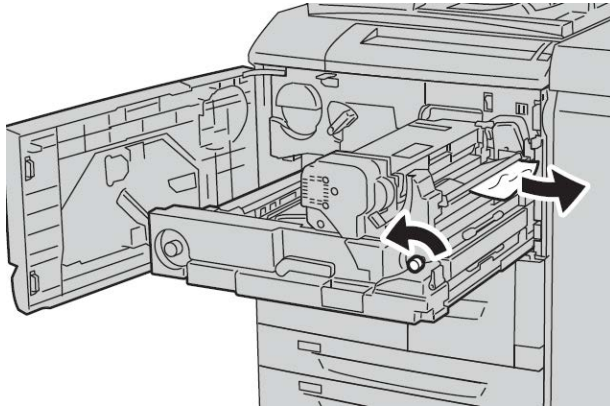
4. If paper is jammed at the top of the transfer module or inside the fuser unit, remove the paper by pulling it out toward the left. If the paper cannot be removed, lift up the lever **2c** and then try removing it



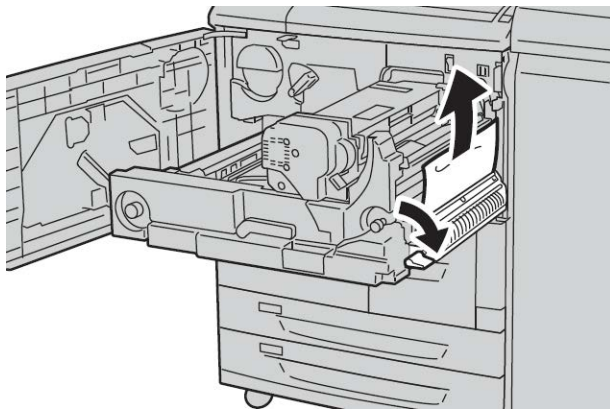
5. Lift up the lever **2c** as necessary, shift the lever **2d**, and then remove the jammed paper.



- Turn the knob **2f** as necessary and then remove the jammed paper.



- Shift lever **3b** on the right of the fuser unit as necessary and then remove the jammed paper.

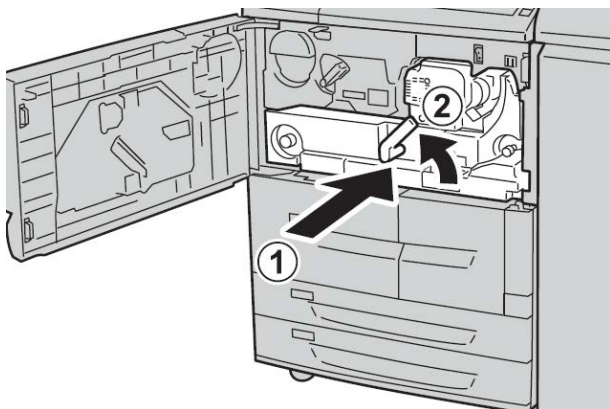


If the jammed paper remains inside and it is difficult to remove, pull out the duplex module after returning the transfer module to the original position. Then try again.

- Insert the transfer module completely and turn the green lever **2** to the left.

Note

If the lever cannot be turned, pull the transfer module to the middle and insert it again.



9. Close the front cover completely. The machine will not operate if the front cover is open even slightly.

Fault codes

Fault code	Cause and Remedy
002-770	Cause: Unable to process job template due to insufficient hard disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
003-750	Cause: Unable to store any documents with 2 Sided Book Copy feature. Remedy: Check the 2 Sided Book Copy settings.
003-751	Cause: The machine is unable to process size, because the specified document area is too small. Remedy: Increase resolution or scan area size.
003-753	Cause: The selected resolution was too large for scanning mixed size originals using document feeder. Remedy: Decrease Scan Resolution to 200dpi or less, and rescan.
003-754	Cause: An error occurred in the document scanner. Remedy: Reprocess the job.
003-755	Cause: An error occurred in the document scanner. Remedy: Reprocess the job.
003-760	Cause: An incompatible combination of features is specified in the document scan conditions. Remedy: Check the selected options.
003-761	Cause: The paper size of the tray selected for auto tray is different from the paper size of the tray selected for Auto Repeat. Remedy: Change the paper size for the tray, or change the Paper Type Priority settings.
003-764	Cause: No document is scanned by Form Overlay. Remedy: Prepare 2 documents or more.
003-795	Cause: When enlarging/reducing a scanned document to the specified paper size, the reduction/enlargement ratio value exceeds the allowed range. Remedy: Take one of the following actions: Manually enter a reduction/enlargement ratio. Change the paper size.
005-275 005-280 005-281 005-282 005-283 005-284	Cause: An error occurred in the document feeder. Remedy: Power-cycle the machine. Contact the Customer Support Center.

Fault code	Cause and Remedy
016-210 016-211 016-212 016-213 016-214 016-215 016-216 016-217 016-218 016-219	Cause: An error occurred in the software settings. Remedy: Power-cycle the printer. Contact the Customer Support Center.
016-220 016-221 016-222 016-223 016-224 016-225 016-226 016-227 016-228 016-229 016-230 016-231 016-232 016-233 016-234 016-235 016-236 016-237 016-238 016-239 016-240 016-242 016-300 016-336	Cause: An error occurred in the document scanner. Remedy: Power-cycle the machine. If the document scanner error is not corrected, contact the Customer Support Center.
016-415 016-416	Cause: An error occurred in the machine. Remedy: Power off/power on the machine. If the document scanner error is not corrected, contact the Customer Support Center.
016-450	Cause: The SMB host name already exists. Remedy: Change the host name. For information about network settings, refer to the System Administration Guide.
016-453 016-454	Cause: Unable to retrieve IP address from DNS. Remedy: Check the DNS configurations and IP address retrieve method. For information about network settings, refer to the System Administration Guide.
016-503	Cause: Unable to resolve SMTP server name during E-mail send. Remedy: Check that the SMTP server settings from CWIS are correct. Also, check the DNS server settings.

Fault code	Cause and Remedy
016-504	Cause: Unable to resolve POP3 server name during E-mail send. Remedy: Check that the POP3 server settings from CWIS are correct. Check the DNS server settings.
016-505	Cause: Unable to login to POP3 server during mail send. Remedy: Check that the user name and password used in the POP3 server from CWIS are correct.
016-506	Cause: An error occurred while running a job. Remedy: Cancel the job and re-run it. If error continues, contact the Customer Support Center.
016-701	Cause: PCL print data could not be processed due to insufficient memory. Remedy: Reduce resolution, cancel 2 Sided printing or N up, and try to print again. Refer to the online help for the print driver.
016-702	Cause: PCL print data could not be processed due to insufficient print page buffer. Remedy: Take one of the following actions: Set Print Mode to Speed Priority. Use Ensure Print. Increase the size of the print page buffer. Add additional memory. For information about print modes and print guarantees, refer to the online help for the print driver. For information about memory, refer to Allocate Memory in the System Administration Guide.
016-703	Cause: Mail specifying a non-registered or invalid mailbox number was received. Remedy: Take one of the following actions: Request the sender to register the mailbox with the specified number. Request the sender to send to a valid mailbox.
016-704	Cause: Documents stored in the mailbox have reached the hard disk capacity limit. Remedy: Remove unnecessary documents from the mailbox, and save the document.
016-705	Cause: Secure print documents cannot be registered because of hard disk malfunction. Remedy: Contact the Customer Support Center.
016-706	Cause: The maximum number of Secure Print users has been exceeded and no space is available on the hard disk. Remedy: Remove unnecessary documents stored on the printer, and delete unnecessary Secure Print users.
016-707	Cause: Unable to sample print because the feature expansion kit is not installed or has malfunctioned. Remedy: A feature expansion kit is needed to use the Sample Print feature. If the kit is malfunctioning, contact the Customer Support Center.
016-708	Cause: Annotation is not possible due to insufficient hard disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
016-709	Cause: An error occurred during PCL processing. Remedy: Retry printing.

Fault code	Cause and Remedy
016-710	Cause: Delayed Print documents cannot be registered because of hard disk malfunction. Remedy: Contact the Customer Support Center.
016-711	Cause: The configured maximum e-mail size has been exceeded. Remedy: Take one of the following actions and resend the e-mail: <ul style="list-style-type: none"> • Decrease document pages • Reduce the Scan Resolution • Reduce the Scan Magnification • Have the system administrator increase your Maximum Send E-mail Data Size
016-712	Refer to 003-751.
016-713	Cause: The password set to the mailbox and the inputted password were not in agreement. Remedy: Enter the correct password.
016-714	Cause: Specified mailbox does not exist. Remedy: Create a mailbox or specify the existing mailbox.
016-716	Cause: Unable to spool TIFF file because of insufficient disk space. Remedy: Remove unnecessary documents and users stored on the printer and then attach the hard disk. When attaching a hard disk, contact the Customer Support Center.
016-718	Cause: PCL print data could not be processed as there was insufficient memory. Remedy: Reduce resolution, cancel 2 Sided printing or N up, and retry printing.
016-719	Cause: PCL print data could not be processed as there was insufficient memory. Remedy: Increase the size of the print page buffer.
016-720	Cause: The PCL print data included a command which cannot be processed. Remedy: Confirm the print data and try to print again.
016-721	Cause: An error occurred during print processing. Probable causes are as follows: 1. Printing was instructed by Automatic Tray Selection when Paper Type Priority is set to Automatic Tray switching Off for all paper in the Common Settings. 2. ESC/P command error Remedy: For 1, when printing by Automatic Tray Selection, set one of the paper types to a setting other than Automatic Tray Switching Off in Paper Type Priority. For 2, check print data. Refer to "Paper Type Priority" in the System Administration Guide.
016-722	Cause: Unsupported staple position is specified. Remedy: Confirm the position, and specify the print data again.
016-723	Cause: Unsupported punch position is specified. Remedy: Confirm the position, and specify the print data again.
016-728	Cause: An unsupported tag was included in the TIFF file. Remedy: Check the print data.

Fault code	Cause and Remedy
016-729	Cause: Unable to print because the number of colors/resolution of the TIFF file exceeds the allowed range. Remedy: Change the number of colors/resolution for the TIFF file, and specify the print data again.
016-730	Cause: Detected a command not supported by ARTIV. Remedy: Check the print data, remove the offending command, and try to print again.
016-731	Cause: Unable to print TIFF data because it was interrupted. Remedy: Retry printing.
016-732	Cause: Unable to use registered form specified by Emulation with host. Remedy: Resend the form data.
016-733	Cause: 1. Unable to retrieve IP address from text on the right side of @ of an address during E-mail send. 2. Unable to resolve Internet address on the right side of @ by DNS. Remedy: 1. Check the mail address. 2. Check the DNS address.
016-735	Cause: Attempted to print Job Template List while updating the job template. Remedy: Retry printing after waiting for a period.
016-738	Cause: Booklet Creation is not applied to the specified paper. Remedy: Specify the printable paper size for booklet creation.
016-739	Cause: The specified document and paper size are an unauthorized combination. Remedy: Specify the combination of the printable document and paper size for booklet creation.
016-740	Cause: Booklet Creation is not applied to the specified paper tray. Remedy: Specify the printable paper tray for booklet creation.
016-746	Cause: An unsupported feature is included in received PDF. Remedy: Print using printer driver.
016-748	Cause: Printing is not possible due to insufficient hard disk space. Remedy: Reduce the number of pages of print data, for example, by dividing up the print data or printing one copy at a time when making multiple copies.
016-749	Cause: A PJI command syntax error occurred. Remedy: Either confirm the print settings, or correct the PJI command.
016-755	Cause: Attempted to process PDF file which was specified to printing prohibited. Remedy: Cancel the printing prohibited specification using Adobe Reader and try to print again.
016-756	Cause: No permissions to use the service. Remedy: Check with your System Administrator.
016-757	Cause: Password is incorrect. Remedy: Enter the correct password.

Fault code	Cause and Remedy
016-758	Cause: No Permissions to use service. Remedy: Check with your Auditron Administrator.
016-759	Cause: Maximum number of pages for this service has been reached. Remedy: Check with your Auditron Administrator.
016-760	Cause: An error occurred during PostScript processing. Remedy: Take one of the following actions: Set Print Mode to Speed Priority. Increase PostScript memory. For information about Print Modes, refer to the print driver's online help. For information about memory, refer to "Allocate Memory" in the System Administration Guide.
016-761	Cause: An error occurred during image processing. Remedy: Set the Print Mode to Speed Priority and start printing again. If this does not remedy the error, print in the Ensure Print mode.
016-762	Cause: A print language not installed on the machine was specified. Remedy: In Specify Print Mode under Port Settings, specify a print language.
016-764	Cause: Could not connect to the SMTP server. Remedy: Contact the SMTP Server Administrator.
016-765	Cause: Could not send mail as the hard disk on the SMTP server was full. Remedy: Contact the SMTP Server Administrator.
016-766	Cause: An error occurred on the SMTP server. Remedy: Contact the SMTP Server Administrator.
016-767	Cause: Could not send mail as the mail address was wrong. Remedy: Check the mail address and transmit again.
016-768	Cause: Could not connect to the SMTP server as the mail address of the machine was incorrect. Remedy: Check the mail address of the machine.
016-769	Cause: The SMTP server does not support confirmation of mail distribution (DSN). Remedy: Send mail without setting confirmation of mail distribution (DSN).
016-772	Cause: Unable to retrieve scan data repository address from the CentreWare scan service. Remedy: Check the DNS address or define the scan data repository address by its IP address.
016-774	Cause: Compression conversion is not possible due to insufficient hard disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
016-775	Cause: Image conversion is not possible due to insufficient hard disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
016-776	Cause: An error occurred during image conversion processing. Remedy: A portion of the data might have finished image conversion processing. Check the data via CentreWare Internet Services. Refer to "CentreWare Internet Services" in the System Administration Guide.

Fault code	Cause and Remedy
016-777	Cause: A hard disk error occurred during image processing. Remedy: The hard disk might be defective. When replacing a hard disk, contact the Customer Support Center.
016-778	Cause: Conversion processing of scanned image was interrupted because of insufficient disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
016-779	Cause: An error occurred during scanned image conversion processing. Remedy: Retry scanning.
016-780	Cause: A hard disk error occurred during scanned image conversion processing. Remedy: The hard disk might be defective. When replacing a hard disk, contact the Customer Support Center.
016-786	Cause: When using the scan feature, hard disk capacity is insufficient for writing to a file. Remedy: Either remove unnecessary data from the hard disk to increase free disk space or initialize the hard disk.
016-788	Cause: Failed to load a file from the Web browser. Remedy: Perform the following actions, and try again. Reload the browser page Restart the browser Power-cycle the machine
016-792	Cause: Specified job history could not be acquired when printing Job Counter Report Remedy: Specified job history does not exist.
016-799	Cause: An illegal print parameter is included. Remedy: Confirm the print data and option and specify the print data again.
021-750 021-751 021-770 021-771 021-772	Cause: During an inspection or maintenance request a transmission error occurred and our Customer Support Center could not be contacted. Remedy: Check that the phone lines are connected and try sending an inspection or maintenance request again after a short time. If the error persists, contact the Customer Support Center.

Fault code	Cause and Remedy
024-340 024-341 024-342 024-343 024-344 024-345 024-346 024-347 024-348 024-349 024-350 024-351 024-352 024-353 024-354 024-355 024-356 024-357 024-358 024-359 024-360 024-361 024-362 024-363 024-364 024-365 024-366 024-367 024-368 024-367 024-370 024-371 024-372 024-373 024-374 024-375	Cause: A communication or initialization failure occurred. Remedy: Power off/power on the machine. If the error is not corrected, contact the Customer Support Center.
024-746	Cause: A feature (one of paper size, tray, output tray, or 2 sided printing) that is incompatible with the specified paper quality has been specified. Remedy: Check the print data.
024-747	Cause: An illegal print parameter combination was set. For example, a non-standard size was specified and Tray Selection was set to Auto. Remedy: Check the print data. In the above case, select Tray 5 (Bypass).
027-452	Cause: IP address already exists. Remedy: Change the IP address. For information about network settings, refer to the System Administration Guide.
027-500	Cause: Unable to resolve SMTP server name during answer E-mail send. Remedy: Check that the SMTP server settings from CWIS are correct.

Fault code	Cause and Remedy
027-501	Cause: Unable to resolve POP3 server name when using POP3 protocol. Remedy: Check that the POP3 server settings from CWIS are correct.
027-502	Cause: Unable to login to POP3 server when using POP3 protocol. Remedy: Check that the user name and password used in the POP3 server from CWIS are correct.
027-720	Cause: Unable to find the server of an application interface destination. Remedy: Check DNS server application or check whether an application interface installed on the computer is registered by DNS server or not.
027-721	Cause: An application interface destination does not exist. Remedy: Check whether an interfaced application operates correctly.
027-722	Cause: The job was timed out during connection with an application interface destination. An application linkage destination does not exist. Remedy: Try to process the job flow.
027-724	Cause: An application interface destination could not be accessed. Remedy: Check whether an interfaced application operates correctly. When it is operating, check the log. When it is not operating, check the network environments.
027-725	Cause: A job operation failed using an application interface. Remedy: Check whether an application linked operates correctly. When it is operating, check the log. When it is not operating, check the network environments.
027-726	Cause: The job status is unclear during an application interface. Remedy: Check whether an application linked operates correctly. When it is operating, check the log. When it is not operating, check the network environments.
027-727	Cause: A parameter is illegal during an application interface. Remedy: Try to process the job flow.
027-737	Cause: An error occurred while reading data from the job template pool server. Remedy: Check to see whether you have privileges for the directory storing the job template.
027-739	Cause: Unable to find the specified job template server. Remedy: Check the path name for the job template server.
027-740	Cause: Unable to login to job template server. Remedy: Check the login user name and password.
027-741	Cause: Unable to connect to job template server. Remedy: Have the network administrator check the network and server environments.
027-742	Cause: Unable to store job template due to insufficient hard disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
027-743	Cause: The specified job template server is incorrect. Remedy: Check the settings for the job template server.
027-744	Cause: There is a problem in the domain name of the job template server. Remedy: Make sure that the DNS server connection and the domain name are registered to the DNS server.

Fault code	Cause and Remedy
027-745	Cause: The address of the DNS server is not registered on the machine. Remedy: Either register the address of the DNS server on the machine or set the address of the job template server by an IP address.
027-746	Cause: The specified job template pool server protocol settings are incorrect. Remedy: Set up the correct port.
027-750	Cause: Attempted to command a print job to a scanned document. Remedy: Scanned document cannot be printed. Configure the job flow correctly.
027-751	Cause: When following the job flow, an error occurred. Remedy: Check the settings for the job flow.
027-752	Cause: In a job flow, a job start was specified before a required item was input. Remedy: Configure a default to input the required item in the job flow or change the job flow to have the required item link to the mailbox.
027-753	Cause: The necessary port for the job flow is either not enabled or is unavailable. Remedy: Have your System Administrator check the port status.
027-770	Cause: PDL (Printer Description Language) error detected by the controller while processing a network print job. Remedy: Cancel and resend the print job. If problem continues, reboot both the controller and the printer and resend job. If the problem persists, call the Customer Support Centre for further help/instructions.
027-771	Cause: Disk full error message on the controller. Remedy: Cancel job. Delete unwanted files from the controller. Resend the network print job.
027-796	Cause: When the machine is configured to only print attached documents when received by mail, a message with no attachments is discarded upon receipt. Remedy: To print the mail body or header information as well, change settings in the CentreWare Internet Services Properties screen. Refer to "E-mail Print" in the System Administration Guide.
027-797	Cause: Invalid received mail output destination. Remedy: Specify a correct output destination and send the mail again.
062-277	Cause: A communications error occurred between the document scan unit and the document feeder. Remedy: Contact the Customer Support Center.
062-790	Cause: The scanned document is copy-protected. Remedy: Refer to the Safety Guide, and check to see if the document can be copied.
065-210	Cause: An error occurred with the machine. Remedy: Contact the Customer Support Center.
071-210	Cause: Paper Tray 1 malfunctioned. Remedy: Contact the Customer Support Center. Trays other than Paper Tray 1 can be used.
072-210	Cause: Paper Tray 2 malfunctioned. Remedy: Contact the Customer Support Center. Trays other than Paper Tray 2 can be used.

Fault code	Cause and Remedy
073-210	Cause: Paper Tray 3 malfunctioned. Remedy: Contact the Customer Support Center. Trays other than Paper Tray 3 can be used.
074-210	Cause: Paper Tray 4 malfunctioned. Remedy: Contact the Customer Support Center. Trays other than Paper Tray 4 can be used.
075-210 075-211	Cause: Paper Tray 5 (bypass) malfunctioned. Remedy: Power-cycle the machine. If the tray error is not fixed by performing the relevant remedy, contact the Customer Support Center.
077-142	Cause: A "Pretransfer sensor ON" indicates a jam; this jam may be caused by any of the following conditions: An error by the Pretransfer sensor, a worn fuser roll, foreign material (such as paper) in the machine, or using media stock that is not supported by the machine. Remedy: Clear jammed paper.
078-213 078-214 078-282 078-283	Cause: Paper Tray 5 (Bypass) malfunctioned. Remedy: Power-cycle the machine. If the tray errors are not fixed by performing the relevant remedy, contact the Customer Support Center.
078-281	Check the paper loaded in Tray 5 and then power off/on the printer.
078-282	Power off/on the printer.
091-311	Cause: Charge Corotron cleaner failure. Remedy: Power-cycle the machine. If the error is not fixed by performing the relevant remedy, contact the Customer Support Center.
091-320	Cause: Charge Corotron fault. Remedy: Power off/on the machine.
116-701	Cause: 2 sided print could not be made. Remedy: Print each side separately.
116-702	Cause: Printing was performed using a substitute font. Remedy: Check the print data.
116-703	Cause: An error occurred during PostScript processing. Remedy: Either confirm the print data or click Spool Settings on the Details tab in the print driver to set bi-directional communications to off.
116-710	Cause: A probable cause is that the correct document size could not be judged as the receive data exceeded the HP-GL/2 spool size. Remedy: Increase the size assigned to HP-GL/2 auto-layout memory.
116-713	Cause: Job was divided and printed due to insufficient disk space. Remedy: Remove unnecessary data from the hard disk to increase free disk space.
116-714	Cause: An HP-GL/2 command error occurred. Remedy: Check the print data.
116-720	Cause: An error occurred during printing as there was insufficient memory. Remedy: Stop unnecessary ports and remove unnecessary data from the hard disk to increase free disk space.

Fault code	Cause and Remedy
116-740	Cause: Numerical value operation error occurred as a value exceeding the value limit of the printer was used in the print data. Remedy: Check the print data.
116-747	Cause: There are too many paper margin values for the HP-GL/2 effective coordinate area. Remedy: Reduce the paper margin values, and instruct it to print again.
116-748	Cause: There is no plot data in the HP-GL/2 print data. Remedy: Check the print data.
116-749	Cause: Job cancelled because the specified font was unavailable. Remedy: Install the font or set up a font replacement on the print driver side.
116-771 116-772 116-773 116-774 116-775 116-776 116-777 116-778 116-790	Cause: There was a problem with parameters in the JBIG data. They were automatically edited. Remedy: If any problem occurs in job result, try to process the job again.
116-780	Cause: There is a problem with the document attached to the received mail. Remedy: Check the attached document.
124-345 124-346 124-347 124-348 124-349	Cause: A malfunction occurred in the machine. Remedy: Power-cycle the machine. If the machine error is not fixed by performing the relevant remedy, contact the Customer Support Center.
127-210	Cause: Communication error between the printer and the controller. Error detected by the printer. Remedy: Remove and reinsert the cable connection between the printer and the controller. Power off and on both the printer and the controller. If the problem persists, call the Customer Support Center.
127-211	Cause: Detected a communication error between the printer and the controller. Remedy: Remove and reinsert the cable connection between the printer and the controller. Power off and on both the printer and the controller. If the problem persists, call the Customer Support Center.
127-212	Cause: Detected an internal print check error by the controller. Remedy: Remove and reinsert the command/video cable between the controller and the printer. Power off and on both the printer and the controller. If the problem persists, call the Customer Support Center.
127-213	Cause: Detected a mismatch with the software version of the controller. Remedy: Contact the Customer Support Center for information and/or instructions to remedy the problem.

Fault code	Cause and Remedy
127-220	Cause: Detected a communication error of the video system by the controller. Remedy: Remove and reinsert the cable connection between the printer and the controller. Power off and on both the printer and the controller. If the problem persists, call the Customer Support Center.
127-221	Cause: Detected a communication error by the controller. Remedy: Remove and reinsert the cable connection between the printer and the controller. Power off and on both the printer and the controller. If the problem persists, call the Customer Support Center.
127-311	Cause: Detected a fatal error by the controller. Remedy: Power on/off both the controller and the printer. If the problem persists, contact the Customer Support Center.

Remedies are described in this section for situations in which the following messages are displayed.

Fault Code Message	Cause and Remedy
A malfunction occurred. Power-cycle the machine. (xxx-yyy)	Cause: An error occurred. Remedy: Turn off the power, wait until the Control Panel display goes dark and then turn on power again. If the message persists, record the displayed contents for (xxx-yyy). Switch off the machine immediately, wait for the Control Panel display to go dark and contact the Customer Support Center.
Completed with an error. (xxx-yyy)	Cause: An error occurred and the job completed. Remedy: Retry operation after waiting for a period.
A fault has occurred. The machine has rebooted. Select Close. When in doubt, report the malfunction to our Call Center. (xxx-yyy)	Cause: An auto-recoverable internal error occurred and the machine restarted automatically. Remedy: Select the Close button. The machine is operating normally now. If the error persists, call or contact the Customer Support Center.

Machine troubleshooting

Basic troubleshooting

Check the machine status for machine troubleshooting.

 **Warning**

Precision components and high-voltage power supplies are used on the machine. Never open or remove machine covers that are screwed shut unless specifically instructed in the User Guide. A high-voltage component can cause electric shocks. When opening the panels and covers that are screwed shut to install or detach optional accessories, be sure to follow instructions in the User Guide. Do not try to alter the machine configuration or modify any parts. Doing so might cause machine malfunction or fire.

Symptoms	Check	Remedy
Power is not switched ON.	Is the power switch on the machine turned off?	Turn the power switch on.
	Is the power cord plugged into the power outlet?	Turn the power switch off and then firmly plug in the power cord. Then turn the power switch on.
	Is the power cord disconnected from the machine or the rear of the rack?	
	Is power of the correct voltage being supplied?	Make sure that the power supply is 200 -240 V (volts), 15 A (amperes). Make sure that power of capacity compatible with the specified maximum power consumption of the machine (2.8 - 3.1 KVA) is being supplied.
Display is dark.	Is the Power Saver button on?	The machine is in the Power Saver mode. Press the Power Saver button on the Control Panel to cancel the Power Saver mode.
	Is the brightness dial set too low?	Adjust display brightness using the Brightness dial.
Unable to print, or unable to copy.	Is a message displayed on the Control Panel?	Follow the instructions displayed.
	Is the printer mode Offline?	Press the Machine Status button and from the Printer Mode, select Online.
	Is the power cord disconnected from the machine or the rear of the rack?	Turn the power switch off and then firmly plug in the power cord. Then turn the power switch on.

Problem solving

Symptoms	Check	Remedy
Online indicator does not light even though you instructed it to print.	Is the interface cable disconnected?	Turn the power switch off, unplug the power cord from the power outlet, and check the interface cable connection. For information about network settings, refer to the System Administration Guide.
	Is the environment correctly set on the personal computer?	Check the print driver and other environment settings on the personal computer.
	Is the required interface set?	Check the status of the interface port in use. For information about network settings, refer to the System Administration Guide.
Tray 5 (Bypass) printing failed.	Is correct paper loaded on the tray?	Follow the instructions displayed to load paper of the correct size and instruct it to print again.
Unsatisfactory print quality.	Image defect.	Refer to the image quality troubleshooting section for more information.
Text prints incorrectly (text is corrupted).	Non-standard fonts are used for printing.	Check the application or print driver settings.
Online indicator lights, but copies are not delivered with Online still lit.	Data remains in machine memory.	Cancel printing, or purge remaining data.
Cannot open or close trays.	Did you open a cover or turn power off during printing?	Turn the power off without closing or opening a paper tray. Wait several seconds and then turn the power switch on. Make sure that the machine is online (ready to receive data) and then close or open the paper tray.

Symptoms	Check	Remedy
Copies are not made at the desired size.	Is the document scanning glass or the document cover dirty?	Clean the document feeder glass or the document cover.
	Is the document made of highly transparent material like a transparency?	Place the document on the document glass, and place a white sheet of paper on top of the document before making a copy.
	Is the document at the correct position?	Load the document correctly.
	Is the document loaded correctly?	
	Are the document guides at the correct position?	Properly set the document guides.
	Is the document folded or bent?	Straighten and properly reset the document.
	Is the document a non-standard size?	Enter the document size.
Paper is often jammed or wrinkled.	Is paper loaded properly in the paper tray?	Load paper correctly.
	Is the paper tray set properly?	To ensure tray closure, firmly push it in as far as possible.
	Is the paper damp?	Replace with paper from a new ream.
	Is the paper curled?	Either turn the paper so that the curl is facing down in the paper tray, or replace with paper from a new ream.
	Are the paper and paper tray settings correct?	Make sure the paper and paper tray selected match the paper size settings. Refer to "Paper Tray Settings" in the System Administration Guide.
	Are there any torn pieces of paper still remaining inside the machine or is there a foreign object in the machine?	Open the door of the machine or slide out the paper tray to remove the torn paper or the foreign object.
	Is out-of-spec paper loaded in the tray?	Replace with paper that meets machine specifications.
	Is the paper tray loaded past its maximum fill line?	Load paper in the paper tray so that it does not exceed the maximum fill line.
	Is the paper guide set correctly?	Load the paper correctly, and apply the paper guides lightly.

Symptoms	Check	Remedy
Documents are not fed into the document feeder.	Are the documents too small?	The minimum size of the document that can be loaded on the document feeder is A5 and 5.5 X 8.5.in.
An error message is displayed after paper is loaded in paper Tray 5 (Bypass) and the Start button is pressed.	Check the position of the paper guides at the front side of paper Tray 5 (Bypass).	Set the paper guides to the correct positions.
Documents jam often.	Is the right type of paper/media being used?	Make sure the document feeder is loaded properly with acceptable media.
	Are you trying to copy irregular shaped documents, business cards, transparencies, or thin documents?	
	Are you trying to copy documents affixed with sticky labels, paper clips or adhesive tape?	Remove sticky labels, paper clips or adhesive tape from the document before copying.
	Are the document guides at the correct position?	Properly set the document guides.
	Is part of the document ripped, and a piece of paper remaining in the document feeder?	Open the document feeder cover and check for pieces of paper.
	When importing originals of different sizes, is the Mixed Size Originals setting set to ON?	Set Mixed Size Originals to ON.
	Is an A5-size document loaded horizontally () on the document feeder when the Mixed Size Originals feature is in use?	Load the A5-size document vertically.
A corner of the document is folded.	Is the document curled?	Flatten out the curl and load the document again.

Image quality problems

When output image quality is poor, review the following table for solutions.

If image quality is not improved after performing the relevant remedy, contact the Customer Support Center.

Symptoms	Check	Remedy
The copy is dirty.	Is the document glass or the document cover dirty?	Clean the document glass or the document cover.
	Is the document made of highly transparent material like a transparency?	If the document is highly transparent, marks on the document cover will be copied. Place a white sheet of paper on the document and make a copy.
	Is the document colored, of a rough texture or a blueprint?	Either adjust the copy density or image quality and then retry copying.
	Are you making copies of glossy printing paper?	Glossy printing paper sticks easily to the document glass and shadows are sometimes copied and reproduced as dirt. Place a transparency or highly transparent film under the document and retry copying.
The copy has black lines.	Is the scanning glass on the feeder dirty?	Clean the document glass.
The copy is too dark.	Is the copy density set to Dark?	Adjust the copy density.
The copy is too light.	Is the copy density set to Light?	
The copy shifts slightly.	Is the paper shifting or is the leading edge of the paper not loaded flush with the tray corners?	Load the paper so it is flush against the paper tray corners.
Images on the copy are skewed.	Is the document loaded correctly?	Load the document correctly.
	Is paper loaded properly in the tray?	Load paper correctly.
	Is the paper guide for paper Tray 5 (Bypass) set so that the tray touches the paper?	Load paper correctly.
	Are the document guides at the correct position?	Load the document correctly, and align the document guides with the edge of the document.
	Is the paper tray set properly?	Firmly push in the tray as far as possible.

Problem solving

Symptoms	Check	Remedy
Part of the image is missing on the copy.	Is the paper damp?	Replace with paper from a new ream.
	Is the loaded paper folded or wrinkled?	
	Is the document pasted together or folded in?	The pasted or folded in section may be curling back, and risen up from the surface of the document glass. Place a stack of white sheets on the document to hold the document down flat against the document glass.
A stripe pattern appears in copies.	Is the document enlargement ratio set too large?	Some enlargement ratios can cause stripes. Adjust the copy enlargement ratio.

Symptoms	Check	Remedy
Printing is faint (smudged, unclear).	Is the paper damp?	Replace with paper from a new ream.
	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
Black dots are printed.	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
Black lines are printed.	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
	The scanning glass on the document feeder is dirty.	Clean the document feeder glass.
Dirt appears at equal intervals.	Dirt on the paper feed path.	Print a few pages.
	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
White dots appear in black filled areas.	The paper in use is unsuitable.	Load suitable paper.
	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
- Printed toner smudges when rubbed with your finger. - Toner is not fused to the paper. - The paper is dirtied with toner.	Is the paper damp?	Replace with paper from a new ream.
	The paper in use is unsuitable.	Load suitable paper.
The entire paper area is printed black.	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
	High-voltage power supply malfunction.	Contact the Customer Support Center.

Symptoms	Check	Remedy
Nothing is printed.	Two or more sheets of paper are being fed simultaneously (double-feed).	Fan the paper and reset.
	High-voltage power supply malfunction.	Contact the Customer Support Center.
White areas or stripes appear.	Is the paper damp?	Replace with paper from a new ream.
	The paper in use is unsuitable.	Load suitable paper.
The entire page is printed faint.	If the print was made using Tray 5 (Bypass), the size and type of the loaded paper differed from the setting on the print driver.	Load paper of the correct size and type into Tray 5 (Bypass). Fan the paper thoroughly before loading it.
	Two or more sheets may be feeding at once.	Fan the paper thoroughly and reset.
Paper becomes wrinkled. Text is blurred.	The paper in use is unsuitable.	Replace with paper from a new ream.
	Paper is being added while it is being fed.	
	Is the paper damp?	
Outline characters on a colored background longwise.	The drum cartridge is depleted or damaged.	Contact the Customer Support Center.
Text or images are printed at an angle.	The paper guide in the paper tray is not set at the correct position.	Set the horizontal and vertical paper guides to the correct positions.

Image is not what was expected

Symptoms			Cause and Remedy (Action)
The image is dirty If No, go to next symptom.	Yes	Cause	The document glass or the document cover is dirty.
		Action	Clean the document glass or the document cover.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is made of highly transparent material like a transparency.
		Action	If the document is highly transparent, marks on the document cover will appear on the image. Place a white sheet of paper on the document and scan.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is colored, of a rough texture or a blueprint, for example.
		Action	Either adjust the copy density or image quality and then retry scanning.
			If problem is not solved, go to next Cause/Action.
		Cause	Glossy printing paper is being scanned.
	Action	Glossy printing paper easily sticks to the document glass and shadows are sometimes scanned and reproduced as dirt. Place a transparency or highly transparent film under the document and retry scanning.	
Image is too dark, or too light If No, go to next symptom.	Yes	Cause	Scan density is set to Dark, or to Light.
		Action	Adjust the scan density.
			If problem is not solved, go to next Cause/Action.
		Cause	The Original Type is inappropriate.
	Action	Select an image quality appropriate for the document.	
Part of the image is missing If No, go to next symptom.	Yes	Cause	The document is pasted together or folded in.
		Action	It is possible that the folded in or pasted part of the document is not touching the document glass. Place a stack of white sheets on the document to hold the document down flat against the document glass.

Symptoms			Cause and Remedy (Action)
The image is not the desired size If No, go to next symptom.	Yes	Cause	The document glass or the document cover is dirty.
		Action	Clean the document glass or the document cover.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is made of highly transparent material like a transparency.
		Action	Place a white sheet of paper on the document and scan.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is misaligned.
		Action	Load the document correctly.
			If problem is not solved, go to next Cause/Action.
		Cause	The document guides are in an incorrect position.
		Action	Load the document correctly, and align the document guides with the edges of the document.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is a non-standard size.
		Action	Enter the document size and then scan.
			If problem is not solved, go to next Cause/Action.
		Cause	The document is folded or bent.
	Action	Straighten and properly reset the document.	
The image is coarse	Yes	Cause	Resolution is too low.
		Action	Set a higher resolution.

Print troubleshooting

This section describes solutions for problems encountered during printing.

1. Unable to print
2. The print result was not what was expected

Unable to print

Symptoms	Yes/No	Causes and Actions	
Data remains in the printer icon If No, go to next symptom.	Yes	Cause	The printer is not powered on.
		Action	Turn the power on.
			If problem is not solved, go to next Cause/Action.
		Cause	The network cable is disconnected from the computer.
		Action	Connect the network cable to the computer.
			If problem is not solved, go to next Cause/Action.
		Cause	The network cable is disconnected from the machine.
		Action	Connect the network cable to the machine. For information about network settings, refer to the System Administration Guide.
			If problem is not solved, go to next Cause/Action.
		Cause	Printer mode is set to Offline.
		Action	Press the Machine Status button and confirm the Printer Mode in the Machine Status screen. If Printer Mode is Offline, select Online in the Printer Mode screen.
			If problem is not solved, go to next Cause/Action.

Symptoms	Yes/No	Causes and Actions	
Data remains in the printer icon If No, go to next symptom.	Yes	Cause	An error occurred with the printer.
		Action	Check the error details.
			If problem is not solved, go to next Cause/Action.
		Cause	The IP address or SMB network path is misconfigured.
		Action	Configure a correct IP address or SMB network path. For information about network settings, refer to the System Administration Guide.
			If problem is not solved, go to next Cause/Action.
		Cause	The network connection between the computer and machine is abnormal.
		Action	Check with your system administrator.
			If problem is not solved, go to next Cause/Action.
		Cause	The port is not enabled.
		Action	Enable the port in use. For information about network settings, refer to the System Administration Guide.
			If problem is not solved, go to next Cause/Action.
		Cause	Insufficient space available on the hard disk.
		Action	Delete unnecessary data to increase free space.
			If problem is not solved, go to next Cause/Action.
		Cause	The printer is connected to multiple computers.
		Action	Wait for a while, and then try printing again.

Symptoms	Yes/No	Causes and Actions	
Sent to printer If No, go to next symptom.	Yes	Cause	Out of paper.
		Action	Supply paper to the printer.
			If problem is not solved, go to next Cause/Action.
		Cause	No paper for the specified paper size.
		Action	Set paper for the specified paper size.
			If problem is not solved, go to next Cause/Action.
		Cause	Copy operation is performed during interrupt, and interrupt is performed.
		Action	Cancel the interrupt operation.
			If problem is not solved, go to next Cause/Action.
		Cause	An error occurred with the printer.
		Action	Check the error details.

The printed result is not what was expected

Symptoms	Yes/No	Causes and Actions	
Printing performed with a different paper size If No, go to next symptom.	Yes	Cause	Paper size provided is different from the specified tray size.
		Action	Change the paper size set in the tray, or change print options to specify a tray that contains the appropriate size.
The image is cut off on the edge of the paper If No, go to next symptom.	Yes	Cause	Image exceeds the printable area of the machine.
		Action	Increase the printable area of the machine, or decrease the document print area.
The printed font differs from the font specified on the computer If No, go to next symptom.	Yes	Cause	Font replacement is configured on the print driver.
		Action	Check the font replacement table.
			If problem is not solved, go to next Cause/Action.
		Cause	Non-standard fonts are used for printing.
		Action	Check the application or print driver settings. If PostScript is being used, download the required fonts.

Symptoms	Yes/No	Causes and Actions	
Printing is slow If No, go to next symptom.	Yes	Cause	The print mode specifies Print Quality.
		Action	When printing image data that has image quality as a priority, such as pictures, the print speed decreases. Turn off the quality priority in the print mode.

Symptoms	Yes/No	Causes and Actions	
The settings specified for print options do not take effect If No, go to next symptom.	Yes	Cause	A print driver for another model is in use.
		Action	Install the print driver for this model.
			If problem is not solved, go to next Cause/Action.
		Cause	The optional apparatus cannot be attached to the printer.
		Action	Check the options attached with this printer and reset the printer configuration.
There is no edge.	Yes	Cause	Image exceeds the printable area of the machine.
		Action	Increase the printable area of the machine, or decrease the document print area.

Specifications

Print specifications

Type	Built-in type
Continuous Print Speed	The same as Copy. When continuously printing a single document 8.5 x 11 in./A4: Speed may be reduced during image quality adjustment when High Precision] is specified for the Print Mode] of PCL driver, or when [High Precision] or [High Image Quality] is specified for the [Print Mode] of PostScript driver. Performance may be reduced depending on the paper type.
Resolution	Output resolution: 600 × 600 dpi (47.2 × 47.2 dots/mm) Data processing resolution: 2400 × 600 dpi (47.2 × 47.2 dots/mm)
Page Description Language	PCL6, PCL5, Adobe PostScript 3
Emulation	ESC/P (VP-1000), HP-GL (HP7586B), HP-GL2/RTL (HP Design Jet 750C Plus), PCL5c/PCLXL (HP Color Laser Jet 5500), ESCP/ K, KS/KSSM
Memory Capacity	512 MB (maximum 512 MB)
Built-in Fonts	PCL: European 82 type faces, symbol 86 sets PostScript: European 136 type faces
Interface	Standard: Ethernet (100Base-TX/10Base-T) USB 2.0
Supported Protocol	Ethernet: TCP/IP (SMB, LPD, Port9100, IPP, WSD, Novell Netware), NetBEUI (SMB), (IPX/SPX), (NetWare), EtherTalk (Apple Talk)

Specifications

Type	Built-in type
Supported OS	PCL5c: Microsoft Windows 7 Microsoft Windows 2000, Microsoft Windows XP, Microsoft Windows Server 2003, Microsoft Windows Vista PostScript: Microsoft Windows 2000, Microsoft Windows XP, Microsoft Windows Server 2003, Microsoft Windows Vista, Mac OS 7.5 or later Mac OS 8x, 9x Mac OS X 10.x

12

High Capacity Feeder (HCF/Trays 6 and 7), 8.5 x 11 in./A4

The two-tray High Capacity Feeder (HCF/Trays 6 and 7) provides an extra 4,000 sheet capacity of either 8.5 x 11 in. or A4 paper. Each tray holds 2000 sheets (from 16 lb. Bond to 80 lb. Cover/52 gsm to 216 gsm).

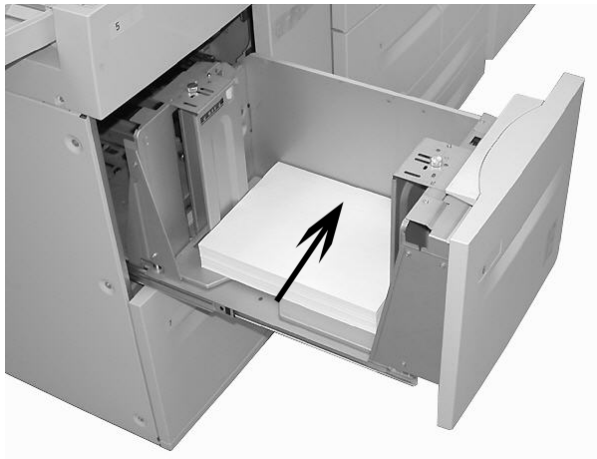


Loading media into the HCF (Trays 6 and 7)

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. To change the paper size, perform the following:
 - a) Remove any paper currently loaded in the tray.
 - b) Loosen the two screws to remove the guides.



- c) Adjust the guides to fit the new paper size and retighten the two screws.
4. Open the ream of paper with the seam side facing up.
 5. Fan the sheets before loading them into the tray.
 6. Load and align the edge of the paper against the RIGHT edge of the tray.



7. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.

8. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
9. Select **Confirm** to close the window.

Problem solving

Paper jams in Trays 6/7 (HCF)

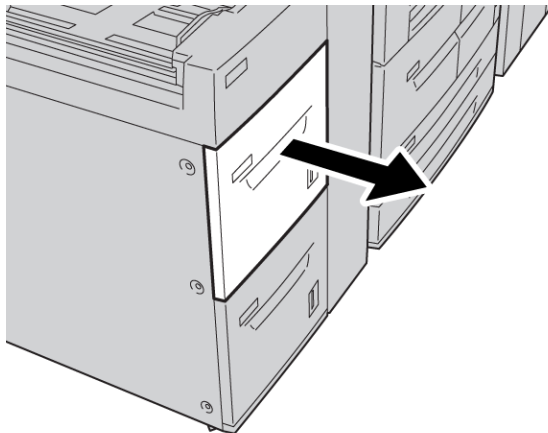
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

1. Pull out the tray where the paper jam occurred.

Note

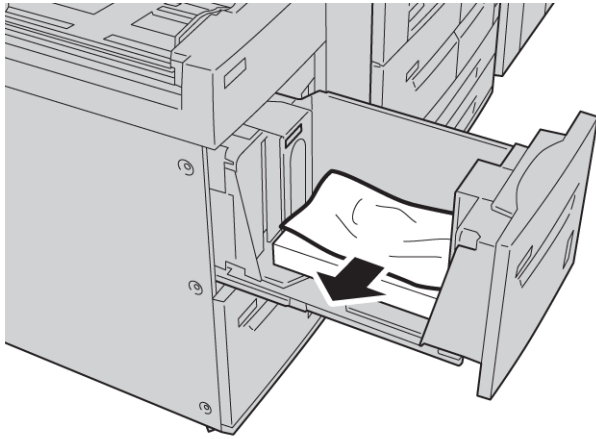
To avoid tearing paper, review where the paper jam occurred before pulling out a tray. Torn paper remaining inside the machine can cause machine malfunction.



2. Remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



3. Gently push in the tray until it comes to a stop.

Paper jams inside the HCF unit

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

This section describes how to remedy paper jams that occur at the following locations:

- Paper jams in lower left cover
- Paper jams at lever 1a and knob 1c
- Paper jams at lever 1b and knob 1c
- Paper jams at lever 1d and knob 1c

Note

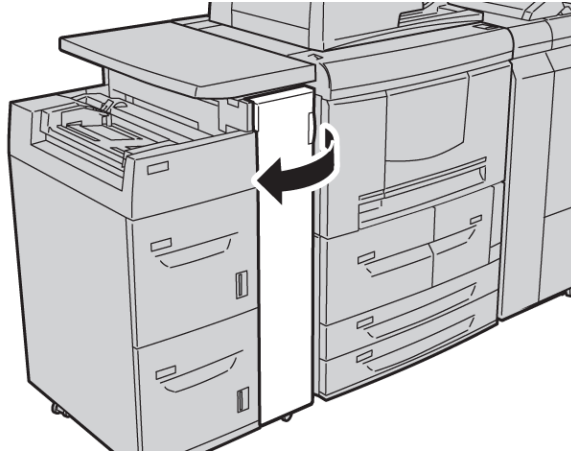
Jam clearance remedies differ according to the paper jam location, so follow the displayed instructions.

Paper jams inside lower left cover

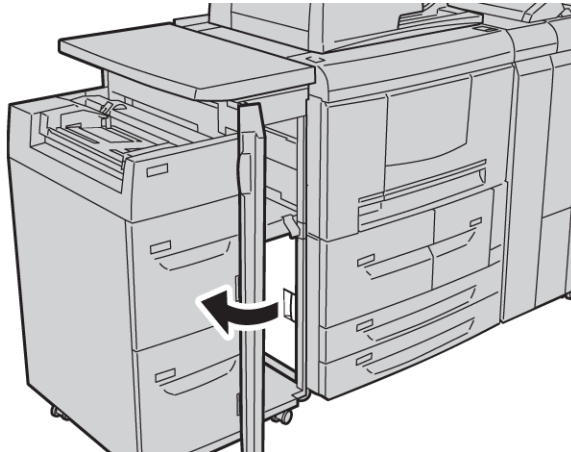
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

1. Open the front cover of the HCF.



2. Open the lower left cover while gripping the release lever.

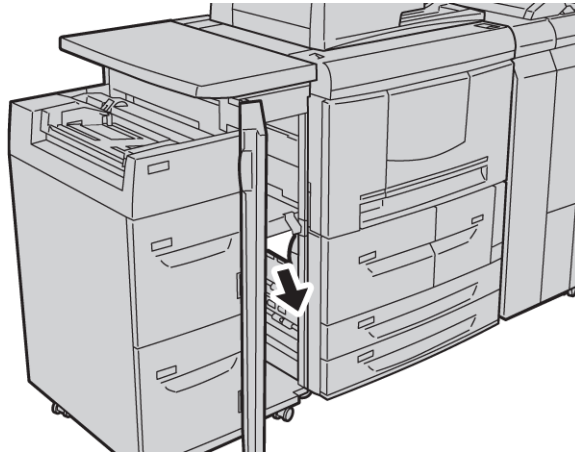


High Capacity Feeder (HCF/Trays 6 and 7), 8.5 x 11 in./A4

3. Remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



4. Close the lower left cover.
5. Close the front cover of the HCF completely.

Note

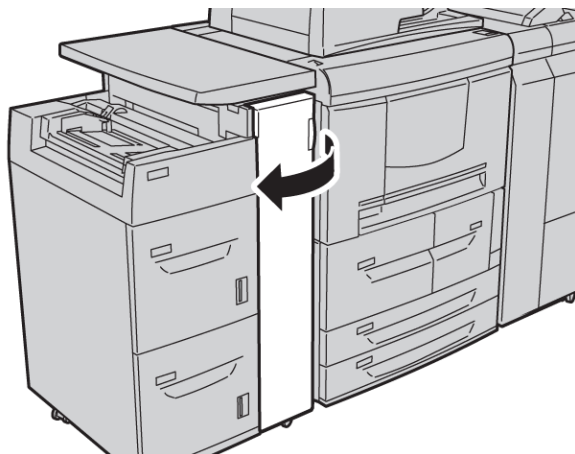
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1a and knob 1c

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

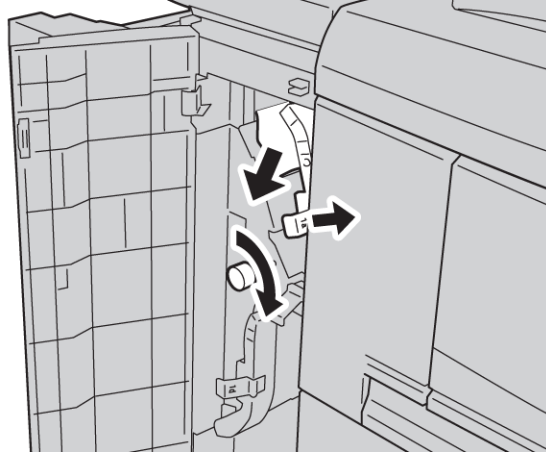
1. Open the front cover of the HCF.



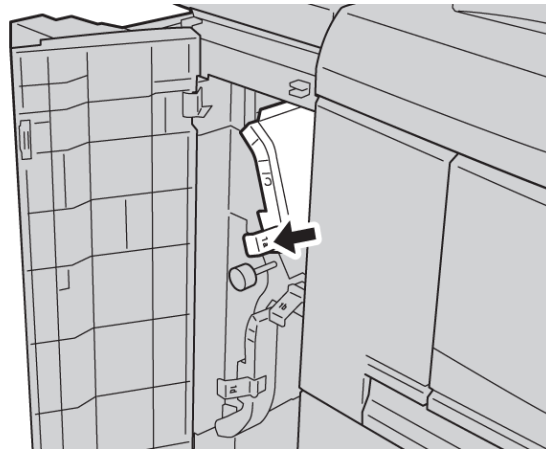
2. Move lever 1a to the right and turn knob 1c to the right. Remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



3. Return lever 1a to the original position.



4. Close the front cover of the HCF completely.

Note

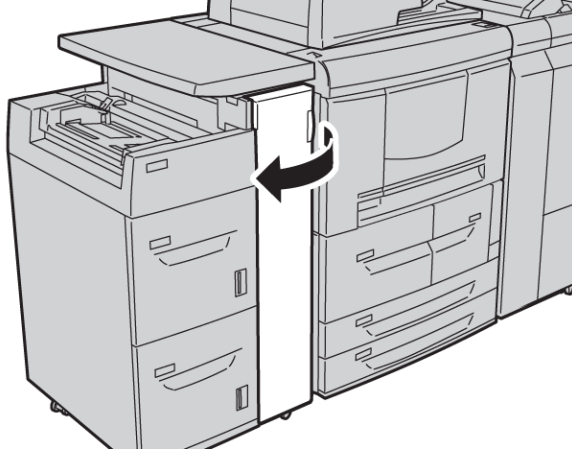
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1b and knob 1c

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

1. Open the front cover of the HCF.



2. Move lever 1b to the right and turn knob 1c to the right. Remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



3. Return lever 1b to the original position.
4. Close the front cover of the HCF completely.

Note

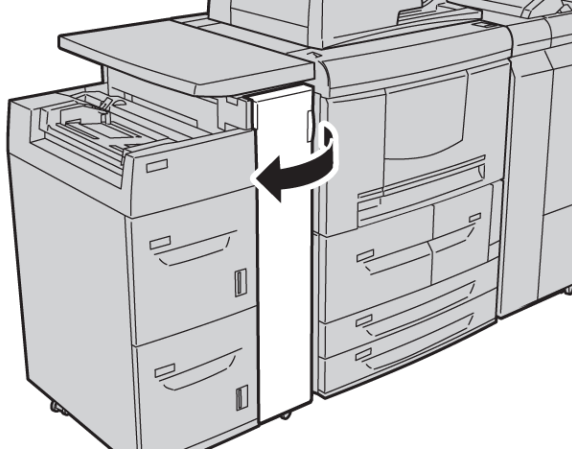
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1d and knob 1c

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your copy/print jobs.

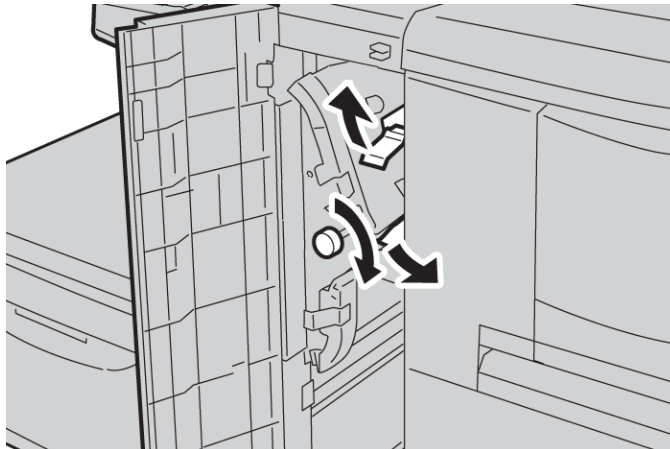
1. Open the front cover of the HCF.



2. Move lever 1d upwards and turn knob 1c; remove the jammed paper.

Note

If paper is torn, check inside the machine and remove it.



3. Return lever 1d to the original position.
4. Close the front cover of the HCF completely.

Note

The machine will not operate if the cover is open even slightly.

Fault codes

If a fault causes the copying/printing to stop abnormally or a malfunction occurs in the copier/printer, then a fault code and/or a message displays on the UI. Refer to the following table for fault codes and information on how to rectify the problem. If a fault code displays and it is not described in the following table, or if the problem persists even after you have tried the recommended solutions, contact the Customer Support Center.

Tip

If a fault code is displayed, all print data is discarded; this includes any data stored in the built-in memory of the machine.

Fault code	Cause and Remedy
024-955 024-956	Cause: Tray 6/7 is empty/out of paper. Remedy: Add paper to Tray 6/7.
077-210	Cause: There is a malfunction in Tray 6/7. Remedy: Check the paper setting of paper trays 6/7 and power-cycle the machine. If the trays errors are not fixed by performing the relevant remedy, contact the Customer Support Center. Trays other than 6/7 may be used in the interim.
078-100 078-101 078-102	Cause: There is a malfunction in Tray 6/7. Remedy: Check the paper setting of paper trays 6/7 and power-cycle the machine. If the trays errors are not fixed by performing the relevant remedy, contact the Customer Support Center. Trays other than 6/7 may be used in the interim.
078-210 078-211	Cause: There is a malfunction in Tray 6/7. Remedy: Check the paper setting of paper trays 6/7 and power-cycle the machine. If the trays errors are not fixed by performing the relevant remedy, contact the Customer Support Center. Trays other than 6/7 may be used in the interim.

Fault code	Cause and Remedy
078-260 078-261 078-262 078-263 078-264 078-265 078-266 078-267 078-268 078-269 078-270 078-271 078-272 078-273 078-274 078-275 078-276 078-277 078-278 078-279 078-280	Cause: Paper Tray 6/7 malfunctioned. Remedy: Check the paper loaded in Tray 6/7. Power off and then power on the machine. If the tray errors are not fixed by performing the relevant remedy, contact the Customer Support Center.
078-300 078-301 078-500 078-901 078-941 078-942 078-943	Cause: Paper Tray 6/7 malfunctioned. Remedy: Check the paper loaded in Tray 6/7. Power off and then power on the machine. If the tray errors are not fixed by performing the relevant remedy, contact the Customer Support Center.

Trays 6/7 (HCF) specifications

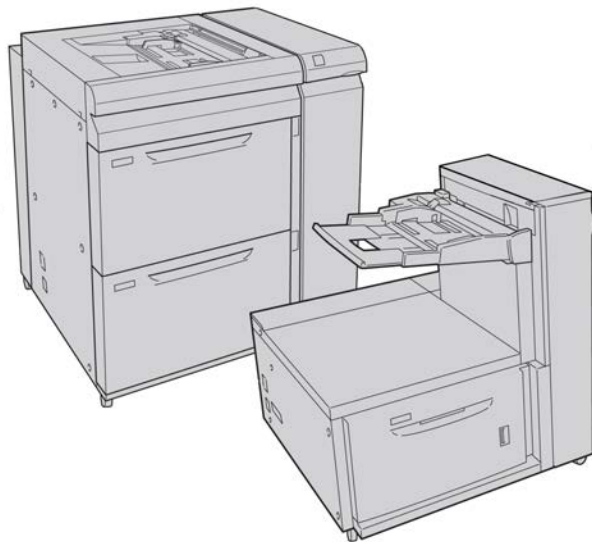
Item	Specification
Media/paper sizes	Minimum: 7.25 x 10.5 in. (Executive)/B5 Maximum: 8.5 x 11 in./A4
Media/paper weight	Weight: 16 lb. Bond to 80 lb. Cover/52 gsm to 216 gsm
Tray capacity	Each tray holds 2,000 sheets for a total of 4,000 sheets (When using Xerox 20 lb./75 gsm paper)

High Capacity Feeder (HCF/Trays 6 and 7), 8.5 x 11 in./A4

13

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

The Oversized High Capacity Feeder (OHCF) is available in a 1-tray or 2-tray option. The OHCF feeds a variety of stock sizes, including standard and oversized stock up to 13 x 19.2 in./330.2 x 488 mm. Each tray holds 2,000 sheets.



Note

The 1-tray OHCF is not available with D136 configurations.

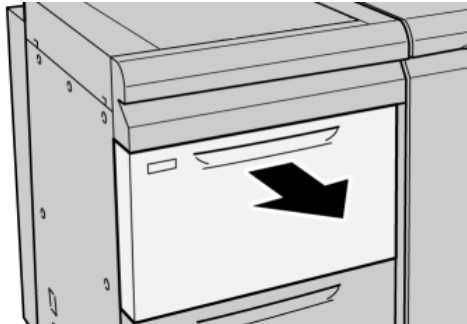
Postcard bracket

The Postcard bracket is delivered with the OHCF from manufacturing. The Postcard bracket allows you to print on smaller size media without requiring post-processing cutting or sorting. The Postcard bracket specifically accommodates 4 x 6 in. (101.6 x 152.4 mm) SEF media.

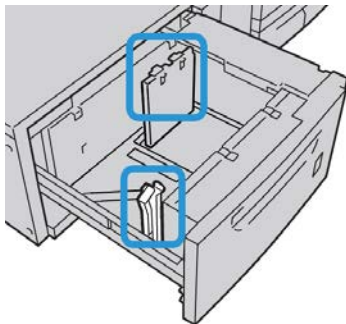
Using the Postcard bracket

Use the following procedure for installing and using the Postcard bracket when printing on smaller media (4 x 6 in./101.6 x 152.4 mm).

1. Slowly open one of the paper trays until it stops and remove the paper.



2. Move the paper guides out to their largest position.



3. Open the front cover of the OHCF.

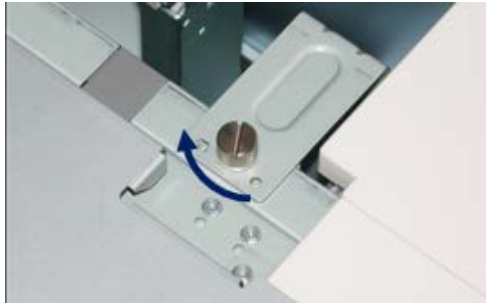


4. Remove the Postcard bracket from inside the OHCF front cover.

5. Install the Postcard bracket so that it sits on the locating pins on the upper frame and in the grooves on the bottom of the tray.



6. Tighten the thumb screw so it locks the Postcard bracket in place.



7. Load the postcard stock and adjust the paper guides against the stock.



8. Close the paper tray and confirm the new settings on the UI.
9. Run your print job.
10. Upon completion of your print job, remove the postcard stock and the Postcard bracket from the tray.
11. Store the Postcard bracket inside the OHCF front cover area.

Loading media in the 1 or 2-Tray OHCF

Loading paper in the OHCF (1 or 2 Trays)

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.
5. Load paper into the tray.
6. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
7. If necessary, set the skew adjustment levers to the desired position for your print job.
8. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
9. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
10. Select **Confirm** to close the window.

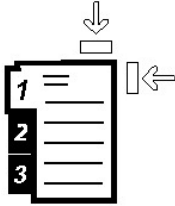
Loading tabs in the OHCF (1 or 2 Trays)

Note

If the optional GBC AdvancedPunch is attached to your machine, refer to the GBC AdvancedPunch customer documentation for instructions on loading tab stock in the trays.

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Fan the tab paper before loading into the tray.

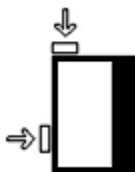
4. Load and align the edge of the tab paper against the right edge of the tray in the LEF direction as shown in following illustration:



5. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
 6. If necessary, set the skew adjustment levers to the desired position for your print job.
 7. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
 8. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.
- Note**
- Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.
- c) Select **Save** until you are returned to the tray settings window.
 9. Select **Confirm** to close the window.
 10. For network print jobs, refer to your print server customer documentation for instructions on loading tab stock into a tray.

Loading transparencies in the OHCF (1 or 2 Trays)

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Fan the transparencies to stop them from sticking together before loading into the tray.
4. Load transparencies on top of a small stack of same-size paper and align the edge of the transparency against the right edge of the as shown in following illustration:



5. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

Do not load materials above the MAX line located on the rear Edge Guide.

6. If necessary, set the skew adjustment levers to the desired position for your print job.
7. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
8. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.
 - a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
 - b) If necessary, make the desired changes to paper curl and alignment adjustment.

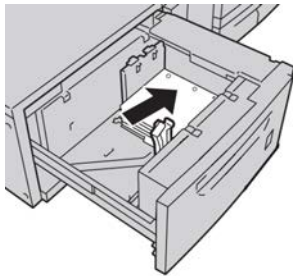
Note

Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.
9. Select **Confirm** to close the window.

Loading pre-drilled stock into the OHCF (1 or 2 Trays) for 1-sided print jobs

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.
5. Load and register the paper against the right side of the tray as depicted below for LEF direction:



6. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
7. If necessary, set the skew adjustment levers to the desired position for your print job.
8. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
9. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.

- a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
- b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

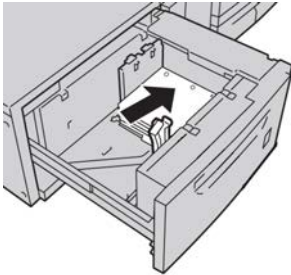
Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.

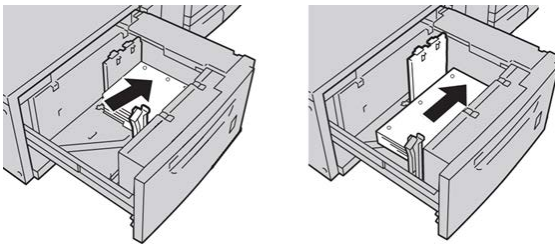
10. Select **Confirm** to close the window.

Loading pre-drilled stock into the OHCF (1 or 2 Trays) for 2-sided print jobs

1. Select the appropriate paper stock for your print job.
2. Pull out the tray slowly until it stops.
3. Open the ream of paper with the seam side facing up.
4. Fan the sheets before loading them into the tray.
5. Load and register the paper against the right side of the tray as depicted below for LEF direction:



6. Load and register the paper against the right side of the tray as depicted below for SEF direction:



7. Adjust the paper guides by pressing in the guide release and carefully moving the Edge Guide until it lightly touches the edge of the material in the tray.
Do not load materials above the MAX line located on the rear Edge Guide.
8. If necessary, set the skew adjustment levers to the desired position for your print job.
9. Gently push in the tray until it comes to a stop.
If enabled by your System Administrator, the Paper Tray settings screen may be displayed on the UI.
10. If changes have been made to the paper tray, select the **Change Settings** button; otherwise, proceed to the next step.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

- a) Make the desired selections for **Paper Type/Paper Weight, Paper Size, and Paper Color**.
- b) If necessary, make the desired changes to paper curl and alignment adjustment.

Note

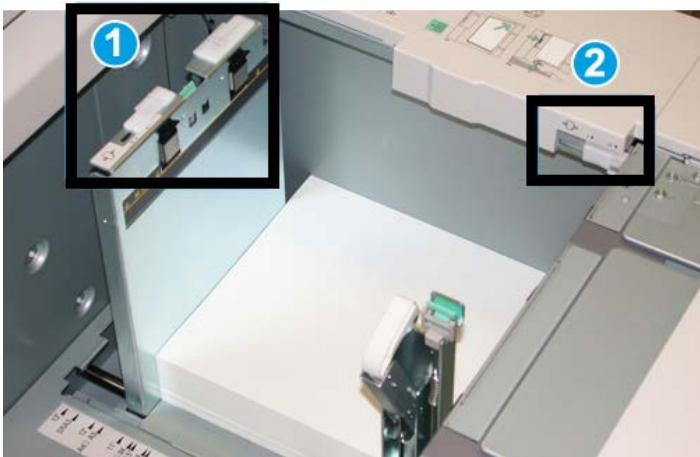
Refer to the System Administration Guide for detailed information on the paper curl and alignment adjustment options.

- c) Select **Save** until you are returned to the tray settings window.

11. Select **Confirm** to close the window.

Skew adjustment levers

The skew adjustment levers are found in all paper trays. These levers are used to improve paper feed accuracy and to reduce paper skew problems.



1. Rear skew adjustment lever
 2. Right-side skew adjustment lever
- These levers should remain in their default position. The position of these levers should be changed only when there is a skew problem when running a specific print job and/or specific media type.
 - Changing the skew adjustment levers from their default position may cause more skew problems when running certain media types, such as coated, label, transparency, and film.

Use the following procedure to set the skew adjustment levers.

1. Pull out the tray slowly until it stops.
2. Slide the rear skew adjustment lever to the right.
3. Gently push in the tray until it comes to a stop.
4. From the Tray Properties window, enter the correct paper information, including size, type, weight, and if necessary, paper curl and/or alignment option.
5. Select **OK** to save the information and close the Tray Properties window.

6. Run your print job.
 - The paper is fed accurately without skew and the printed output is satisfactory; your task is complete.
 - The paper is skewed and the printed output is unsatisfactory; proceed to the next step.
7. Pull out the tray slowly until it stops.
8. Return the rear skew adjustment lever to its left, default position.
9. Slide the right-side skew adjustment lever toward the front of the paper tray.
10. Gently push in the tray until it comes to a stop.
11. From the Tray Properties window, enter the correct paper information, including size, type, weight, and if necessary, paper curl and/or alignment option.
12. Select **OK** to save the information and close the Tray Properties window.
13. Run your print job.
 - The paper is fed accurately without skew and the printed output is satisfactory; your task is complete.
 - The paper is skewed and the printed output is unsatisfactory; proceed to the next step.
14. Pull out the tray slowly until it stops.
15. Return the right-side skew adjustment lever toward the rear of the paper tray; this is its default position.
16. Gently push in the tray until it comes to a stop.
17. If you are still having skew adjustment problems, refer to the Advanced Stock Setup information located in the System Administration Guide.

OHCF problem solving

Clearing OHCF jams

Tip

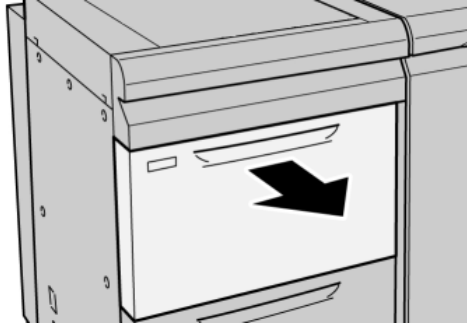
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

Note

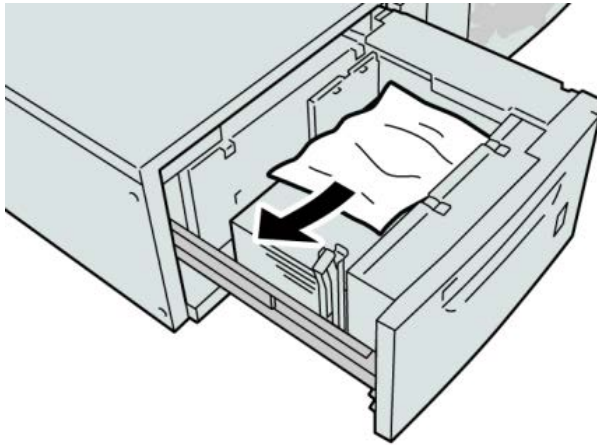
Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Paper jams inside the OHCF trays

1. Pull out the tray where the paper jam occurred.



2. Remove the jammed paper.



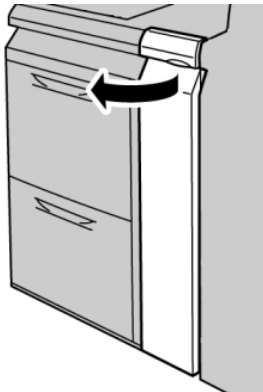
Note

If paper is torn, check inside the machine and remove it.

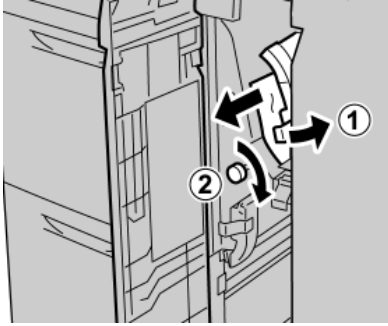
3. Gently push in the tray until it comes to a stop.

OHCF paper jams at lever 1a and knob 1c

1. Open the front cover of the OHCF.



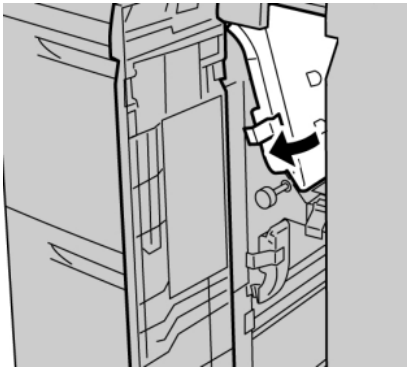
2. Move the lever **1a** to the right and turn the knob **1c** to the right. Remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

3. Return the lever **1a** to the original position.



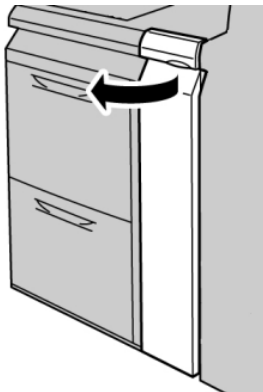
4. Close the front cover of the OHCF.

Note

If the front cover of the OHCF is not completely closed, a message will appear and the machine will not operate.

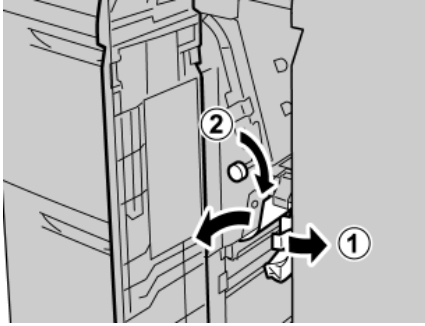
OHCF paper jams at lever **1b** and knob **1c**

1. Open the front cover of the OHCF.



Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

2. Move the lever **1b** to the right and turn the knob **1c** to the right. Remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

3. Return the lever **1b** to the original position.



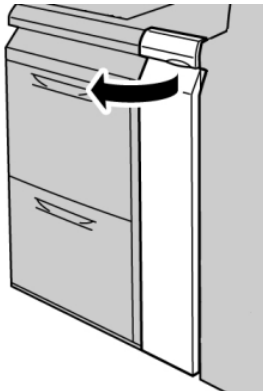
4. Close the front cover of the OHCF.

Note

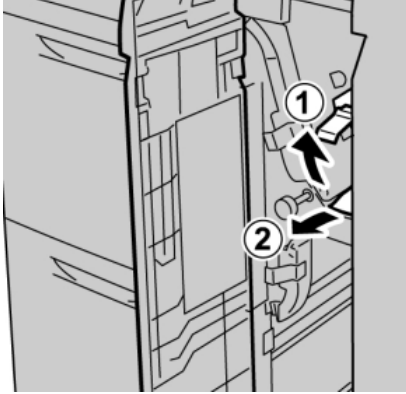
If the front cover of the OHCF is not completely closed, a message will appear and the machine will not operate.

OHCF paper jams at lever 1d and knob 1c

1. Open the front cover of the OHCF.



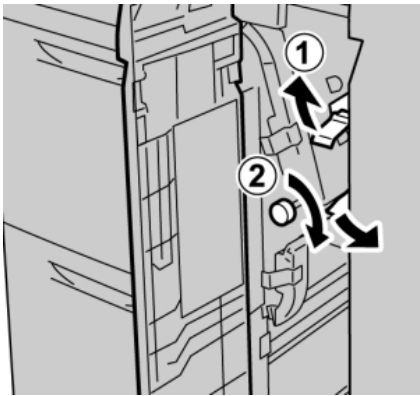
2. Move the lever **1d** upward and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

3. If the paper cannot be removed, turn the knob **1c** clockwise, and then remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **1d** to the original position.



Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

5. Close the front cover of the OHCF.

Note

If the front cover of the OHCF is not completely closed, a message will appear and the machine will not operate.

OHCF fault codes

024-955

Cause: An OHCF tray is empty or out of paper.

Remedy: Add paper to correct OHCF Tray.

024-956

Cause: An OHCF tray is empty or out of paper.

Remedy: Add paper to correct OHCF Tray.

077-210

Cause: An OHCF tray is broken.

Remedy: Perform the following:

- Power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-100

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

- Check the paper in the malfunctioning tray.
- Power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-101

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

- Check the paper in the malfunctioning tray.
- Power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-101

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

- Check the paper in the malfunctioning tray.
- Power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-210

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

- Check the paper setting of the paper trays and power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-211

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

- Check the paper setting of the paper trays and power Off/On the machine.
- If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-260

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

078-261

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-262

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-263

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-264

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-265

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-266

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-267

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-268

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-269

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-270

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-271

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-272

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-273

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-274

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-275

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-276

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-277

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

078-278

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-279

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-280

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-300

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-301

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-500

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-901

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-941

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-942

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.

Oversized High Capacity Feeder (OHCF), 1 or 2 trays (Trays 6/7)

2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

078-943

Cause: An OHCF tray has malfunctioned.

Remedy: Perform the following:

1. Check the paper loaded in the trays.
2. Power Off/On the machine.
3. If problems persist, contact the Customer Support Center.

Note

Trays other than the OHCF trays may be used in the interim.

OHCF specifications

Oversized High Capacity Feeder (OHCF/Trays A1-1 and A1-2)

Item	Specification
Sheet size	SEF: 8.5 x 11 in./A4, 8.5 x 13 in., 8.5 x 14 in., 10 x 14 in./B4, 11 x 17 in./A3, 12 x 18 in., 12.6 x 17.7 in./SRA3, 13 x 18 in., 13 x 19 in., 12.6 x 19.2 in., B5 LEF: B5, 7.25 x 10.5 in. (executive), A4, 8.5 x 11 in., 8.0 x 10 in. Custom sizes: 182-330 mm (7.2-13 in.) width and 182-488 mm (7.2-19.2 in.) length
Paper weight	18 lb. to 130 lb. cover/55-350 gsm
Paper capacity	2000 sheets/drawer Important When using up to Xerox 24 lb./90 gsm paper.

Interface Module/Interface Cooling Module

The Interface Module or Interface Cooling Module is an optional finishing device that is used in conjunction with other optional finishing devices.



What is the difference between the two modules?

Both modules enable communication and provide a paper path between the print engine and any attached finishing device/devices. The Interface Cooling Module goes a step further in that it contains additional fans and associated duct work. These fans and duct work aid in cooling the outgoing printed media.

The correct module for your machine configuration

The specific type of module available depends on the machine configuration:

- The Interface Module is available with a machine configuration that is either D110 or D125 (either Copier/Printer or Printer only).
- The Interface Cooling Module is available only with the D136 configuration (either Copier/Printer or Printer only).

Note

The Interface Module is not available with the D95 Copier/Printer configuration.

D110/D125 configurations

For either Copier/Printer or Printer only, the Interface Module is required with the following finishing devices:

- GBC AdvancedPunch
- Perfect Binder (available only with the Copier/Printer with integrated controller)
- High Capacity Stacker (HCS)
- Standard Finisher Plus
- All third-party, DFA devices

Note

The Interface Module is NOT required when the only finishing device is the Standard Finisher or Booklet Maker Finisher. The SquareFold Trimmer Module is available only with the Booklet Maker Finisher.

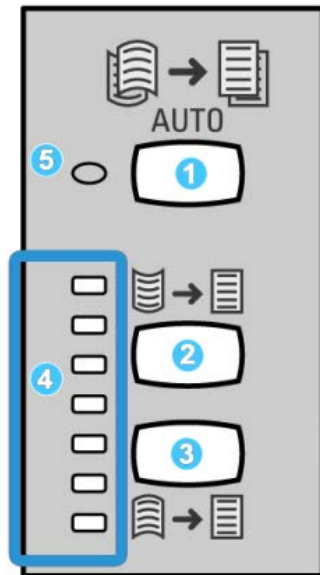
D136 configuration

For either Copier/Printer or Printer only, the Interface Cooling Module is required with ALL following finishing devices, which include:

- GBC AdvancedPunch
- Perfect Binder (available only with the Copier/Printer with integrated controller)
- High Capacity Stacker (HCS)
- Standard Finisher
- Booklet Maker Finisher
- SquareFold Trimmer Module (available only with the Booklet Maker Finisher)
- Standard Finisher Plus
- All third-party, DFA devices

Module overview

Control panel

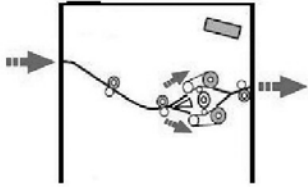


The Control Panel consists of the following:

1. Auto Curl button: This button selects the Auto Decurl function.
2. Manual Curl Up button: This button selects the three values of manual up curl.
3. Manual Curl Down button: This button selects the three values of manual down curl.
4. Curl Up/Down indicators: These indicate the amount of manual curl (up or down) that is selected.
5. Auto Curl indicator: This indicates that the Auto Curl Mode is selected.

If you want to quickly and at the point-of-need adjust the paper curl on the printed output, you may use the Manual Curl Up or Down buttons. If the printed output contains too much curl after using these buttons, refer to the System Administration Guide for information on adjusting the paper curl. The paper curl buttons are discussed in more detail later in this section.

Paper path



As media enters the module, it is fed to the module decurler for paper curl correction. The module decurler has both upper and lower decurler rolls that apply pressure to the media based upon the following:

- System default
- Manual selections made at the module control panel

Based on the paper curl (decurl) settings, the module decurler gate routes the paper to either the up-curl (cupped) path, or the down-curl (bridged) path. The degree of pressure is applied independently to the upward and downward decurler arms.

From the module decurler, the print media is cooled and routed from the module to the optional finishing device(s) that is/are connected to your machine.

Paper curl settings on the module

Preset decurler settings

The module is designed with several automated presettings for controlling paper curl. When using these settings, the amount of curl correction is automatically set by the module decurler. Therefore, if paper curl is a problem, use one of the preset module decurler settings in order to eliminate the problem.

When the media passes through the module decurler, you are notified of the current amount of curl correction through the various LEDs on the module Control Panel. If you require more curl correction, you can manually select curl correction from the module Control Panel.

Manual decurler buttons

The module manual decurler mode has seven levels of curl correction that are available at the module Control Panel: three levels of Up-curl correction and three levels of Down-curl correction, and no correction level.

The amount of curl correction is changed by selecting a related button. The current selected amount of curl correction is displayed by the Control Panel LEDs.

Problem solving

Clearing jams

Tip

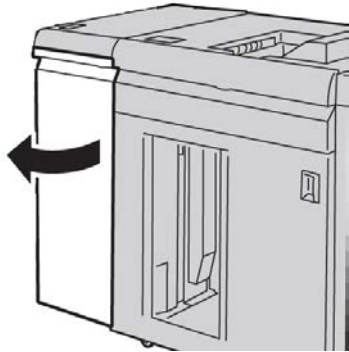
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

Note

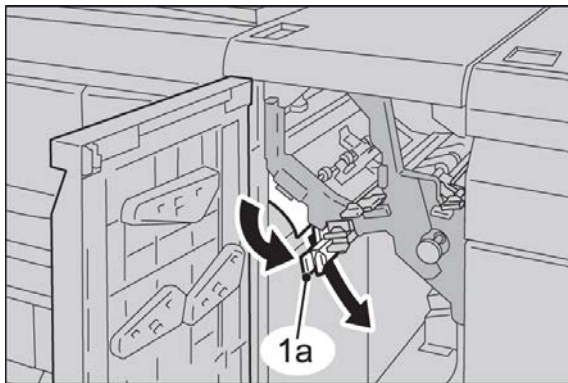
Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Paper jams at lever 1a

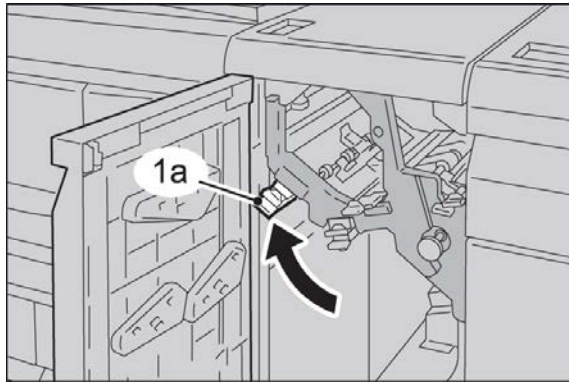
1. Open the front cover of the module.



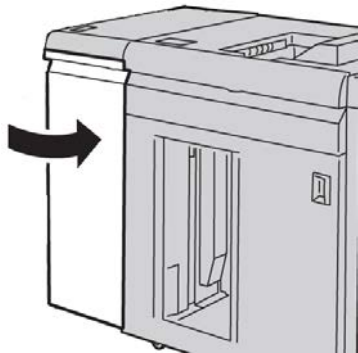
2. Move the lever **1a** downward and remove the jammed paper.



3. Return the lever **1a** to the original position.



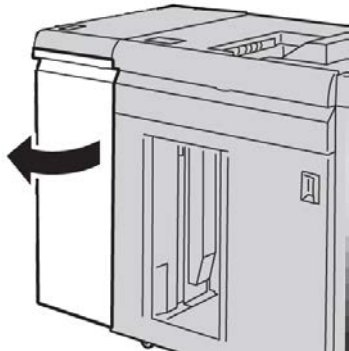
4. Close the front cover of the module.



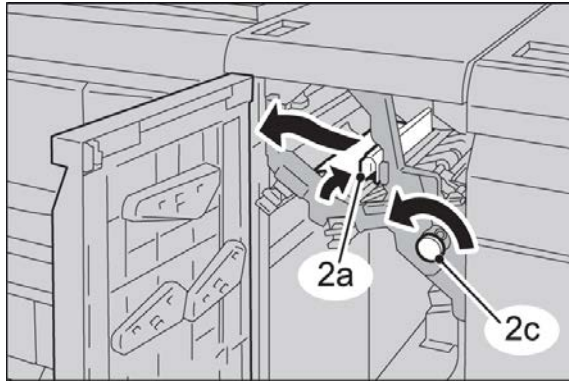
5. Follow the instructions on the UI to clear other areas or to resume your print job.

Paper jams at lever 2a

1. Open the front cover of the module.



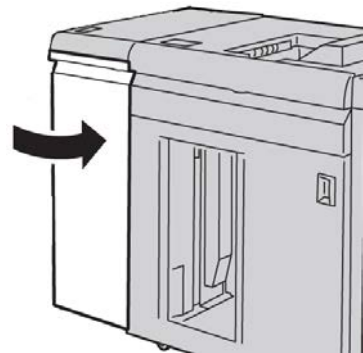
2. Move the lever **2a** upward, turn the knob **2c** counterclockwise, and remove the jammed paper.



3. Return the lever **2a** to the original position.



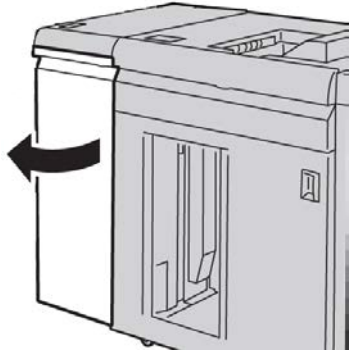
4. Close the front cover of the module.



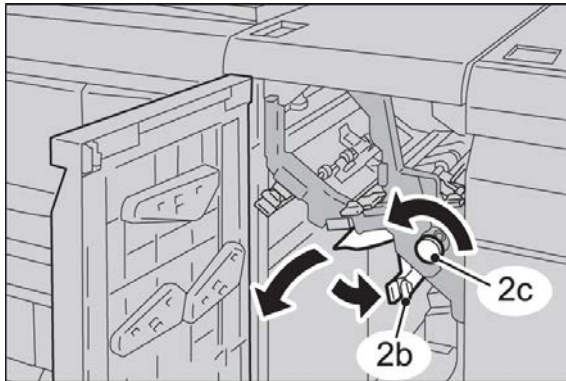
5. Follow the instructions on the UI to clear other areas or to resume your print job.

Paper jams at lever 2b

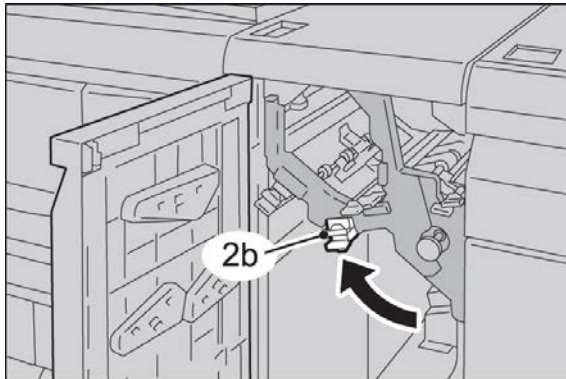
1. Open the front cover of the module.



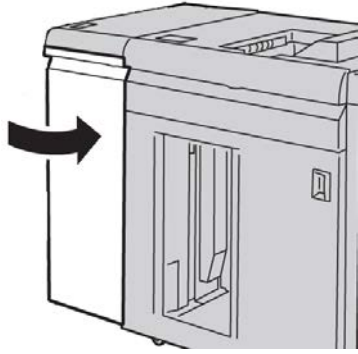
2. Move the lever downward, turn the knob 2c counterclockwise, and remove the jammed paper.



3. Return the lever 2b to the original position.



4. Close the front cover of the module.



5. Follow the instructions on the UI to clear other areas or to resume your print job.

Fault codes

The fault code table lists problems and suggested solutions that apply to the Interface Module/Interface Cooling. If the problem persists after following all instructions, call your Xerox Customer Support Center.

048-100

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-101

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-102

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-103

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-300

Cause: The Interface Module/Interface Cooling Module front door is open.

Remedy: Close the Interface Module/Interface Cooling Module front door.

048-310

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-311

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-312

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-313

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-314

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-315

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-316

Cause: Interface Module/Interface Cooling Module decurler sensor or belt problem

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-317

Cause: Interface Module/Interface Cooling Module cooling fan failure

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-318

Cause: Interface Module/Interface Cooling Module cooling fan failure

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-319

Cause: Interface Module/Interface Cooling Module cooling fan failure

Remedy: Power off the machine (print engine), then power on. If problem continues, contact the Customer Support Center.

048-320

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-321

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

Interface Module/Interface Cooling Module

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-322

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-324

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-325

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.

- Power Off/On the machine.

048-326

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-327

Cause: Interface Module/Interface Cooling Module communication failure or connection failure

Remedy: Perform the following:

- Check the connection between the Interface Module/Interface Cooling Module and the connected finishing device or devices.
- Fully clear any jams between the Interface Module/Interface Cooling Module and the connection finishing device or devices.
- Ensure all jam clearance handles/levers are returned to their closed positions.
- After clearing all jams, remove any ejected paper from the finishing output area.
- Power Off/On the machine.

048-900

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-901

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

Interface Module/Interface Cooling Module

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

048-903

Cause: Paper jam:

- A jam occurred during feeding.
- A jam notification is displayed on the UI.

Remedy: Perform the following:

1. Open the Interface Module/Interface Cooling Module front door.
2. Carefully remove all sheets and paper scraps from the jam clearance areas.
3. Close the front door. Verify the paper used is within the approved paper specifications.

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High Capacity Stacker (HCS)

Overview

The High Capacity Stacker (HCS) is an optional finishing device that provides stacking and offsetting capabilities for output to a Stacker Tray.



1. Interface Module/Interface Cooling Module
2. High Capacity Stacker (HCS)

Important

The HCS requires the Interface Module or the Interface Cooling Module. Module type depends on your product and machine configuration. The module acts as a communication device and paper path between the machine and the HCS.

High Capacity Stacker (HCS)

Tip

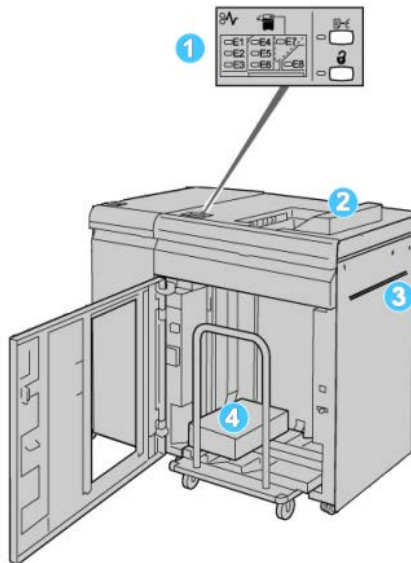
Your system may accommodate a maximum of two High Capacity Stackers at one time. If your system has two stackers attached, they are referred to as B1 and B2. Also, with two stackers attached, and when one of them is full, automatic switching occurs between the two stackers to ensure maximum productivity for your system.

Note

Depending on your product and machine configuration, two tandem High Capacity Stackers may not be supported. For specific information, contact Customer Support.

Identifying the components

The HCS consists of the following components:



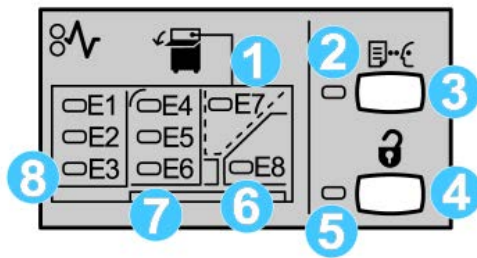
1. **Control Panel:** Provides manual control of the various HCS functions.
2. **Top Tray:** Holds a maximum of 500 sheets.
Note
Labels must be delivered to the Top Tray.
3. **Bypass:** Used only when a second stacking/finishing device is installed. This path transports media through the HCS to another connected finishing device.
4. **Stacker Tray/Cart:** Collated sets (up to a total of 5000 sheets) are transported to the Stacker Tray, which is located on a movable Stacker Cart.

Note

The Stacker Tray/Cart capacity may be less than 5000 sheets if the media being used is heavyweight or thicker sheets.

Control panel

The HCS control panel consists of:



1. Top Tray jam: This indicator blinks when there is a jam in the top tray area (E7).
2. Sample indicator: This indicator blinks until a sample print is delivered to the top tray.
3. Sample button: Press this button to have the HCS deliver an additional sample print such that the stack integrity is maintained. A single-page sample is provided to the output area.
4. Unload button: Press once to lower the Stacker Tray and unlock the HCS front door.
5. Unload indicator: This indicator lights when the Stacker Tray has reached the down position and the front door can be opened.
6. Exit jam: This indicator blinks where there is a jam in the exit area (E8).
7. Stacker Transport jam area: These indicators blink when there is a jam in Areas E4, E5, and/or E6.
8. Stacker Entrance jam area: These indicators blink when there is a jam in Areas E1, E2, and/or E3.

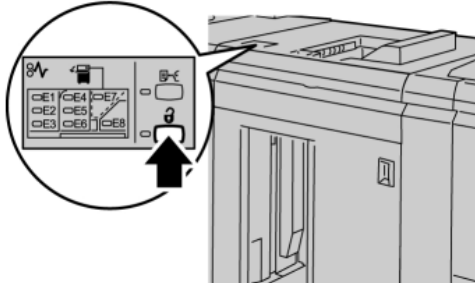
HCS top tray

The Top Tray offers the following:

- Copies/prints are aligned easily without folds or wrinkles in the output.
- To enable easier pick-up of the output, the HCS can be stopped by selecting the Stop button on the machine's UI.

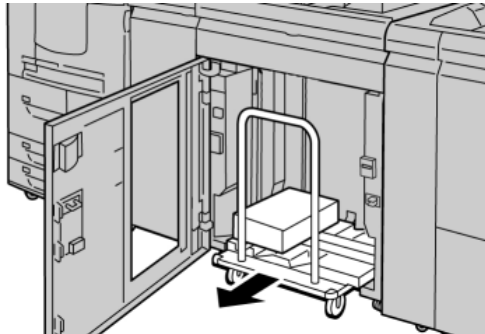
Unloading the Stacker Tray

1. Press the Unload button on the HCS control panel.



Wait until the Unload indicator lights and then open the HCS front door.

2. Open the front door after the **Unload** indicator lights.
3. Position the securing bar on top of the stacked paper.
4. Pull the Stacker Cart straight out of the HCS.



5. Remove the securing bar.
6. Remove the paper from the Stacker Tray.
7. Push the empty Stacker Cart straight into the HCS.
8. Position the securing bar on the fixed area inside the HCS.
9. Close the front door; the tray will rise to the operate position.

Problem solving

General problems

HCS tampers no longer in contact with paper

Cause: Problem occurs when printing with Clear dry ink/toner and using media that is 120 gsm, coated, and large stock sizes (such as 12 x 18 in./304.8 x 457.2 mm).

Remedy: Adjust the paper curl before printing the job. Refer to the System Administration Guide for specific information on paper curl settings and adjustment.

Jam clearance

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

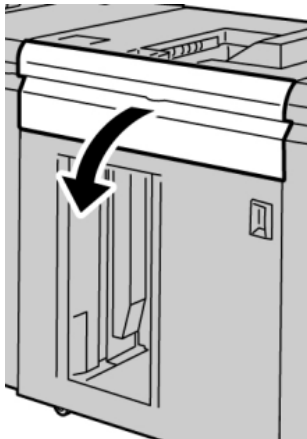
Note

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

HCS entrance jams (E1, E2, and E3)

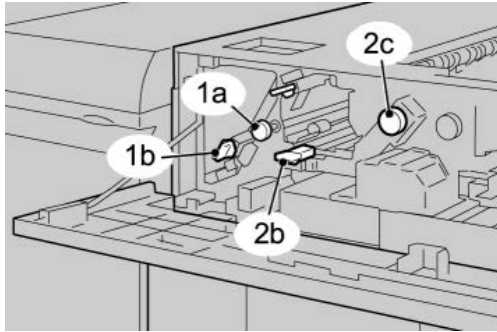
Perform the following steps to clear the jam and resume printing:

1. Open the HCS Front Cover.



High Capacity Stacker (HCS)

2. Lift the green handle(s) and/or rotate the green knob and remove all paper in the entrance area.

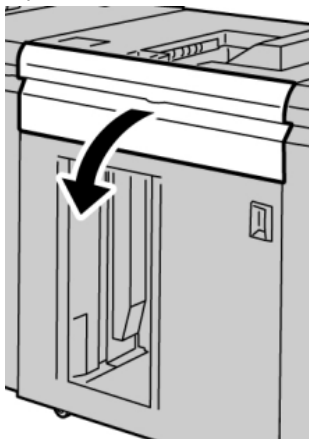


3. Close the green handle(s).
4. Close the HCS Front Cover.
5. If the UI indicates there is a jam in the print engine, follow the instructions on the screen to remove any paper in the area indicated.
6. Follow the instructions displayed on the UI to resume printing.

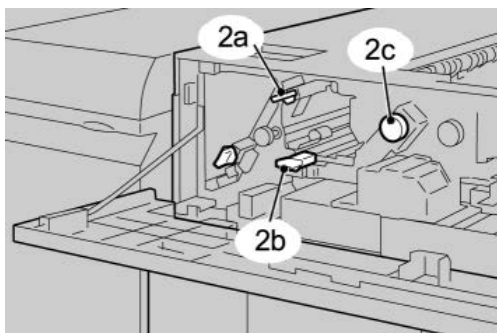
HCS transport jams (E4, E5, and E6)

Perform the following steps to clear the jam and resume printing:

1. Open the HCS Front Cover.

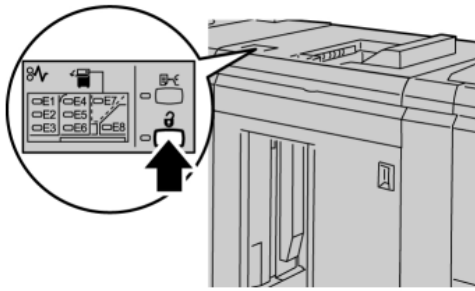


2. Lift the green handle(s) and/or rotate the green knob and remove all paper in the entrance area.



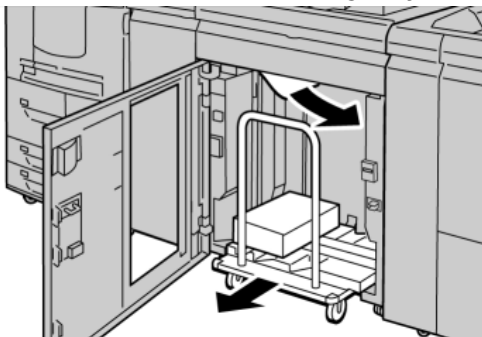
3. Close the green handle(s).

4. Close the HCS Front Cover.
5. Press the Unload button on the HCS control panel.



Wait until the Unload indicator lights and then open the HCS front door.

6. Open the front door after the **Unload** indicator lights.
7. Pull out the stacker cart and gently remove the jammed paper.

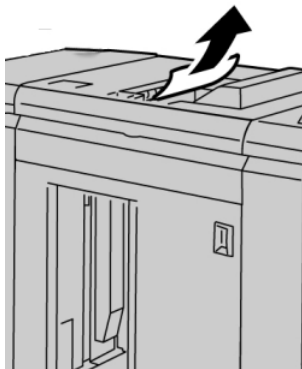


8. Push the stacker cart straight into the HCS.
9. Close the front door.
10. If the UI indicates there is a jam in the print engine, follow the instructions on the screen to remove any paper in the area indicated.
11. Follow the instructions displayed on the UI to resume printing.

HCS top tray jam (E7)

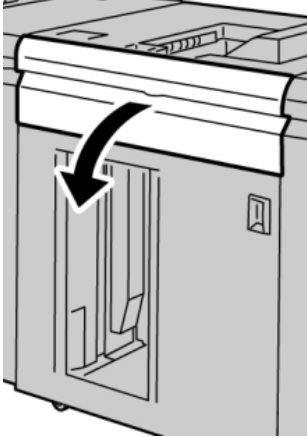
Perform the following steps to clear the jam and resume printing:

1. Remove any output delivered to the Top Tray.

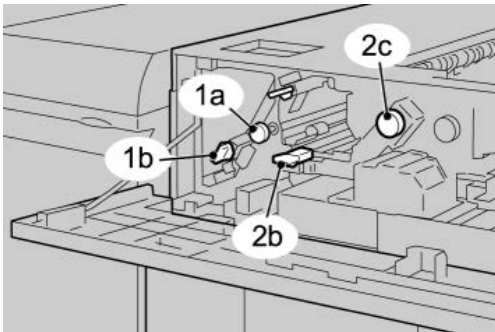


High Capacity Stacker (HCS)

2. Open the HCS Front Cover.



3. Lift the green handle(s) and/or rotate the green knob and remove all paper in the entrance area.

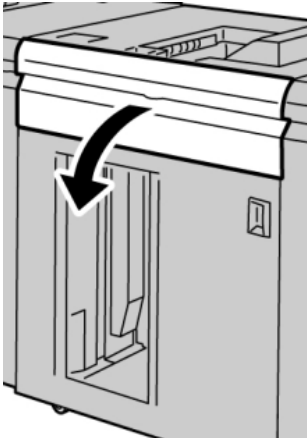


4. Close the green handle(s).
5. Close the HCS Front Cover.
6. If the UI indicates there is a jam in the print engine, follow the instructions on the screen to remove any paper in the area indicated.
7. Follow the instructions displayed on the UI to resume printing.

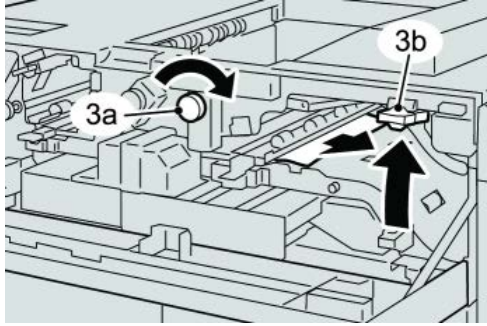
HCS exit jam (E8)

Perform the following steps to clear the jam and resume printing:

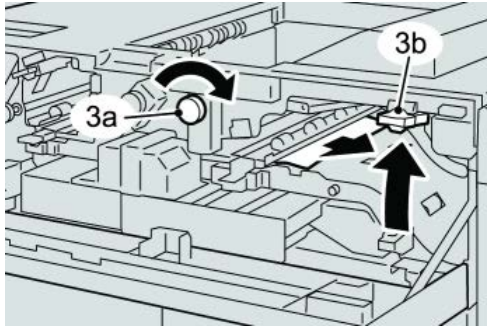
1. Open the HCS Front Cover.



2. Lift the green handle and/or rotate the green knob and remove all paper in the entrance area.



3. Lift the green handle and/or rotate the green knob and remove all paper in the entrance area.



4. Close the green handle(s).
5. Close the HCS Front Cover.
6. If the UI indicates there is a jam in the print engine, follow the instructions on the screen to remove any paper in the area indicated.
7. Follow the instructions displayed on the UI to resume printing.

Hints and tips for using the HCS

Refer to the following hints and tips when using the HCS:

1. Check the paper in the Stock Tray for curl.
 - a) If no curl is present and if the output is acceptable (meets customer satisfaction), you are finished.
 - b) If no curl is present and if the output is NOT acceptable, call for service.
 - c) If curl IS present, continue to the next step.
2. Check the paper in the Stock Tray for curl.
3. Adjust the paper curl by using the decurler controls on the top of the Interface Module/Interface Cooling Module.
4. If the output has not improved, adjust the paper curl again.
5. If the output still has not improved, call the Customer Support Center.

Loss of power

If power is interrupted to the HCS:

- Ensure that the power cord is plugged in to the proper wall receptacle.
- Ensure that the machine power is switched on.
- Ensure that the Ground Fault Indicator is in the **On** position.
- If the power has not been restored by checking the above items, then call for service.

Fault codes

049-100

Cause: There is a top tray sensor fault in the HCS.

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-101

Cause: There is a top tray sensor fault in the HCS.

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-102

Cause: There is a top tray sensor fault in the HCS.

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-104

Cause: HCS bypass exit sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-105

Cause: HCS bypass exit sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-106

Cause: HCS bypass exit sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-108

Cause: HCS bypass exit sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-113

Cause: Stacker sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-114

Cause: Stacker sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

High Capacity Stacker (HCS)

049-115

Cause: Stacker sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-116

Cause: Stacker sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-117

Cause: Bypass path sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-119

Cause: Bypass path sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-121

Cause: Stacker exit sensor jam

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-210

Cause: HCS front door sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Carefully remove all sheets and paper scraps from jam clearance areas.
- Close the HCS front door.

049-211

Cause: HCS front door sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Carefully remove all sheets and paper scraps from jam clearance areas.
- Close the HCS front door.

049-212

Cause: Stacker up/down failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-213

Cause: Stacker up/down failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-214

Cause: Stacker cart sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-215

Cause: Stacker cart sensor fault

Remedy: Perform the following:

High Capacity Stacker (HCS)

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-216

Cause: Stacker cart sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-217

Cause: Stacker full sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-218

Cause: Stacker full sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-219

Cause: HCS front door fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-220

Cause: Stacker upper/lower limit fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-221

Cause: Stacker upper/lower limit fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-224

Cause: Paper in/out sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-225

Cause: Paper in/out sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-228

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-229

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-232

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-233

Cause: HCS sensor failure

High Capacity Stacker (HCS)

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-234

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-235

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-236

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-237

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-238

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-239

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-240

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-241

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-242

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-243

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

High Capacity Stacker (HCS)

049-248

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-251

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-252

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-253

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-280

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-281

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-282

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-283

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-284

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-285

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-286

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

High Capacity Stacker (HCS)

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-287

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-288

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-300

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-310

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-500

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-700

Cause: HCS communication or software fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Check the connection between the Interface Cooling Module and the HCS.

049-900

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-901

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-902

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-903

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

High Capacity Stacker (HCS)

049-905

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-907

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-908

Cause: The HCS detects paper at the HCS top tray, HCS bypass, or at the HCS stacker tray. However, no paper is present; HCS sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-940

Cause: HCS front door fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-941

Cause: Stacker Cart fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-945

Cause: HCS detects Top Tray as always full

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Carefully remove all sheets and paper scraps from jam clearance areas.

049-960

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-964

Cause: HCS sensor failure

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-965

Cause: Stacker height limit or full detection fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-966

Cause: Stacker height limit or full detection fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

049-967

Cause: The HCS detects paper still remaining on stacker cart after the front door was opened/closed.

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.

High Capacity Stacker (HCS)

- Close the HCS front door.

049-968

Cause: Mix size, stacker full detection fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

049-969

Cause: Stacker cart elevator motor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

049-970

Cause: Stacker limit or full sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

049-971

Cause: Stacker limit or full sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

049-972

Cause: Stacker limit or full sensor fault

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

049-973

Cause: HCS falsely detects that the Paper Unload button is pressed.

Remedy: Perform the following:

Power Off/On the machine

If the problem still exists, contact the Customer Support Center.

- Open the HCS front door.
- Remove any paper from the stacker cart.
- Close the HCS front door.

Specifications

Paper guidelines

- Stacker Tray will accept 55-350 gsm (either coated or uncoated stock) with the possibility of degraded stock quality and increased jam rate for stocks that are heavier than 300 gsm.
- Transparencies may be run to either the Top Tray or the Stack Tray. Stack height should be limited to 100 transparencies.
- Coated paper lighter than 100 gsm may not run as reliably as coated paper heavier than 100 gsm.
- Non-standard papers longer than 305 mm (12 in.) in the feed direction require 210 mm (8.3 in.) minimum measurement across the feed direction.
- Non-standard papers shorter than 254 mm (10 in.) in the cross-feed direction require 330 mm (13 in.) minimum measurement in the feed direction.

High Capacity Stacker (HCS)

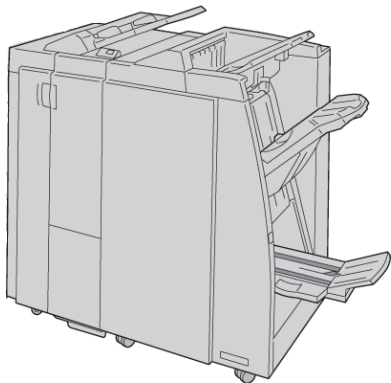
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Standard/Booklet Maker Finisher

The Standard Finisher or Booklet Maker Finisher provides a wide range of finishing and folding options. The following illustration shows the Booklet Maker Finisher.

Note

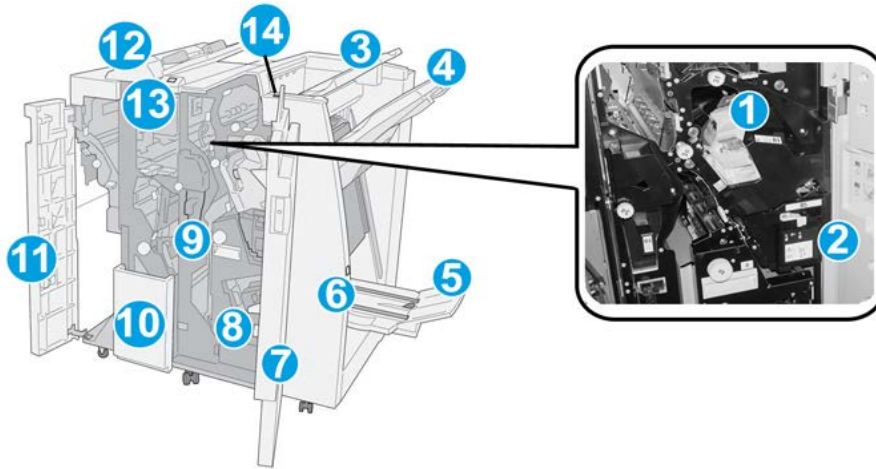
The Interface Cooling Module is required with D136 configurations.



Note

The Standard Finisher or Booklet Maker Finisher may be referred to simply as the finisher.

The Standard/Booklet Maker finisher is comprised of the following components:



No.	Component	Function
1	Staple cartridge	Contains staples; remove this cartridge to replace staples and clear staple jams.
2	Staple waste container	Container for staple waste; remove this container when full.
3	Top tray	The Top Tray is used for stacked output and can receive up to 500 sheets of 20 lb./80 gsm paper. Copies are delivered here when specific output features are selected, such as Automatic sorting, Collated, Uncollated, or Normal.
4	Stacker (middle) tray	The Stacker Tray is used for offset and/or stapled output, and can hold up to 2000 sheets of 20 lb./80 gsm paper. This tray also receives copies when you punched and Z-folded copies. Note Both the Top and Stacker Trays can be used for hole punched output (optional)
5	Booklet output tray	This is available only with the Booklet Maker Finisher. The Booklet tray receives saddle-stitched booklets when you select C-Fold or C-Fold + Stapling.
6	Booklet output tray button	This is available only with the Booklet Maker Finisher. When you press this button, the booklet output tray is raised so you can retrieve booklets from the output area.
7	Right cover	Open to clear paper jams, replace staples, clear jammed staples, or remove the scraps from the puncher.
8	Staple cartridges for booklet	This is available only with the Booklet Maker Finisher. There are two staple cartridge for booklet. Remove this cartridge to replace staples and clear staple jams.
9	Punch scrap container	Collects the scraps from the puncher. Open to remove the scraps.

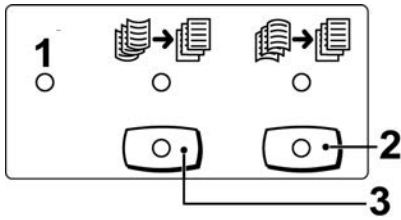
No.	Component	Function
10	C/Z-Fold output tray (optional)	The optional Folder tray receives copies when you select C-folding or Z-folding of 8.5 x 11 in./A4 output and 11 x 17 in./A3 media.
11	Left cover.	Open this cover to access the machine and to clear paper jams.
12	Post-process inserter (Tray 8/Tray T1)	This tray is called either Tray 8 or Tray T1. Its name depends on which machine to which the finisher is attached. Features of Tray 8/T1 include the following: <ul style="list-style-type: none"> • This tray is standard on this finisher and is used to load paper that will be used as separators and covers. • Paper loaded here is not printed on; use this tray for pre-printed stock and for insertion into the printed output. (This tray is also known as the Interposer). • Tray 8 holds a maximum of 200 sheets when using 20 lb./75 gsm paper. • Paper can be loaded in the LEF or SEF direction.
13	C/Z-Fold output tray button	Press this button to open C/Z-Fold output tray.
14	Manual decurl button	When you press this button, it activates a decurling feature for the output material. This applies especially to lighter weight paper.

Manual decurling feature on the finisher

The finisher provides a manual decurling feature, which allows you to adjust the curl of the print output at point of need.

Pressing the Decurler button on the finisher switches the decurl feature between the Auto, On, and Off modes.





1. **Auto** button: When this indicator is lit, the appropriate curl correction is automatically performed depending on the sizes and orientation of the printed output. The button should be set to Auto for most situations. The button automatically switches to the Auto mode when:
 - The machine is switched on
 - The machine exits the Power Saver mode
2. When this button is pressed and the downward curl indicator is lit, downward curl correction is performed on all printed output. If your output is curled downward, press this button to prevent downward curls.
3. When this button is pressed and the upward curl indicator is lit, upward curl correction is performed on all printed output. If your output is curled upward, press this button to prevent upward curls.

Note

When no indicator is lit, the machine does not perform any curl correction to the printed output.

Folding feature

If your machine is equipped with the Booklet Maker Finisher and/or the C/Z Folder, you can make prints using the folding option. The option folds your prints in half (single or bi-folding) or in thirds (C-fold or Z-fold types). The folding option is selected from the print driver.

Note

In order to use the folding option, the orientation of documents must be short-edge feed (SEF). You must select a paper tray that contains SEF stock.

Fold types

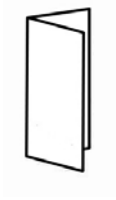
Important

The Single Fold (Bi-Fold) option is available only with the Booklet Maker Finisher. The C-Fold and Z-Fold options are available only with the C/Z Folder.

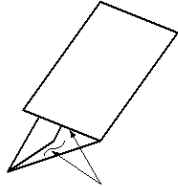
These fold types are available:

Single Fold (Bi-Fold)

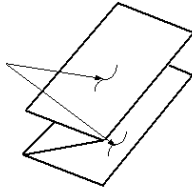
A Bi-Fold has one fold which creates two panels to the output.

**C-Fold**

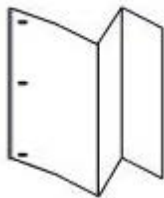
A C-Fold has two folds which creates a three-panel output.

**Z-Fold**

A Z-Fold has two folds that are folded in opposite directions, resulting in a type of fan fold.

**Z-Fold Half Sheet (shown here with 3-hole punch)**

As with a regular Z-Fold, it has two folds that are folded in the opposite directions. The difference between a regular Z-Fold and a Z-Fold Half Sheet is that the Z-Fold Half Sheet is not folded in two equal folds. The two folds are unequal which allows one edge of the Z-Fold Half Sheet to have a longer edge, and the longer edge allows for stapling or hole punching.



Loading paper/tabs in Tray 8/T1 (Post-Process Inserter)

1. If necessary, remove any remaining media that is currently loaded in Tray 8/T1.
2. Hold the center of the paper guides and slide them to their desired paper size.



3. Load the paper/tabs, aligning it to the front side of the tray.



- a) If the paper is preprinted, load the paper with the printed side facing up.
 - b) If the media is tab stock, load the tab side to be fed first (in the direction of the arrow as shown in the above illustration).
4. From the Tray Properties window, enter the correct paper information, including size, type, weight, and if necessary, decurler and/or alignment option
If enabled by your System Administrator, the Paper Tray Properties screen may be displayed on the UI.
 5. Select **OK** to save the information and close the Tray Properties window.

Maintenance

Standard/Booklet Maker consumable supplies

Xerox supplies, including staples, staple cartridges, and staple waste containers can be ordered from Xerox by going to www.xerox.com and clicking on either the Contact Us link for specific contact information/telephone numbers in your area or by clicking on the Supplies and entering/selecting your specific machine information (product family and model type).

Note

Always refer to www.xerox.com for the latest Customer Replaceable Units (CRUs) part numbers.

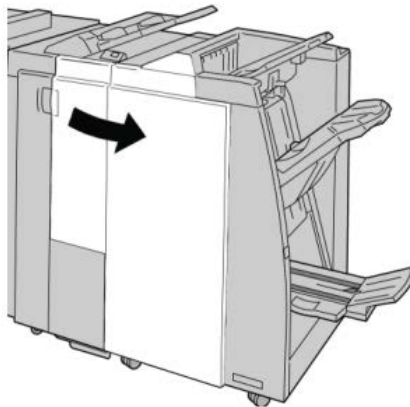
Store supply items and Xerox parts in their original packages in a convenient location.

Supply Item	Supply Unit Shipped with finisher/Reorder Quantity
Staple cartridge/staple waste container	4 staple cartridges (5000 staples per cartridge) and 1 staple waste container per carton
Booklet Maker Finisher staple cartridge	4 pack: 5000 staple refills each

Replace the standard staple cartridge

A message displays on the UI when it is time to replace a staple cartridge.

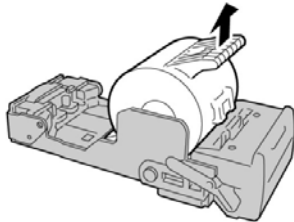
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



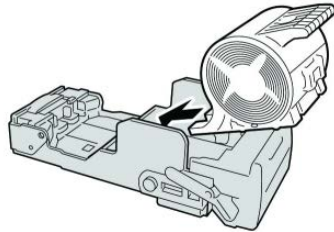
3. Grasp the Staple Cartridge handle located at **R1**, and pull out the staple cartridge from the finisher.



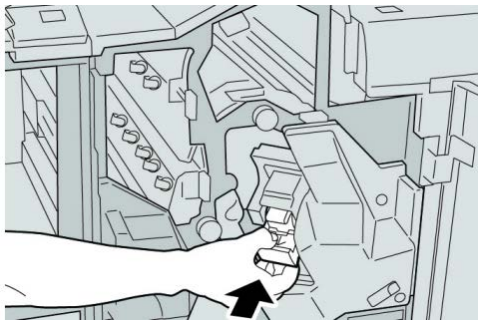
4. Hold the positions as indicated by the arrow and remove the staple cartridge from the unit.



5. Push a new staple cartridge into the unit.



6. Reinstall the cartridge unit to its original position in the finisher.



7. Close the right cover on the finisher.

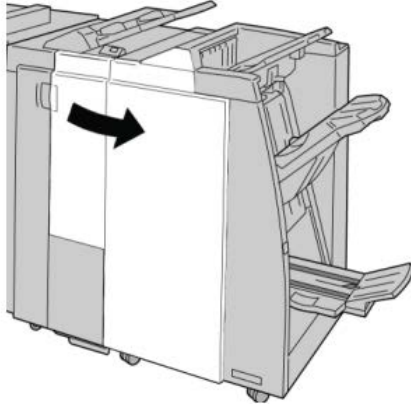
Note

A message will display and the machine will not operate if the right cover is open even slightly.

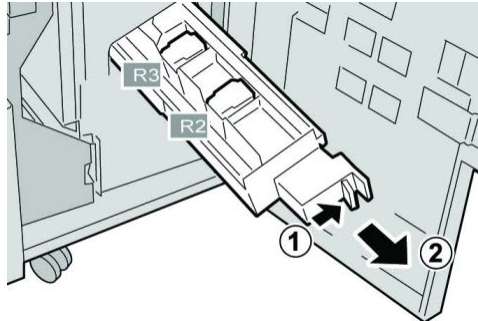
Replace the booklet staple cartridge

In addition to the standard stapler, the Booklet Maker Finisher is equipped with a booklet stapler. When this booklet stapler needs to be replaced, a message appears on the UI.

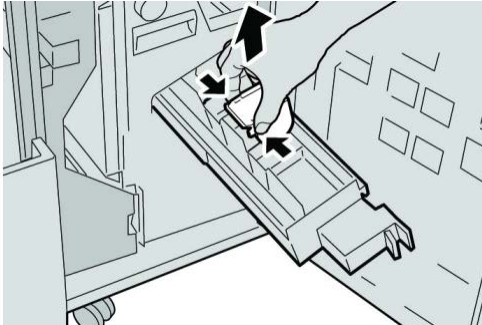
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



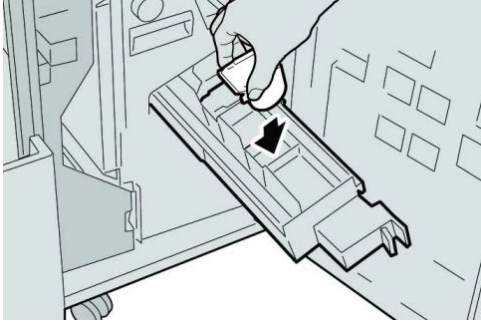
3. While pressing the lever to the right, pull out the booklet staple cartridge unit.



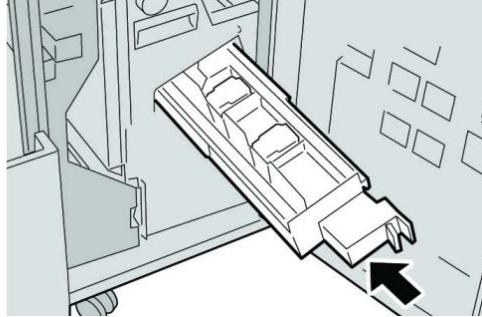
4. Hold the tabs of the staple cartridge unit by the tabs and lift to remove it.



5. While holding the tabs of a new staple cartridge, push it into the unit.



6. Push the staple cartridge unit to its original position in the machine.



7. Close the right cover on the finisher.

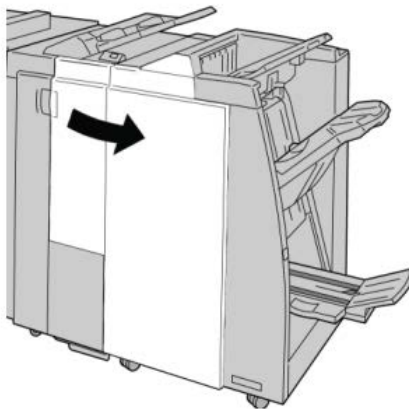
Note

A message will display and the machine will not operate if the right cover is open even slightly.

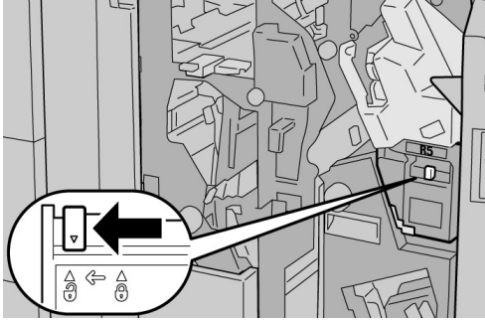
Replacing the Staple Waste Container on the finisher

The machine displays a message indicating that the Staple Waste Container is full. To replace the container:

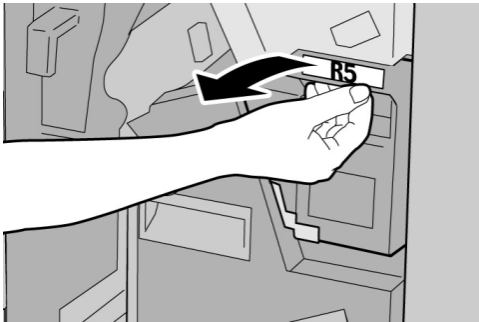
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Locate the Staple Waste Container (R5) in the finisher, and move the lock lever to the unlock position.



4. Hold R5 as shown in the figure and remove the staple waste container from the machine.



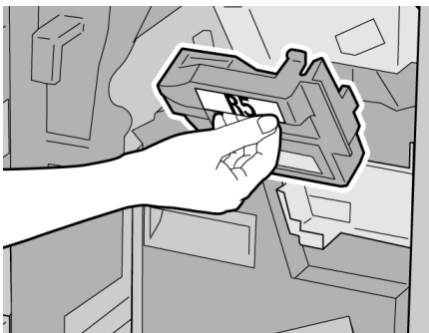
5. Place the used staple waste container into a supplied plastic bag.



Note

Do not return a disassembled (used) container to the Customer Support Center.

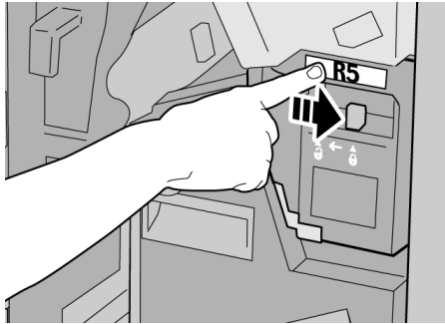
6. Hold the new staple waste container by the R5 handle area and push it into the machine.



Note

To prevent injury, do not put your fingers on top of the container.

7. Push **R5** until the lock lever moves to the locked position.



8. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

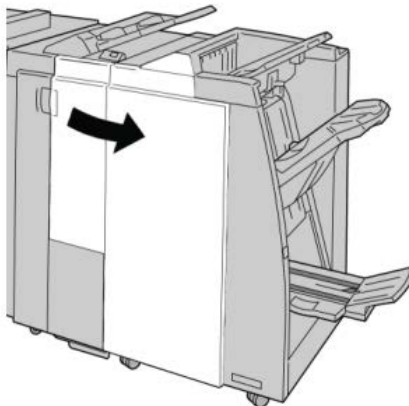
Empty the Punch Waste Container

The UI displays a message indicating when it is time to empty the Punch Waste Container.

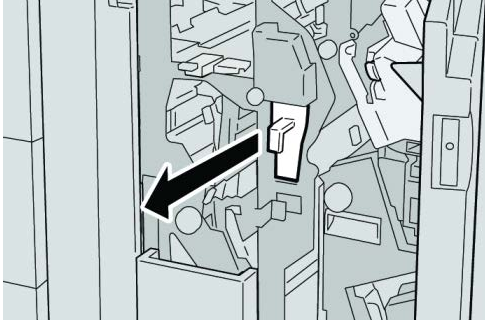
⚠ Caution

Only remove the Punch Waste Container while the system is powered ON. If you switch off the power when emptying the container, the machine cannot detect that the container was emptied.

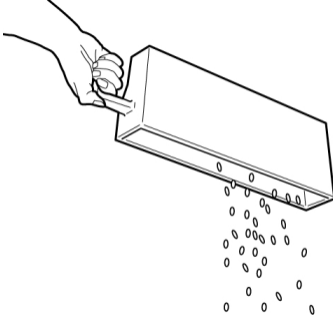
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



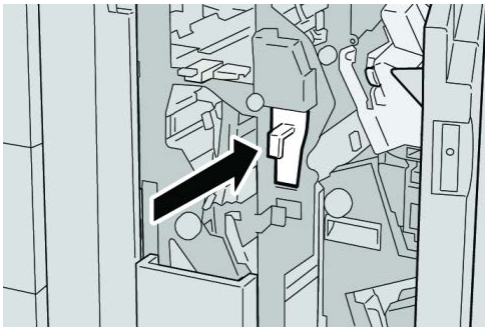
3. Pull the container out of the finisher (R4).



4. Discard all the punch scraps in an appropriate container.



5. Reinsert the empty container into the machine.



6. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Finisher problem solving

Tip

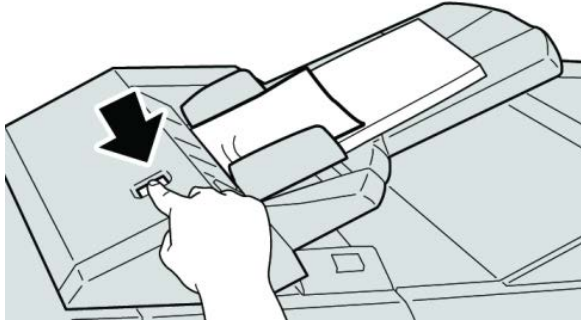
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

Note

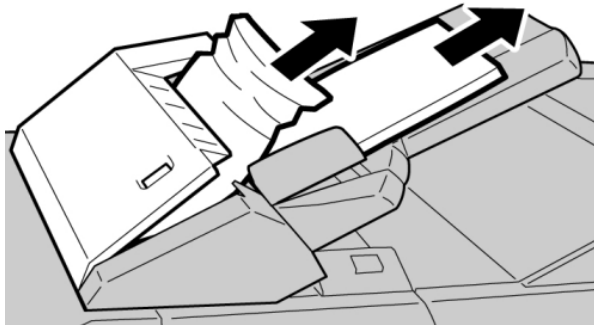
Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Paper jams in Tray 8/T1 (Post-Process Inserter)

1. Press the **Cover** button.



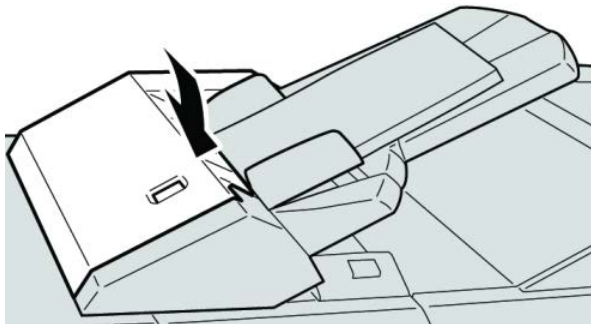
2. Open cover **1e** and then remove the jammed paper and all paper loaded in the tray.



Note

If paper is torn, check inside the machine and remove it.

3. Fan the paper you removed, making sure that all four corners are neatly aligned, and then load them again.
4. Push cover **1e** until you hear it click into place.

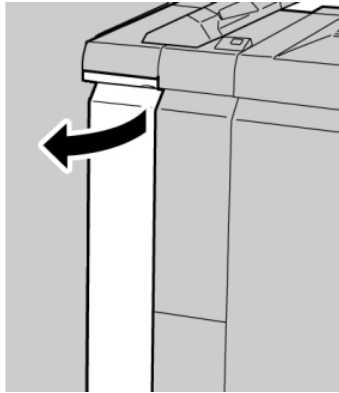


Note

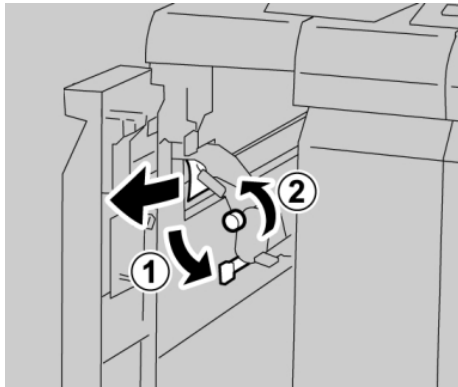
A message is displayed and the machine does not operate if the cover is open even slightly.

Paper jams at lever 1a and knob 1c

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



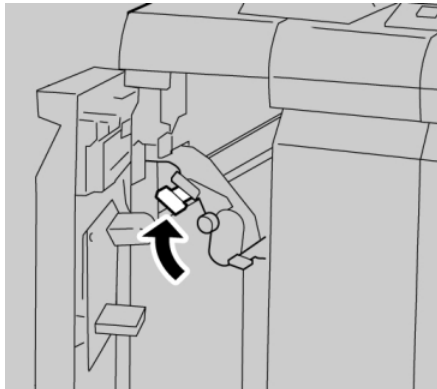
3. Move lever **1a** downward and turn knob **1c** left. Remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return lever **1a** to the original position.



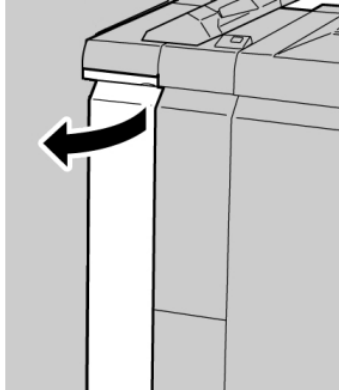
5. Close the finisher left cover completely.

Note

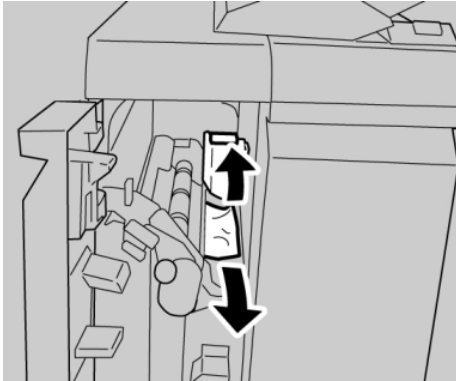
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1d

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



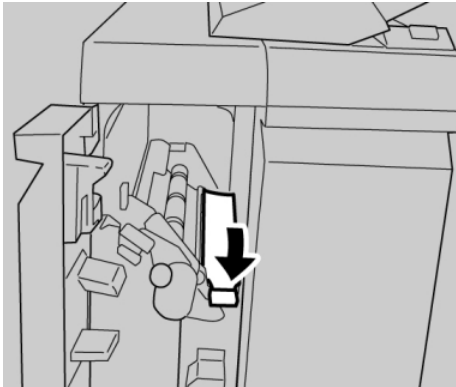
3. Move lever **1d** upwards and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Move the lever **1d** to the original position.



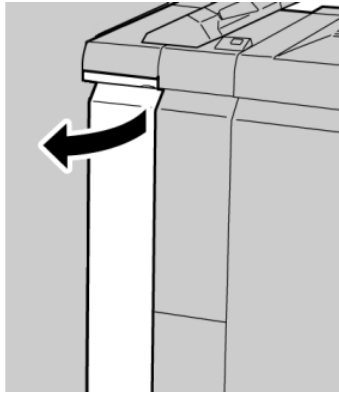
5. Close the finisher left cover completely.

Note

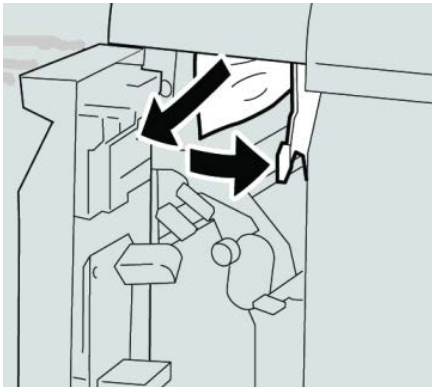
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1b

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



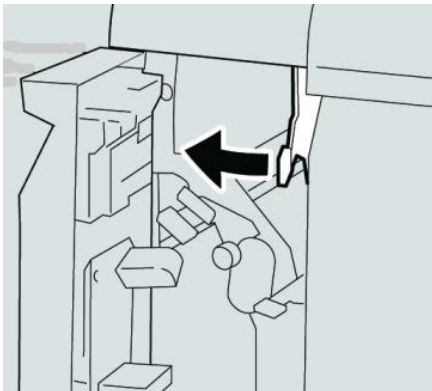
3. Move the lever 1b to the right and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Move the lever 1b to the original position.



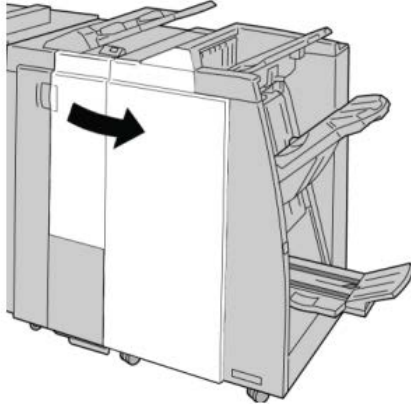
5. Close the finisher left cover completely.

Note

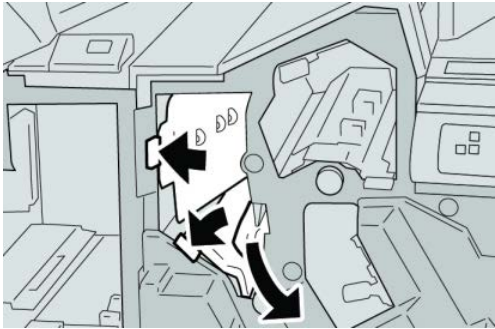
The machine will not operate if the cover is open even slightly.

Paper jams at lever 3b and 3d

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



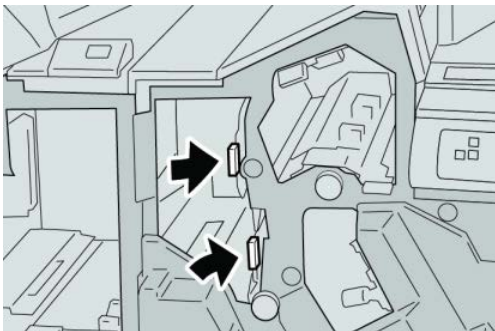
3. Move the levers **3b** and **3d**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the levers **3b** and **3d** to their original positions.



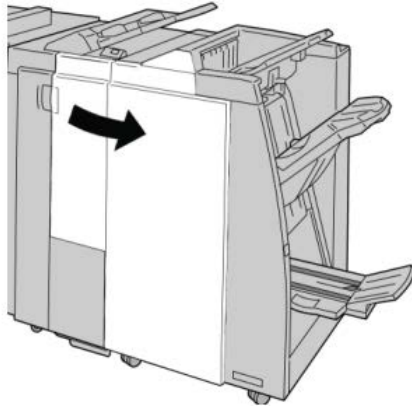
5. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 3e and knob 3c

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



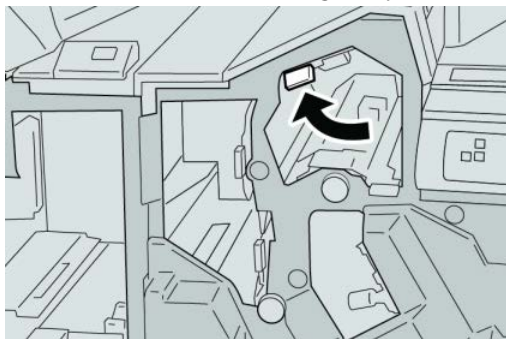
3. Move the lever 3e and turn the knob 3c; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever 3e its original position.



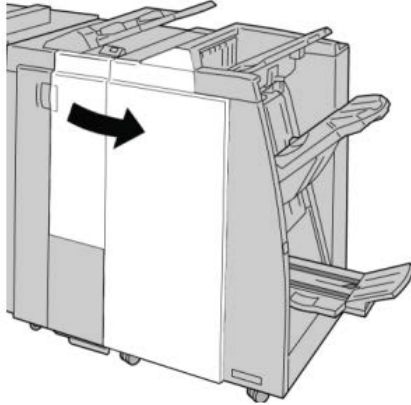
5. Close the right cover on the finisher.

Note

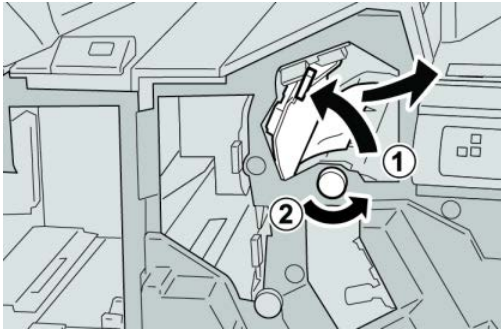
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 3g and knob 3f

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



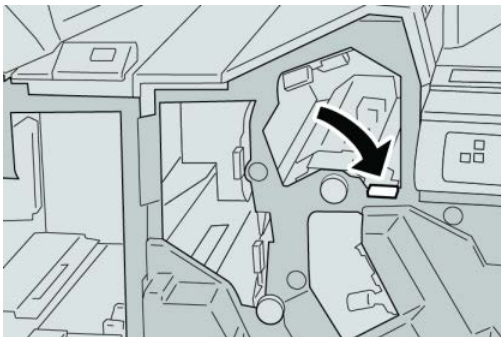
3. Move the lever **3g** and turn the knob **3f** and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **3g** to its original position.



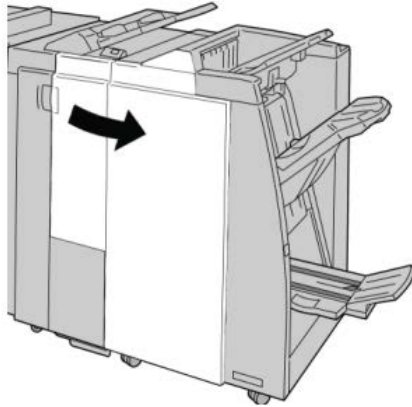
5. Close the right cover on the finisher.

Note

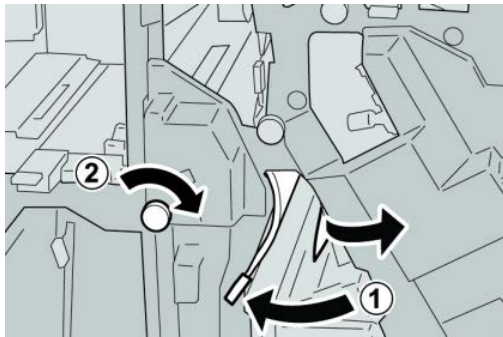
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 4b and knob 3a

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



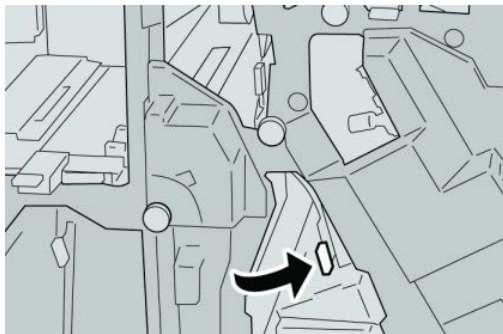
3. Move the lever **4b** and turn the knob **3a**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **4b** to its original position.



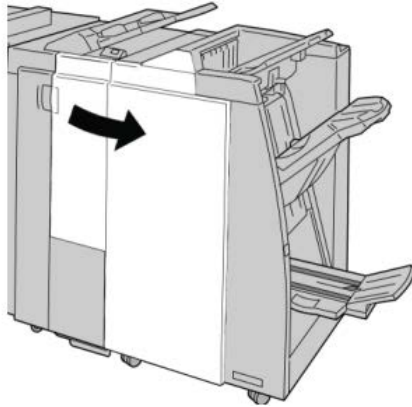
5. Close the right cover on the finisher.

Note

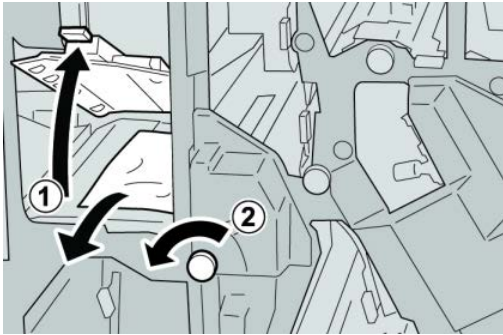
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 2a and knob 3a

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



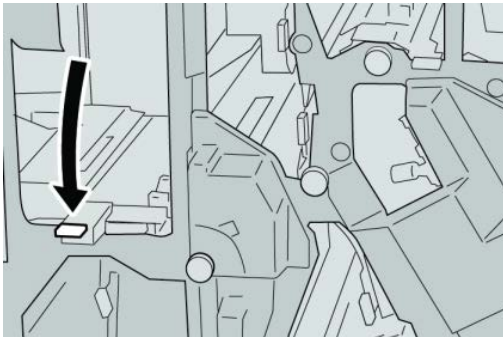
3. Move the lever 2a and turn the knob 3a; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever 2a to its original position.



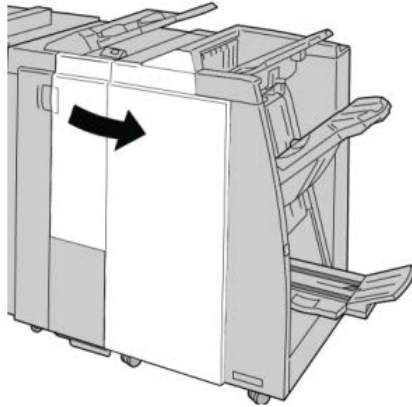
5. Close the right cover on the finisher.

Note

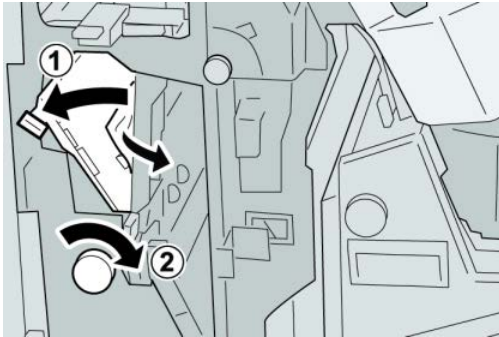
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 2b and knob 2c

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



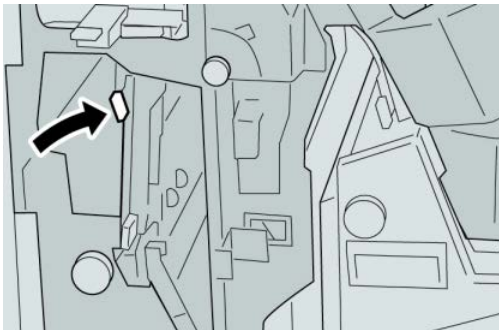
3. Move the lever 2b and turn the knob 2c; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever 2b to its original position.



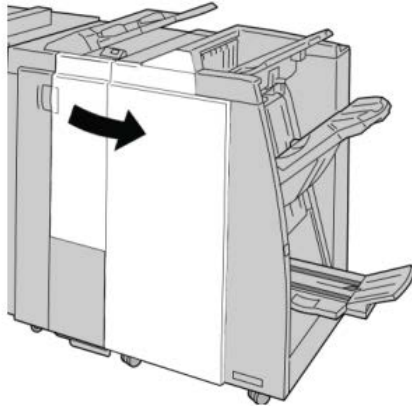
5. Close the right cover on the finisher.

Note

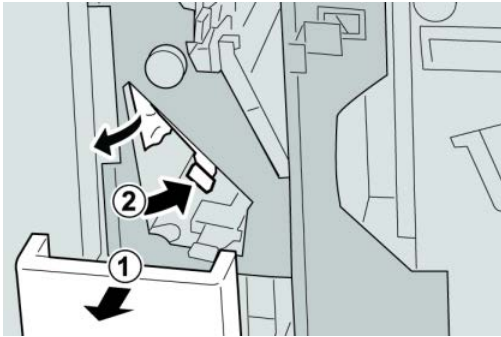
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at 2c, 2e, 2f, and 2d

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



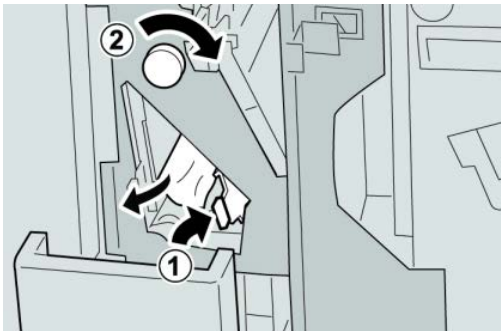
3. Pull out the folder output tray (2d), swing lever 2e/2f to the right, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

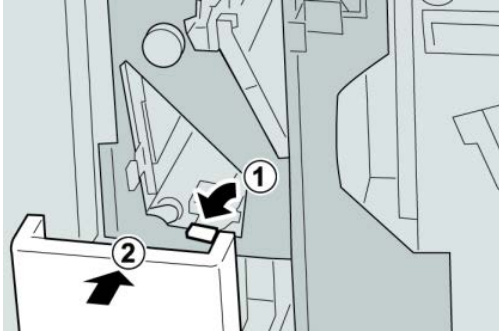
4. If you cannot remove the paper, return the lever 2e/2f to its original position. Swing the lever 2e/2f, turn the knob 2c to the right, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

5. Return the opened lever (**2f**) or (**2e**) to its original position, and close the output tray (**2d**).



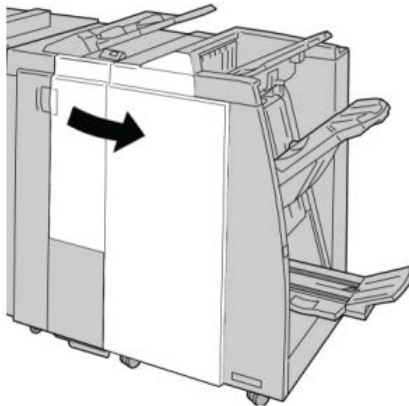
6. Close the right cover on the finisher.

Note

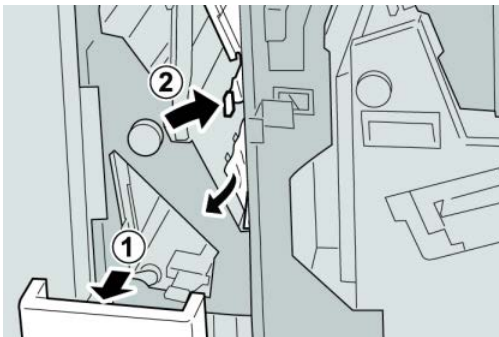
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at 2d and lever 2g

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



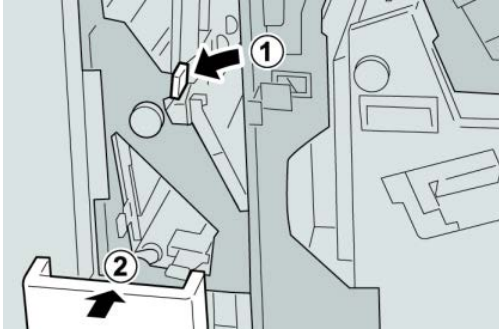
3. Pull out the folder output tray (**2d**), swing lever the **2g**, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the opened lever (**2g**) to its original position, and close the output tray (**2d**).



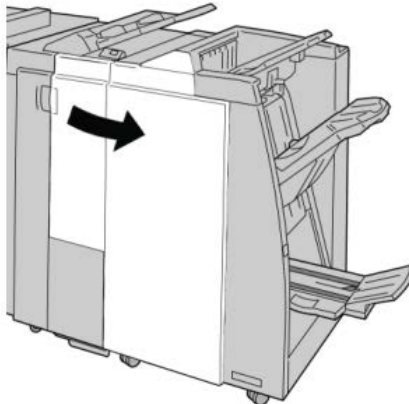
5. Close the right cover on the finisher.

Note

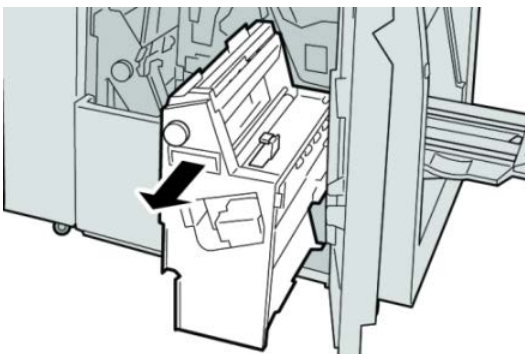
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at unit 4 and knob 4a

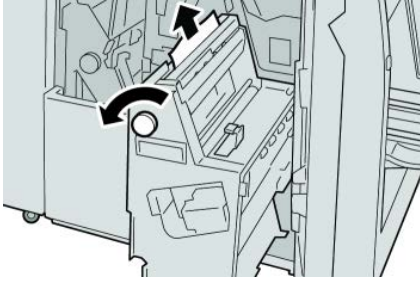
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Pull out unit 4.



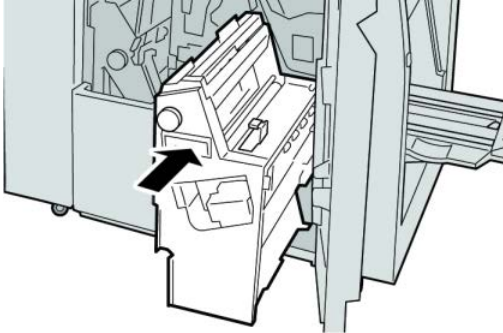
4. Turn the knob **4a** to remove the jammed paper from the left side of unit **4**.



Note

If paper is torn, check inside the machine and remove it.

5. Return unit **4** to its original position.



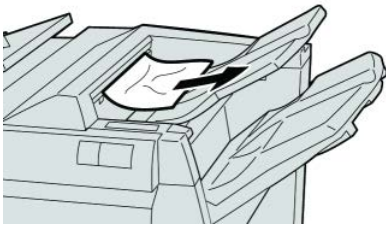
6. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at finisher top tray

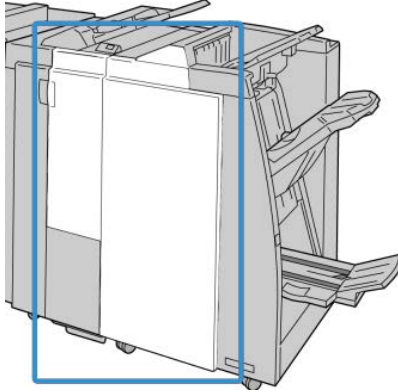
1. Make sure that the machine has stopped printing.
2. Remove jammed paper from the finisher top tray.



Note

If paper is torn, check inside the machine and remove it.

3. Open and close the finisher right cover.



Note

The machine will not operate if the cover is open even slightly.

Paper jams at finisher stacker tray

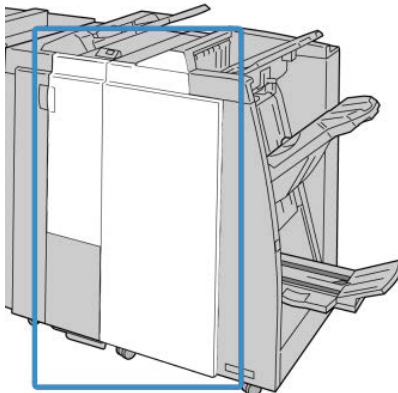
1. Make sure that the machine has stopped printing.
2. Remove jammed paper from the finisher stacker tray.



Note

If paper is torn, check inside the machine and remove it.

3. Open and close the finisher right cover.

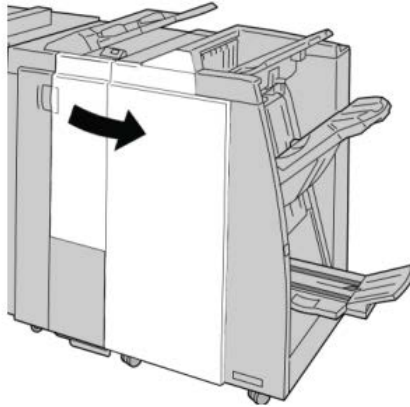


Note

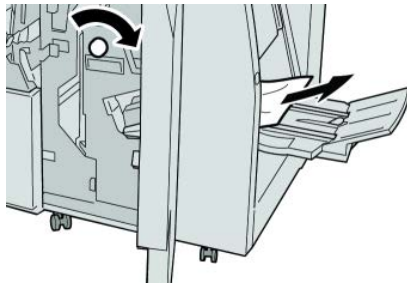
The machine will not operate if the cover is open even slightly.

Paper jams at the optional booklet maker tray

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Turn knob **4a** and remove any jammed paper from the optional booklet maker tray.



Note

If paper is torn, check inside the machine and remove it.

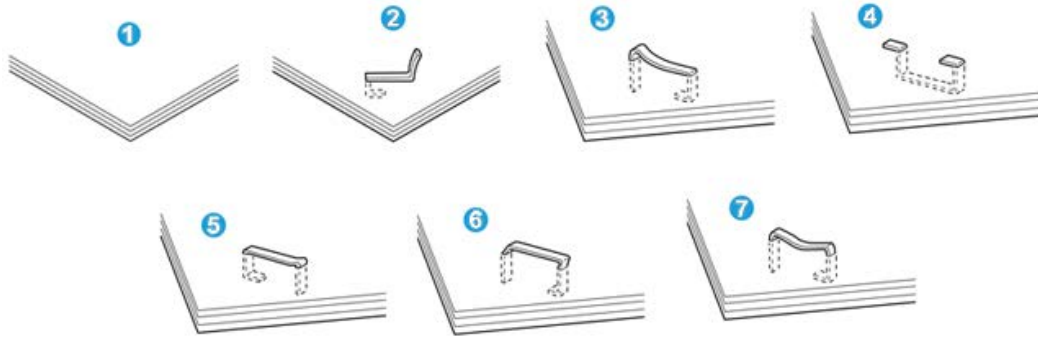
4. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Stapler faults

Follow the procedures provided when the output is not stapled or the staples are bent. Contact our Customer Support Center if the problem persists after you have tried the following solutions. Stapler faults on output may look similar to the ones shown in the following illustration.



1. No staple
2. Bent staple
3. One side of staple rising up
4. Staple bent in reverse direction
5. Flattened staple
6. Entire staple rising up
7. Staple rising up with the center pressed in

If the output is stapled as shown in the figure above, contact our Customer Support Center.

Note

Depending on the type of paper that is being stapled, the stapled nails may be bent. If the bent nails are stuck inside the machine, they may eventually cause paper jams. Remove the bent staple when opening the staple cartridge cover. If you do not remove the bent staple, a staple jam may occur as a result. Use the staple cartridge cover only when removing the bent staple.

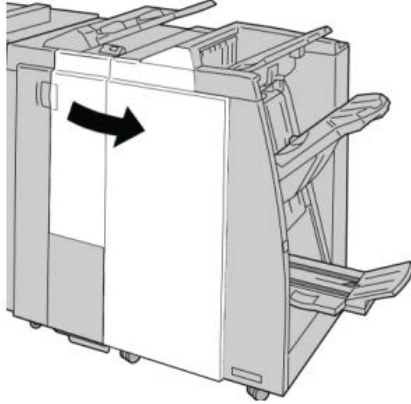
Staple jams in the standard staple cartridge

Note

Always check inside the finisher for any individual staples or staple remnants.

1. Make sure that the machine has stopped printing.

2. Open the right cover on the finisher.



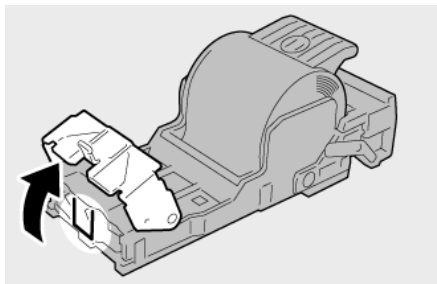
3. Grasp the Staple Cartridge handle located at R1, and pull out the staple cartridge from the finisher.



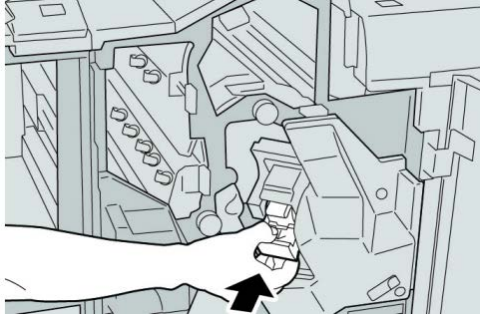
4. Check the inside of the finisher for any remaining staples, and if necessary, remove them.
5. Open the staple cartridge unit as shown and remove the jammed staple.

⚠ Warning

To avoid injury to your fingers, carefully remove the jammed staples from the cartridge.



6. Reinstall the cartridge unit to its original position in the finisher.



7. Close the right cover on the finisher.

Note

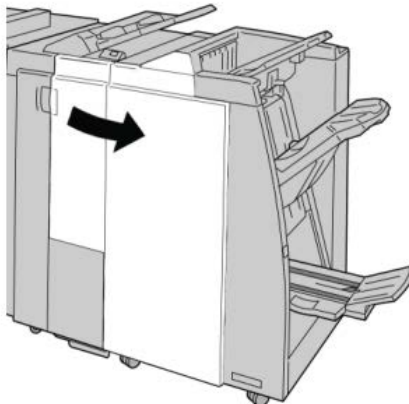
A message will display and the machine will not operate if the right cover is open even slightly.

Staple jams in the booklet maker cartridge

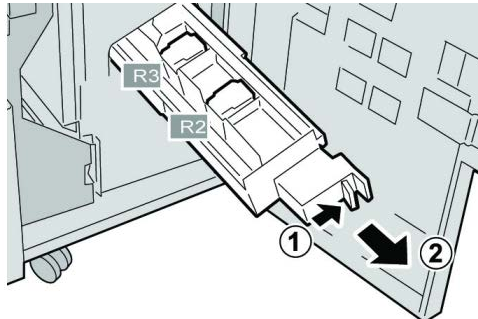
Note

Always check inside the finisher for any individual staples or staple remnants.

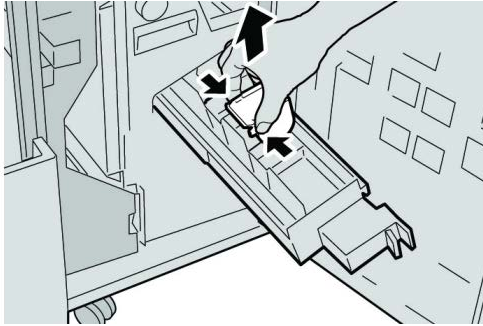
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. While pressing the lever to the right, pull out the booklet staple cartridge unit.



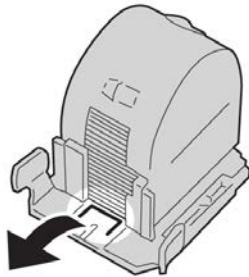
4. Hold the tabs of the staple cartridge unit by the tabs and lift to remove it.



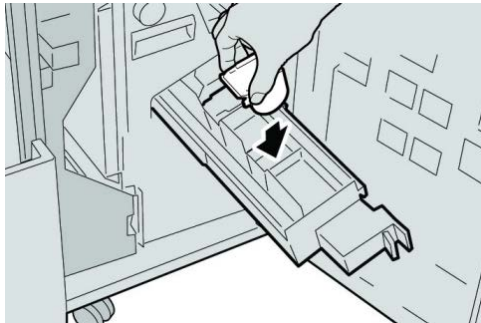
5. Remove the jammed staples from the cartridge.

⚠ Warning

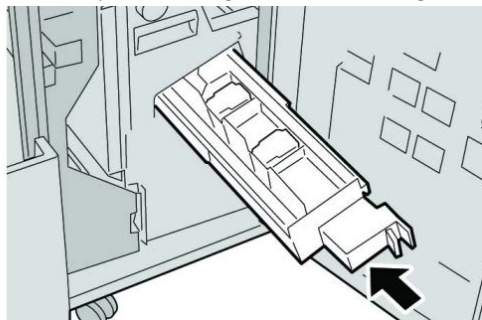
To avoid injury to your fingers, carefully remove the jammed staples from the cartridge.



6. While holding the tabs of a new staple cartridge, push it into the unit.



7. Push the staple cartridge unit to its original position in the machine.



8. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

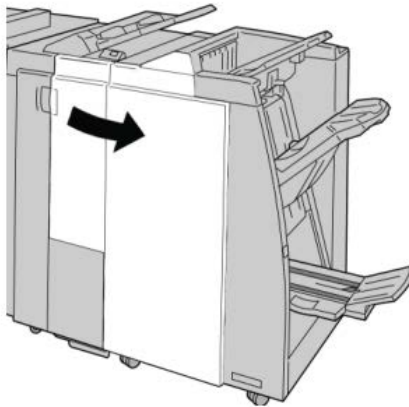
Reinserting the standard staple cartridge

Use this procedure if the standard staple cartridge is inserted incorrectly into the machine.

Note

Always check inside the finisher for any individual staples or staple remnants.

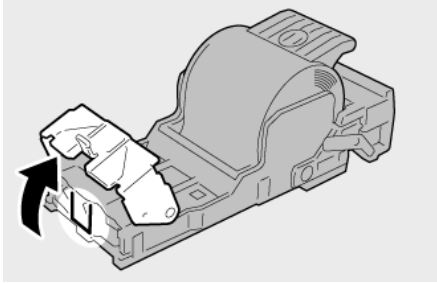
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



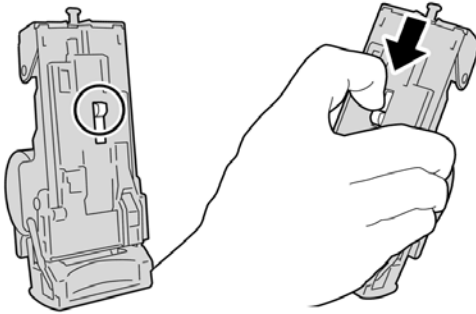
3. Grasp the Staple Cartridge handle located at **R1**, and pull out the staple cartridge from the finisher.



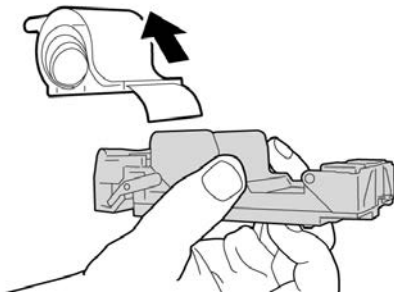
4. If necessary, open the staple cartridge unit as shown and remove the jammed staple.



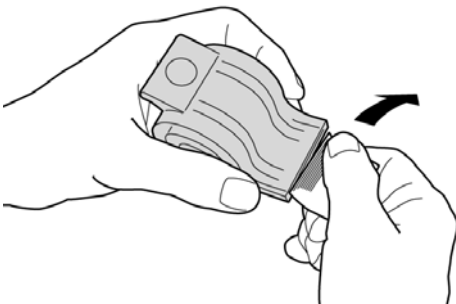
5. Move the lever on the rear of the staple cartridge unit in the downward direction.



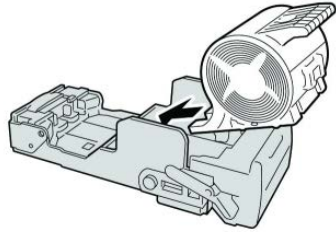
6. While holding the lever down, turn over the unit and remove the staple cartridge from the unit.



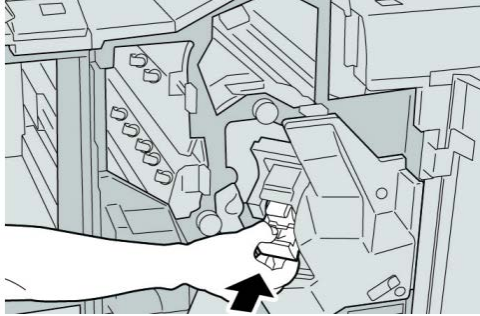
7. Detach the outside staples along the line.



8. Push a new staple cartridge into the unit.



9. Reinstall the cartridge unit to its original position in the finisher.



10. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Fault codes

If an error caused the printing to end abnormally, or a malfunction occurred in the Booklet Maker Finisher, then an error code is displayed.

If an error code appears that is not listed in the table below, or if an error persists after following the listed solution, then contact your Xerox Customer Support Center.

If an error code is displayed, all print data of the machine as well as print data stored in the machine's built-in memory is discarded.

012-125

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-132

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-211

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-212

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-213

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-214

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-215

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-216

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-217

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-218

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-219

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-221

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-223

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-225

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-226

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-227

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-228

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-229

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-230

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-235

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-236

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-237

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-238

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-239

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-240

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-241

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-243

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-246

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-247

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-248

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-250

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-251

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-252

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-253

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-254

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-255

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-260

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-263

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-264

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-265

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-282

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-283

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-291

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-296

Cause: The finisher malfunctioned.

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

- Check for any obstructions in the paper path and clear them.

012-400

Cause: Staple Waste Container near full

Remedy: Follow the procedures to remove and replace the staple waste container in the finisher.

012-949

Cause: Punch Waste Container is not attached

Remedy: Check that the punch waste container is installed in the finisher and inserted correctly.

024-931

Cause: The Staple Waste Container is full or near full

Remedy: Remove the Staple Waste Container and install a new one.

024-932

Cause: The Staple Waste Container is not attached

Remedy: Check that the Staple Waste Container is installed in the finisher and inserted correctly.

024-943

Cause: The booklet staple cartridge is empty or stapling error occurred.

Remedy: Perform the following:

- Check the staple cartridge and reset correctly.
- If necessary, replace with a new cartridge.
- Resume job.

024-957

Cause: Post-Process Inserter Tray (Tray 8/T1) is empty or out of paper

Remedy: Add paper to the paper tray.

024-974

Cause: When feeding paper from the Post-Process Inserter Tray, the designated paper size and the actual size of paper in the tray differ.

Remedy: Reset/change the paper or cancel the job.

024-976

Cause: Finisher staple fault

Remedy: Check staples and reset correctly.

024-977

Cause: Finisher staple feeding is not ready.

Remedy: Check staples and reset correctly.

024-978

Cause: Booklet maker finisher staple operation is not ready.

Remedy: Check staples and reset correctly.

024-979

Cause: The staple cartridge is empty

Remedy: Check staples. Follow procedures to remove and replace staple cartridge.

024-980

Cause: The stacker tray is full

Remedy: Remove all paper from the stacker tray.

024-981

Cause: The top tray is full.

Remedy: Remove all paper from the finisher top tray.

024-982

Cause: The finisher stacker tray lower safety warning is on

Remedy: Remove all paper from the stacker tray and remove any other obstructions.

024-983

Cause: The finisher booklet tray is full

Remedy: Remove all paper from the booklet tray.

024-984

Cause: The booklet stapler low staple signal is on

Remedy: Remove all paper from the booklet tray.

024-985

Cause: The booklet stapler low staple signal is on

Remedy: Remove all paper from the booklet tray.

024-987

Cause: The booklet folder tray is full

Remedy: Remove all paper from the tray. Set the output tray for three fold.

024-988

Cause: The booklet folder tray is full

Remedy: Check that the folder tray is correctly attached and set.

024-989

Cause: There is a problem with the booklet maker stapler

Remedy: Check the staple cartridge and reset correctly.

047-320

Cause: A communication error has occurred with the finisher

Remedy: Perform the following:

Power off/on the machine, and if necessary, resend/restart your print job.

If the error persists, contact the Customer Support Center.

112-700

Cause: The Punch Waste Container is full or near full

Remedy: Remove and empty the waste container, then reinstall it.

116-790

Cause: The settings for stapling are canceled and prints the data

Remedy: Confirm the staple position and try to print again.

124-705

Cause: The settings for punching are canceled

Remedy: Confirm the punching position and try to print again.

124-706

Cause: The settings for folding are canceled

Remedy: Confirm the folding settings and try to print again.

124-709

Cause: The number of pages exceeds the number of pages that can be stapled

Remedy: Decrease the number of pages, or cancel the stapling settings, then try to print again.

Specifications

Standard/Booklet Maker Finisher

Item	Specification
Tray Type	<ul style="list-style-type: none"> • Top Tray: Collated/Uncollated <p>Note Transparencies can be sent to the TOP tray of the finisher ONLY. Transparencies cannot be sent to the stacker (middle) tray.</p> <ul style="list-style-type: none"> • Stacker (middle) Tray: Collated/Uncollated (Offset available)

Item	Specification
Supported Paper Size	<p>Top Tray:</p> <ul style="list-style-type: none"> • Maximum: SRA3, 13 x19 in., 12.6 x19.2 in., 330 x 488 mm (custom size) • Minimum: 100 x 148 mm (SEF), 4 x 6 in. (SEF), A6 (SEF) postcards <p>Stacker (middle) Tray:</p> <ul style="list-style-type: none"> • Maximum: 13 x 19 in. (330 x 488 mm), SRA3 • Minimum: B5, Executive (7.25 x 10.5 in.) <p>Optional C/Z Folder tray: Supports A4 (SEF) and 8.5 x 11 in. (SEF)</p> <p>Delivery to a supported third-party, DFA device:</p> <ul style="list-style-type: none"> • Maximum: 13 x 19 in., SRA3 • Minimum: B5, Executive (7.25 x 10.5 in.)
Supported Paper Weight	<p>Trays:</p> <ul style="list-style-type: none"> • Top Tray: 55-350 gsm • Stacker (middle) Tray: 55-300 gsm • Optional C/Z Folder tray: 64-90 gsm <p>Delivery to a supported third-party, DFA device: 55-350 gsm</p>
Tray Capacity	<ul style="list-style-type: none"> • Top Tray: 500 sheets • Optional C/Z Folder tray: Minimum 30 sheets <p>*When using A4 LEF, B5 LEF, 8.5 x 11 in. LEF, 8 x 10 in. LEF, 7.5 x 10.5 in. LEF only. When using paper of other sizes, tray capacity is 1,500 sheets and 100 sets.</p> <p>**Tray may not support some paper types.</p>
Stapling (variable length)	<p>Maximum staple sheets: 100 sheets</p> <ul style="list-style-type: none"> • When using paper of size larger than A4 or 8.5 x 11 in., the maximum number of sheets that can be stapled is 65. • Staple nails may bend when using certain paper types. <p>Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5, Executive (7.25 x 10.5 in.) <p>Staple position:</p> <ul style="list-style-type: none"> • 1 location: (front: angled stapling, center: parallel stapling, back: parallel stapling*) • 2 locations: (parallel stapling) • 4 locations: A4 (LEF) and 8.5 x 11 in. (LEF) parallel stapling <p>*: Angled stapling for A3 and A4</p>

Item	Specification
Hole Punching	<p>Supported paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5 LEF (2 holes), A4 LEF (4 holes) <p>Number of holes: 2, 4, 3 (optional) Paper type: 55-220 gsm</p>
Booklet Creation/Single Fold	<p>Maximum number of sheets:</p> <ul style="list-style-type: none"> • Fold and Staple: 25 sheets • Fold only: 5 sheets <p>When using Xerox 20 lb./75 gsm paper, only 14 sheets can be stapled if adding a cover. Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3, 13 x 18 in. • Minimum: A4 SEF, 8.5 x 11 in. SEF <p>Note When using light-weight stocks, media jams may occur with Booklet Creation, Single Fold, and stapling for output that is 25 sheets or more. If media jams do occur, it is recommended that a different media type is selected for the job.</p> <p>Paper type: Fold only or Fold and Staple: 55-350gsm uncoated, 106-300gsm coated Paper Weights/Booklet Capacity:</p> <ul style="list-style-type: none"> • 64-80 gsm, Uncoated: 25 sheets • 81-90 gsm, Uncoated: 20 sheets • 91-105 gsm, Uncoated: 10 sheets • 106-128 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 129-150 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 151-176 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 177-220 gsm, Uncoated: 5 sheets, Coated: 5 sheets • 221-256 gsm, 4 sheets max. coated or uncoated • 257-350 gsm, 3 sheets max, coated or uncoated
Folding	<p>Note Non-stapled fold sets are limited to 5 sheets of paper.</p>
Tray 8/T1 (Post-Process Inserter; also called Interposer)	<p>Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5, Executive (7.25 x 10.5 in.) <p>The machine does not print on paper loaded in Tray 8/T1. Capacity: 200 sheets when using Xerox 20 lb./75 gsm paper. Paper type: 64-220 gsm</p>

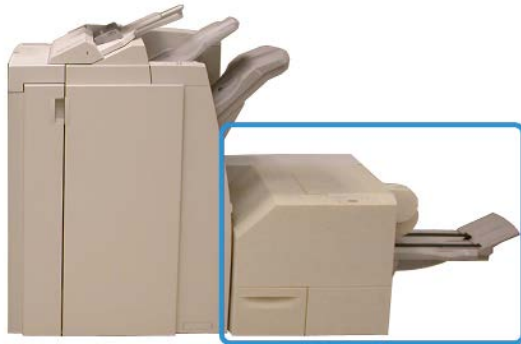
Optional C/Z Folder

Item	Specification
Z-Fold Half Sheet	<ul style="list-style-type: none"> • Z-paper size: 11 x 17 in./A3, 10 x 14 in./B4, 8K • Capacity: <ul style="list-style-type: none"> - Maximum: 80 sheets (A3/11 x 17 in. Xerox 20 lb./75 gsm paper Z folding) - 20 sheets for 8K and 10 x 14 in./B4 • Paper type: 16-24 lb./64-90 gsm • Output tray: Stacker (middle) tray
C-Fold Z-Fold	<ul style="list-style-type: none"> • Paper size: A4/8.5 x 11 in. • Number of sheets to be folded: 1 sheet • Capacity: Minimum 30 sheets (When using Xerox 20 lb./75 gsm paper.) • Paper type: 16-24 lb./64-90 gsm • Output tray: C/Z Folder tray
Single Fold	Refer to Booklet Creation/Single Fold specifications for more information

SquareFold Trimmer Module

Overview

The SquareFold Trimmer Module is an optional finishing device that is used in conjunction with another optional finishing device that contains a booklet maker.



Note

The SquareFold Trimmer Module requires a finisher with a booklet maker attached.

The SquareFold Trimmer Module:

- Receives the booklet from the booklet maker area of the finisher
- Flattens the booklet spine, thereby reducing the booklet thickness and giving it the appearance of a perfect-bound book
- Trims/cuts away the face (edge) of the booklet, resulting in a neat finished edge

The booklet is assembled and stapled in the booklet area of the finisher; therefore, the booklet enters the SquareFold Trimmer Module already assembled. Any adjustments to the image of the original and its placement on the booklet page must be done from the machine UI, your print driver, or from the print server.

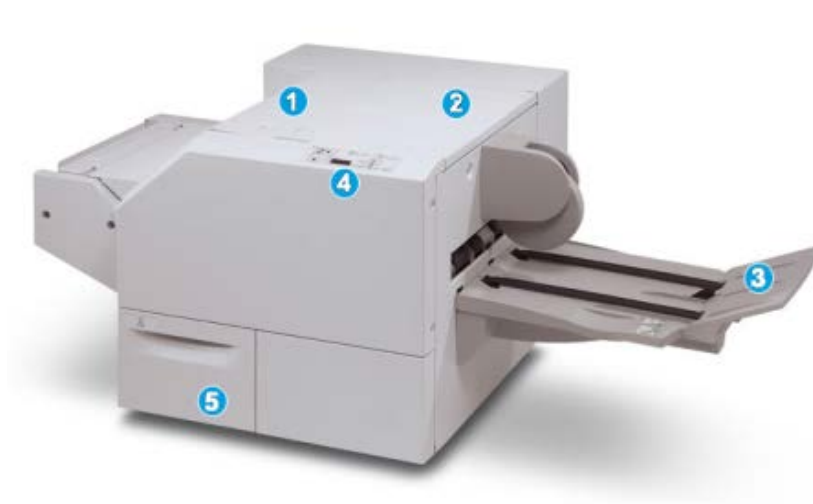
Note

Always refer to the SquareFold Trimmer Module Hints and Tips section before using the SquareFold Trimmer Module. The hints and tips section provides valuable information about setting up your jobs, which in turn ensures the best possible output for your print/copy jobs.

You may want to run one or more test prints/copies before running larger jobs.

Identifying the components

Main components



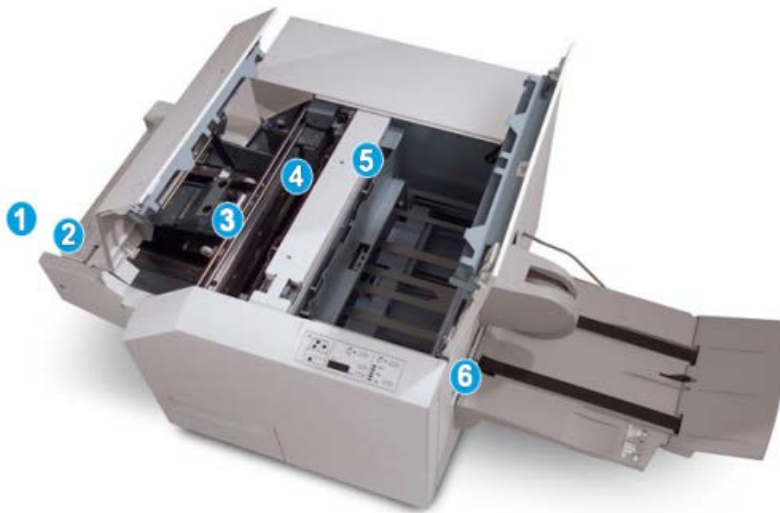
The main components consist of:

1. Top Left Cover: Open this cover to remove paper jams. The square fold mechanism is found in this area.
2. Top Right Cover: Open this cover to remove paper jams. The trimming mechanism is found in this area.
3. Booklet Output Tray: This tray receives square-fold booklet output from the finisher.
4. Control Panel: The Control Panel consists of a mimic display, buttons, and various indicator lights.
5. Trimmer Waste Container: Collects scrap/waste from the trimmer. Pull open to remove and dispose of trimmer waste scraps.

Note

The top covers cannot be opened during normal operation or when the machine is idle. The covers can be opened only when an indicator is lit and a jam/fault occurs within the SquareFold Trimmer Module.

Paper path

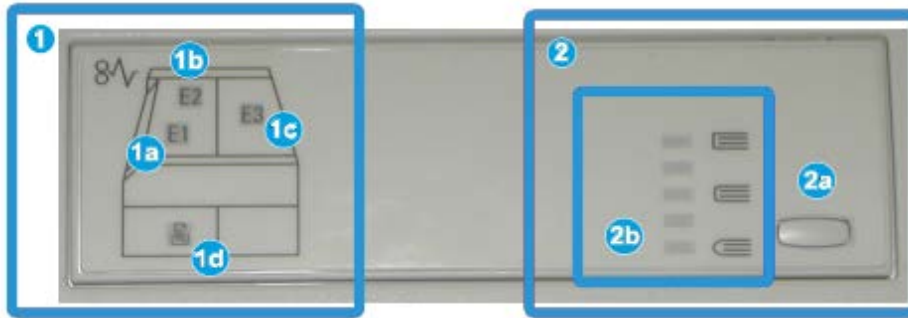


1. The booklet leaves the booklet area of the finisher and enters the SquareFold Trimmer Module.
2. The Booklet Exit sensor (in the SquareFold Trimmer Module) detects the lead edge (spine) of booklet and moves the booklet to the square fold area.
3. Once the booklet spine reaches the square fold area, the booklet is clamped and the square-folding operation begins.
4. The booklet is flattened and the spine squared according to the square-fold setting indicated on the control panel.
5. After the booklet is flattened and the spine squared, it is moved to the trimmer area.
 - a. Based on the finished booklet size, the booklet is moved until the trail edge reaches the trimmer cutter.
 - b. The trail edge is trimmed/cut (based on the finished booklet size entered for the Trimmer Mode Setting).
6. The booklet is then moved to the exit area where it is transported to the Booklet Output Tray.

Note

Booklets exiting/leaving the SquareFold Trimmer Module may contain trim remnants/scrap from the previously trimmed booklet. This is due to static electricity build-up and is normal. If booklets contain trim remnants/scrap, simply remove and discard them.

Control panel



The control panel consists of the following:

1. Fault indicators: These indicators light when a fault or jam occurs in a particular area of the SquareFold Trimmer Module.
 - a. This indicator lights when a jam occurs as the booklet is leaving the exit area of the finisher.
 - b. This indicator lights when a jam occurs in the square fold area.
 - c. This indicator lights when a jam occurs in the trimmer area.

Note

If one of these indicators (1a, 1b, 1c) is lit, the top covers can be opened, and the jam/fault cleared; otherwise, during normal operation or when the machine is idle, the top covers cannot be opened.

- d. This indicator lights when the Trimmer Waste Container is pulled out or when it is full.
2. Square Fold options: This area of the control panel contains the following:

Note

The Square Fold options are available from your computer print driver, from your print server, or from your machine UI (if it is a copier/printer). This is discussed in more detail in the section entitled Square Fold options.

- a. Settings button: Press this button to adjust the Square Fold setting; refer to the next item.
- b. Square Fold options: Select the desired setting; these settings are discussed in more detail in the section entitled Square Fold options.

Square Fold feature

The Square Fold feature can be selected or accessed from your computer print driver, the machine UI, or from the print server.

Note

The Square Fold feature is available only when your machine is connected to both a finisher with a booklet maker and the SquareFold Trimmer Module.

Note

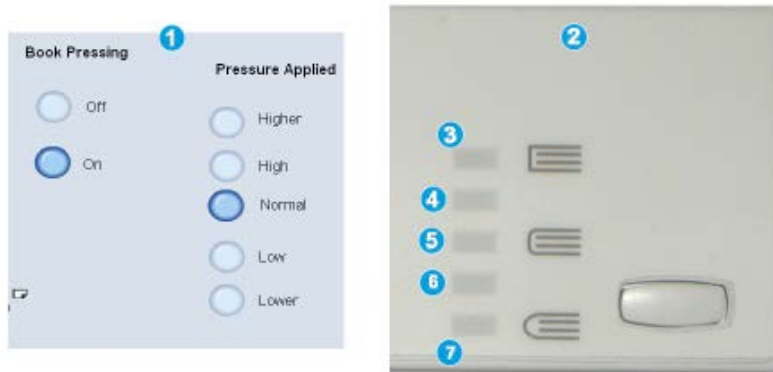
The term Book Pressing is used synonymously with the terms Square Fold or Square Folding.

Square fold options

The Square Fold (Book Pressing) feature can be switched on or off based on user preference. When the feature is switched on, you can select one of five options depending on your requirements for the finished booklet job.

Note

For the remainder of this section, the SquareFold Trimmer Module Control Panel and the machine UI screens are shown. The individual print server and print driver screens are not shown. The descriptions given for each of the Square Fold options are applicable for network print jobs and apply to any print server/print driver connected to the machine.



1. Square Fold/Book Pressing options on the machine UI; the illustration shown is a representation only. The actual images on the machine UI may vary depending on the machine to which it is connected.
2. SquareFold Trimmer Module control panel
3. **+2/Higher/High 2:** Use this setting when you want the most amount of pressure applied to the spine of the booklet. The more pressure applied to the booklet, the more square the booklet spine will be. The greatest amount of pressure that can be applied to the booklet is +2.

Additionally, you may want to select this setting when your finished booklet is five pages or less and on heavier weight paper (200 gsm or greater).

4. **+1/High/High 1:** Use this setting when you want a greater amount of pressure applied to the spine of the booklet, but not as much pressure as the +2 setting uses.
5. **Auto/Normal:** This is the machine default setting and is used for most jobs.

6. **-1/Low/Low 1:** Use this setting when you want less pressure applied to the spine of the booklet. The less pressure applied to the booklet, the more rounded the booklet spine will be.
7. **-2/Lower/Low 2:** Select this setting when your finished booklet is five pages or less and on lighter weight paper (100 gsm or lower). The least amount of pressure that can be applied to the booklet is -2.

Choose the setting that best fits your needs for the booklet output.

Note

You may want to run one or more test prints before running larger jobs.

The following illustration shows two different booklets: one booklet which was square-folded and one booklet that was not square-folded.



1. This booklet was not square-folded. It has a more rounded, thicker appearance to the spine of the booklet.
2. This booklet was square-folded. The booklet spine is flattened and squared, giving it the appearance of a perfect-bound book.

Accessing the Square Fold options

Accessing the Square Fold options for network print jobs

For network print jobs, the Square Fold feature and its related options can be accessed either from your computer's print driver (before the job is submitted) for printing or at the print server (after the job is submitted for printing). To access the Square Fold feature/options for network print jobs, perform the following:

1. For jobs being sent from your computer, continue to the next step.
 - For jobs already at the print server, continue to Step 3.
2. From your computer, open the desired job in its appropriate application (for example, Microsoft Word® or Adobe Reader).
 - a) Select **File** and **Print**.

- b) From the Print window, select the desired machine (with the SquareFold Trimmer Module attached to it), and then select **Properties** for that machine.
- c) Continue to Step 4.
3. From the print server, if applicable, open the Properties of the desired job:
 - a) Double click on the job (from either the Hold or Printed Jobs queues).
 - b) From the Properties window, go to the Finishing/Output tab.
 - c) Continue to the next step.
4. Ensure that the correct output tray is selected (Booklet Maker Tray).
5. If necessary, ensure that the correct Stapling/Finishing/Folding features are selected.
6. Select the desired Square Fold (Book Pressing) option.
7. Select **OK** to save selections and close any Properties windows.
8. Send the job to the machine.

Accessing the Square Fold options for copy jobs

1. From the machine UI select **Copy** and the **Output Format** tab.
2. Select either **Booklet Creation** or **Folding**.
3. From the Booklet Creation screen perform the following:
 - a) Select **On**.
 - b) Select **Fold & Staple**.
 - c) From the Booklet Creation - Fold & Staple screen, select either **Fold Only** or **Fold & Staple**.
To access the Square Fold feature, select the **Booklet Trimming/Pressing** button.
4. From the Folding screen, select **Single Fold**.
 - a) Select **Fold as a Set**.
 - b) Select **Booklet Trimming/Pressing** button to access the Square Fold (Book Pressing) feature.

Trimmer feature

The Trimmer feature can be selected/accessed from your computer print driver, the machine UI, or from the print server.

Note

The Trimmer feature is available only when your machine is connected to both a finisher with a booklet maker and the SquareFold Trimmer Module.

Trimmer options

When using the Trimmer options, always consider the following:

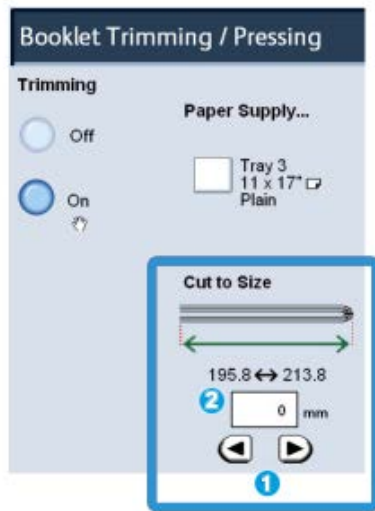
- Booklets exiting/leaving the SquareFold Trimmer Module may contain trim remnants/scraps from the previously trimmed booklet. This is due to static electricity

build-up and is normal. If booklets contain trim remnants/scrap, simply remove and discard them.

- The Trimmer feature can be switched on or off based on user preference. When the feature is switched on, you can adjust the trim setting in 0.1 mm/0.0039 in. increments depending on your requirements for the finished booklet job.

Note

For the remainder of this section, the machine UI screen is shown. The individual print server and print driver screens are not shown. The descriptions given for each of the Trimmer options are applicable for network print jobs, and apply to any print server/print driver connected to the machine.



1. Select the arrow buttons to decrease or increase the trimmer setting. Adjustments are made in 0.1 mm/0.0039 in. increments.
2. The trimmer setting is based on:
 - The number of sheets in the finished booklet
 - The finished booklet width size (such as 8.5 in./210 mm or 5.5 in./149 mm)
 - The media type (for example coated/uncoated, glossy)
 - The media weight

Note

Important! You may have to experiment with various settings in order to determine the best settings for your particular job. Also, you may want to run one or more test prints before running larger jobs in order to ensure the best possible booklet output.

Note

Trim settings cannot be adjusted to remove less than 2 mm (0.078 in.) or more than 20 mm (0.787 in.) of edge material from the booklet. Adjustments less than 2 mm (0.078 in.) may produce poor trim quality, and adjustments greater 20 mm (0.078 in.) result in no trimming to the booklet edge.

Choose the setting that best fits your needs for the booklet output.

Trim guidelines

The following table shows various scenarios using different paper weights, media types, and trim setting selections. Use this table as a guideline when selecting a trim setting for your specific job.

Note

The settings shown in the following table are provided as examples and are not meant to represent every possible job scenario; again, use this table as a guideline only.

Scenario number	Paper Size	Finished booklet size	Paper weight (lbs./gsm)	Approximate trim setting (mm)	Number of pages in finished booklet
1	8.5 x 11 in./A4 (210 x 298 mm)	5.5 x 8.5 in./149 x 210 mm	20 lbs./75 gsm	130	20
2	8.5 x 11 in./A4 (210 x 298 mm)	5.5 x 8.5 in./149 x 210 mm	24 lbs./90 gsm	125	14
3	8.5 x 11 in./A4 (210 x 298 mm)	5.5 x 8.5 in./149 x 210 mm	32 lbs./120 gsm	135	10
4	8.5 x 11 in./A4 (210 x 298 mm)	5.5 x 8.5 in./149 x 210 mm	20 lbs./75 gsm	125	10
5	8.5 x 11 in./A4 (210 x 298 mm)	5.5 x 8.5 in./149 x 210 mm	80 lbs./120 gsm	135	12
6	8.5 x 14 in./B4 (250 x 353 mm)	8.5 x 7 in./250 x 176.5 mm	20 lbs./75 gsm	172	6
7	8.5 x 14 in./B4 (250 x 353 mm)	8.5 x 7 in./250 x 176.5 mm	24 lbs./90 gsm	170	6
8	11 x 17 in./A3 (297 x 420 mm)	8.5 x 11 in./A4 (210 x 297 mm)	24 lbs./90 gsm	200	14
9	11 x 17 in./A3 (297 x 420 mm)	8.5 x 11 in./A4 (210 x 297 mm)	80 lbs./216 gsm	205	5
10	11 x 17 in./A3 (297 x 420 mm)	8.5 x 11 in./A4 (210 x 297 mm)	20 lbs./80 gsm	210	22
11	11 x 17 in./A3 (297 x 420 mm)	8.5 x 11 in./A4 (210 x 297 mm)	24 lbs./90 gsm	210	8
12	11 x 17 in./A3 (297 x 420 mm)	8.5 x 11 in./A4 (210 x 297 mm)	80 lbs./120 gsm	205	10
13	12 x 18 in./305 x 458 mm	6 x 9 in./152 x 229 mm	80 lbs./120 gsm	220	6
14	12 x 18 in./305 x 458 mm	6 x 9 in./152 x 229 mm	80 lbs./120 gsm	215	5

Scenario number	Paper Size	Finished booklet size	Paper weight (lbs./gsm)	Approximate trim setting (mm)	Number of pages in finished booklet
15	12 x 18 in./305 x 458 mm	6 x 9 in./152 x 229 mm	80 lbs./120 gsm	210	4
16	12 x 18 in./305 x 458 mm	6 x 9 in./152 x 229 mm	28 lbs./105 gsm	220	16
17	12 x 18 in./305 x 458 mm	6 x 9 in./152 x 229 mm	80 lbs./120 gsm	210	14

Accessing the Trimmer options

Accessing the Trimmer options for network print jobs

For network print jobs, the Trimmer feature and its related options can be accessed either from your computer's print driver (before the job is submitted for printing) or at the print server (after the job is submitted for printing). To access the Trimmer feature/options for network print jobs, perform the following:

1. For jobs being sent from your computer, continue to the next step.
 - For jobs already at the print server, continue to Step 3.
2. From your computer, open the desired job in its appropriate application (for example, Microsoft Word® or Adobe Reader).
 - a) Select **File** and **Print**.
 - b) From the Print window, select the desired machine (with the SquareFold Trimmer Module attached to it), and then select **Properties** for that machine.
 - c) Continue to Step 4.
3. From the print server, if applicable, open the Properties of the desired job:
 - a) Double click on the job (from either the Hold or Printed Jobs queues).
 - b) From the Properties window, go to the Finishing/Output tab.
 - c) Continue to the next step.
4. Ensure that the correct output tray is selected (Booklet Maker Tray).
5. If necessary, ensure that the correct Stapling/Finishing/Folding features are selected.
6. Select the desired Trimmer option.
7. Select **OK** to save selections and close any Properties windows.
8. Send the job to the machine.

Accessing the Trimmer options for copy jobs

1. From the machine UI, select **Copy** and the **Output Format** tab.
2. Select either **Booklet Creation** or **Folding**.
3. From the Booklet Creation screen, perform the following:
 - a) Select **On**.

- b) Select **Fold & Staple**.
- c) From the Booklet Creation - Fold & Staple screen, select either **Fold Only** or **Fold & Staple**.

To access the Trimmer feature, select the **Booklet Trimming/Pressing** button.

4. From the Folding screen, select **Single Fold**.
 - a) Select **Fold as a Set**.
 - b) Select **Booklet Trimming/Pressing** button to access the Trimming feature.

Hints and tips

Printing full-page images on booklets

When using full-page images, ensure that the finished booklet size accommodates any full-page images, and that when the booklet is trimmed, these images are not truncated. Refer to the illustration.



1. This booklet has preprinted front and back covers with a full-page image. It was printed on 8.5 x 14 in./B4 paper. The front cover, which was trimmed, displays the entire image.
2. This same booklet was printed on 8.5 x 11 in./A4 paper. The image on the front cover is truncated after trimming it.

Before you print any booklet job, you should consider your whole job, including the following:

- What is the desired size of the finished booklet?
- Does the booklet contain full-page images?
- Are you using preprinted covers with full-page images?
- Are you trimming the booklet?
- Do you need to shift any full-page images in order to ensure they fit on the finished booklet?

These are important questions which can affect the output of your booklet jobs, especially if you are using full-page images and trimming the booklet edges.

Follow these tips

Follow these tips to ensure you get your desired output:

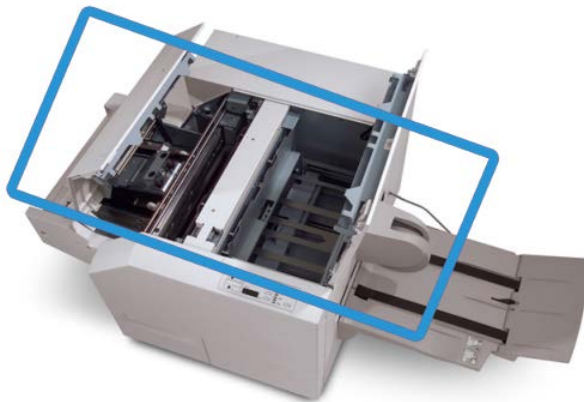
- Always run one or more test prints of your job before running a larger output quantity.
- Review your test prints for truncated images/text.
- If any images or text need shifting, use the various selections from your application's print driver; refer to your print driver's Help information.
- Remember: it may take one or more test prints before you achieve your desired output.

Problem solving

Jam clearance

Note

The top covers cannot be opened during normal operation or when the machine is idle. The covers can be opened only when an indicator is lit and a jam/fault occurs within the SquareFold Trimmer Module. For indicator details, refer to the control panel information earlier in this section.



The paper path is shown in the above illustration. Clear any paper jams that may occur along the paper path. If a jam occurs, the machine stops printing, and a message may be displayed on the User Interface (UI).

Note

To determine if the jam/fault is within the finisher or with the SquareFold Trimmer Module, always begin your troubleshooting with the SquareFold Trimmer Module.

Clearing jams

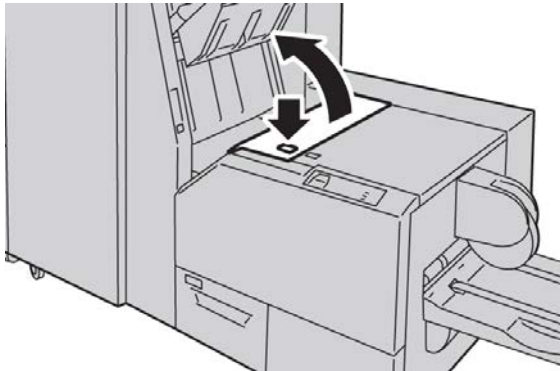
Use the following procedure to clear jams or faults and then resume printing:

1. Follow the instructions displayed on the machine's UI.
2. If instructed by the machine UI, open the Top Left Cover and the Top Right Cover of the SquareFold Trimmer Module.
3. Look for any jammed booklets within the SquareFold Trimmer Module paper path and remove them.
4. Check for loose trim scraps along the paper path and remove them.
5. Close the Top Left and Right Covers.
6. Empty the Trimmer Waste Container.
7. Ensure that the Trimmer Waste Container is completely pushed in/closed.
8. Ensure that all covers on the SquareFold Trimmer Module are closed.
9. If the SquareFold Trimmer Module Control Panel and/or the machine's UI indicate there is a still a jam, recheck the SquareFold Trimmer Module (steps 1-8).
10. If necessary, open the finisher to look for jams/faults along the finisher path.
11. Follow the instructions displayed on the machine UI to resume printing.

Clearing E1/E2 jams

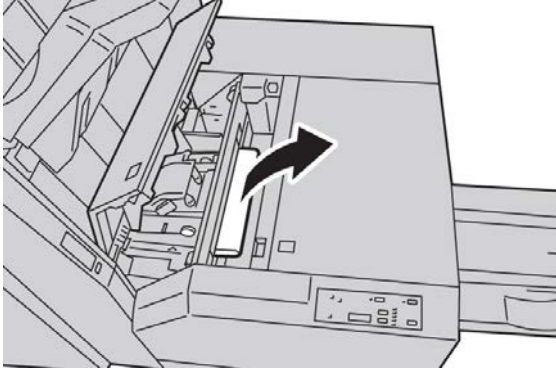
Use the following procedure to clear jams when the E1 and/or E2 LED is lit on the SquareFold Trimmer Module control panel.

1. Make sure that the machine is not in operation, and press the button on the left cover of the Trimmer unit to open the cover.

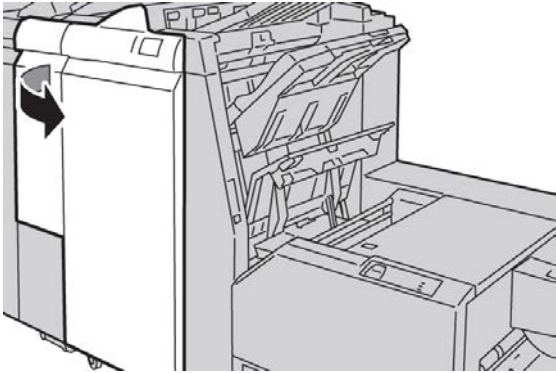


SquareFold Trimmer Module

2. Remove the jammed paper.



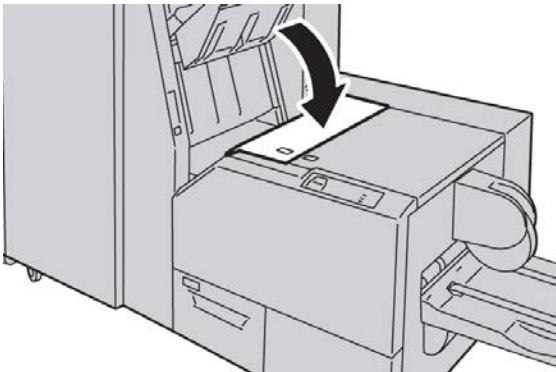
3. If you cannot remove the paper in Step 2, open the right cover of the finisher.



4. Turn the knob 4a to the right, and then remove the jammed paper.



5. Close the left cover of the Trimmer unit.



6. If you opened the right cover of the finisher in Step 3, close the cover.

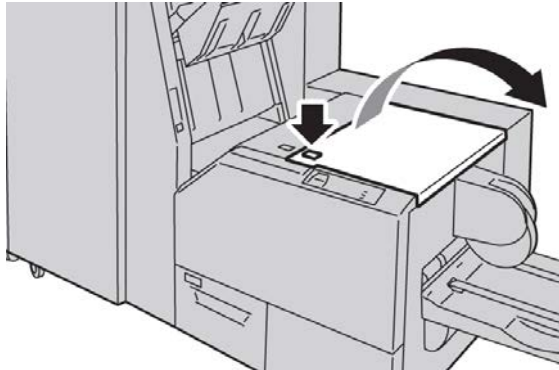
Note

A message will be displayed and the machine will not operate if the right cover of the finisher is even slightly open.

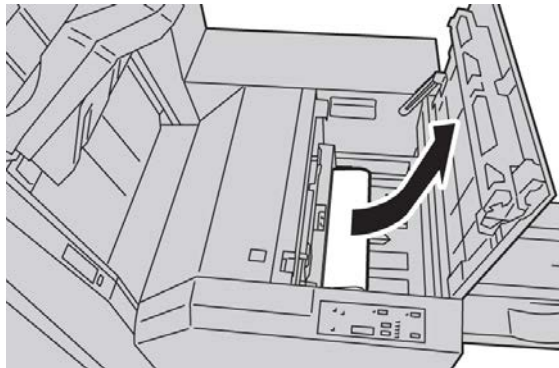
Clearing E3 jams

Use the following procedure to clear jams when the E3 LED is lit on the SquareFold Trimmer Module control panel.

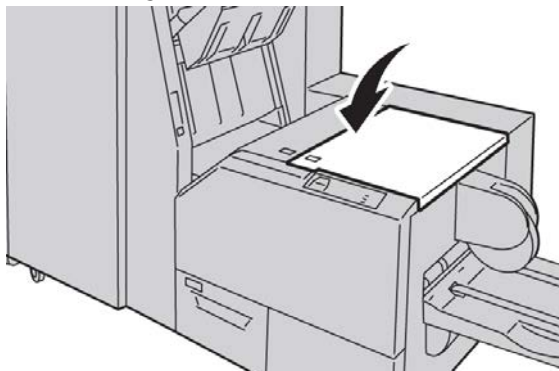
1. Make sure that the machine is not in operation, and press the button on the right cover of the Trimmer unit to open the cover.



2. Remove the jammed paper.



3. Close the right cover of the Trimmer unit.



Fault codes

If a jam/fault occurs in the SquareFold Trimmer Module, the machine's UI displays a jam/fault message. The following table provides a list of fault codes for the SquareFold Trimmer Module and a list of related finisher fault codes.

Note

The top covers cannot be opened during normal operation or when the machine is idle. The covers can be opened only when an indicator is lit and a jam/fault occurs within the SquareFold Trimmer Module. For indicator details, refer to the control panel information earlier in this section.

012-115

Cause: Finisher jam or fault

Remedy: Perform the following:

1. If machine UI continues to reflect a fault/jam, go to the finisher:
 - Open the finisher.
 - Remove any jams
 - Close the finisher cover(s).
2. Follow the instructions shown on the machine UI to resume printing.
3. If fault persists, power off/on the machine.
4. If fault persists, call for service.

012-264

Cause: Finisher jam or fault

Remedy: Perform the following:

1. If machine UI continues to reflect a fault/jam, go to the finisher:
 - Open the finisher.
 - Remove any jams
 - Close the finisher cover(s).
2. Follow the instructions shown on the machine UI to resume printing.
3. If fault persists, power off/on the machine.
4. If fault persists, call for service.

012-302

Cause: Finisher jam or fault

Remedy: Perform the following:

1. If machine UI continues to reflect a fault/jam, go to the finisher:
 - Open the finisher.

- Remove any jams
 - Close the finisher cover(s).
2. Follow the instructions shown on the machine UI to resume printing.
 3. If fault persists, power off/on the machine.
 4. If fault persists, call for service.

013-100

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-101

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-102

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.

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- If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
 6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-103

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-104

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-105

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.

6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-106

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-208

Cause: The Trimmer Waste Container is full or has a fault

Remedy: Perform the following:

1. Pull open the container and empty any trimmer scraps from it.
2. Reinsert the container into the SquareFold Trimmer Module.
3. Ensure that the container is fully pushed in, and that the indicator light is not lit.
4. If fault persists, repeat the previous steps.
5. If fault persists, power off/on the machine.
6. If fault persists, call for service.

013-221

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-222

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-223

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.

SquareFold Trimmer Module

2. If fault persists, call for service.

013-224

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-225

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-226

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-227

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-228

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-229

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-230

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-231

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-232

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-233

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

0013-234

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-235

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-236

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-237

Cause: Jam or communication error with the SquareFold Trimmer Module

SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-238

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-239

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-240

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-241

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-242

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-243

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-246

Cause: Jam or communication error with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Power off/on the machine.
2. If fault persists, call for service.

013-303

Cause: A top cover is open or a jam/fault occurred with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps.
7. If fault persists, power off/on the machine.
8. If fault persists, call for service.

013-304

Cause: A top cover is open

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Close the SquareFold Trimmer Module Top Left and Right Covers.
3. If fault persists, power off/on the machine.
4. If fault persists, call for service.

013-915

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.

SquareFold Trimmer Module

6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-916

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-917

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-918

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-919

Cause: Jam/fault with the SquareFold Trimmer Module

Remedy: Perform the following:

1. Open the Top Left and Right Covers of the SquareFold Trimmer Module.
2. Carefully remove all sheets and paper scraps from jam clearance areas.
3. Close the SquareFold Trimmer Module Top Left and Right Covers.
4. Check the Trimmer Waste Container:
 - If full, empty the container and reinsert it in the SquareFold Trimmer Module.
 - If the container is partially pulled out, push it completely in.
5. If necessary, follow any remaining instructions on the machine's UI.
6. If fault persists, repeat the previous steps; if fault persists after that, call for service.

013-940

Cause: The Trimmer Waste Container is full or has a fault

Remedy: Perform the following:

1. Pull open the container and empty any trimmer scraps from it.
2. Reinsert the container into the SquareFold Trimmer Module.
3. Ensure that the container is fully pushed in, and that the indicator light is not lit.
4. If fault persists, repeat the previous steps.
5. If fault persists, power off/on the machine.
6. If fault persists, call for service.

013-941

Cause: The Trimmer Waste Container is full or has a fault

Remedy: Perform the following:

1. Pull open the container and empty any trimmer scraps from it.
2. Reinsert the container into the SquareFold Trimmer Module.
3. Ensure that the container is fully pushed in, and that the indicator light is not lit.
4. If fault persists, repeat the previous steps.
5. If fault persists, power off/on the machine.
6. If fault persists, call for service.

013-943

Cause: Booklet Tray on the SquareFold Trimmer Module is full

Remedy: Perform the following:

1. Remove any booklets from the tray.
2. If fault persists, power off/on the machine.
3. If fault persists, call for service.

Technical data

Specifications

Item	Specifications
Paper size	<ul style="list-style-type: none"> • Maximum: 13 x 18 in./330 x 457 mm • Minimum: 8.5 x 11 in./A4 SEF <p>Note The SquareFold Trimmer Module requires both the Interface Cooling Module and the Booklet Maker Finisher.</p>
Trim capacity	<ul style="list-style-type: none"> • 5-20 sheet booklet (up to 80 imaged sides) at 24 lb./90 gsm • 5-25 sheet booklet (up to 100 imaged sides) at 200 lb./80 gsm <p>Cut amount: 2-20 mm, adjustable in 0.1 mm increments</p>
Paper weights	16 lb. bond-90 lb. cover (60-220 gsm)

Standard Finisher Plus

The Standard Finisher Plus acts as a communication device and provides a paper path between the print engine, the required Interface Module/Interface Cooling Module, and any third-party, Document Finishing Architecture (DFA) device that is attached to the machine.

The Standard Finisher Plus supports a number of optional finishing devices ranging from light-production print engines to futuristic devices that utilize other communication and physical interfaces.

Overview

Note

The Standard Finisher Plus requires either the Interface Module or the Interface Cooling Module (depending on your product and machine configuration).



The Standard Finisher Plus consists of these two modules:

Standard Finisher Plus

1. Finisher Module
2. Finishing Transport

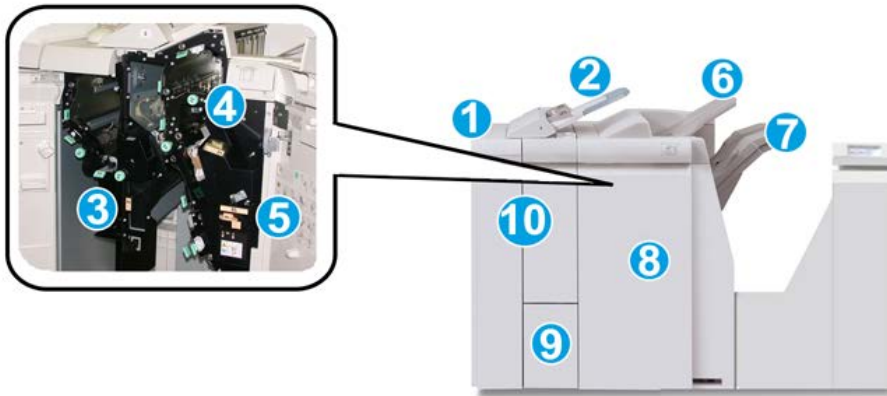
Output prints are fed from the machine (and any attached optional finishing device) to the Finisher Module. The Finishing Transport serves as an interface to transfer paper from the Finisher Module and the attached third-party output device. The Finishing Transport moves the paper from the Finisher Module to one of the three Finishing Transport exits. The height of the paper entry on the third-party, DFA device must align with the Finishing Transport exit 1 or exit 2.

The Finishing Transport is built to support a number of finishing operations ranging from light-production print engines to futuristic devices that utilize other communication and physical interfaces.

Finisher Module

Finisher Module main components

The Finisher Module includes the following components:



No.	Component	Function
1	Finisher Module	Output prints are fed from the machine through the required Interface Module or Interface Cooling Module (depending on product and machine configuration) to the Finisher Module which then feeds the prints to the Finishing Transport for delivery to a third-party output device. The Finisher Module is shown here with the optional C/Z Folder.

No.	Component	Function
2	Post-process inserter (Tray 8/Tray T1)	<ul style="list-style-type: none"> • This tray is standard on this finisher and is used to load paper that will be used as separators and covers. • Paper loaded here is not printed on; use this tray for pre-printed stock and for insertion into the printed output. (This tray is also known as the Interposer). • Tray 8 holds a maximum of 200 sheets when using 20 lb./75 gsm paper. • Paper can be loaded in the LEF or SEF direction.
3	Punch scrap container	Collects the scraps from the puncher. Open to remove the scraps.
4	Staple cartridge	Contains staples; remove this cartridge to replace staples and clear staple jams.
5	Staple waste container	Container for staple waste; remove this container when full.
6	Top tray	The Top Tray is used for stacked output, and can receive up to 500 sheets of 20 lb./80 gsm paper. Copies are delivered here when specific output features are selected, such as Automatic sorting, Collated, Uncollated, or Normal.
7	Stacker (middle) tray	<p>The Stacker Tray is used for offset and/or stapled output, and can hold up to 2000 sheets of 20 lb./80 gsm paper. This tray also receives copies when you punch and Z-fold copies.</p> <p>Note</p> <p>Both the Top and Stacker Trays can be used for hole punched output (optional).</p>
8	Right cover	Open to clear paper jams, replace staples, clear jammed staples, or remove the scraps from the puncher.
9	C/Z-Fold output tray (optional)	The optional Folder tray receives copies when you select C-folding or Z-folding of 8.5 x 11 in./A4 output and 11 x 17 in./A3 media.
10	Left cover.	Open this cover to access the machine and to clear paper jams.

Folding feature

If your machine is equipped with the Booklet Maker Finisher and/or the C/Z Folder, you can make prints using the folding option. The option folds your prints in half (single or bi-folding) or in thirds (C-fold or Z-fold types). The folding option is selected from the print driver.

Note

In order to use the folding option, the orientation of documents must be short-edge feed (SEF). You must select a paper tray that contains SEF stock.

Fold types

Important

The Single Fold (Bi-Fold) option is available only with the Booklet Maker Finisher. The C-Fold and Z-Fold options are available only with the C/Z Folder.

These fold types are available:

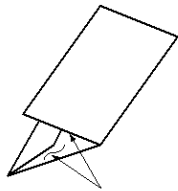
Single Fold (Bi-Fold)

A Bi-Fold has one fold which creates two panels to the output.



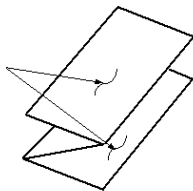
C-Fold

A C-Fold has two folds which creates a three-panel output.



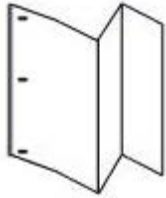
Z-Fold

A Z-Fold has two folds that are folded in opposite directions, resulting in a type of fan fold.



Z-Fold Half Sheet (shown here with 3-hole punch)

As with a regular Z-Fold, it has two folds that are folded in the opposite directions. The difference between a regular Z-Fold and a Z-Fold Half Sheet is that the Z-Fold Half Sheet is not folded in two equal folds. The two folds are unequal which allows one edge of the Z-Fold Half Sheet to have a longer edge, and the longer edge allows for stapling or hole punching.



Loading paper/tabs in Tray 8/T1 (Post-Process Inserter)

1. If necessary, remove any remaining media that is currently loaded in Tray 8/T1.
2. Hold the center of the paper guides and slide them to their desired paper size.



3. Load the paper/tabs, aligning it to the front side of the tray.



- a) If the paper is preprinted, load the paper with the printed side facing up.
 - b) If the media is tab stock, load the tab side to be fed first (in the direction of the arrow as shown in the above illustration).
4. From the Tray Properties window, enter the correct paper information, including size, type, weight, and if necessary, decurler and/or alignment option

If enabled by your System Administrator, the Paper Tray Properties screen may be displayed on the UI.

5. Select **OK** to save the information and close the Tray Properties window.

Finishing Transport

Finishing Transport main components

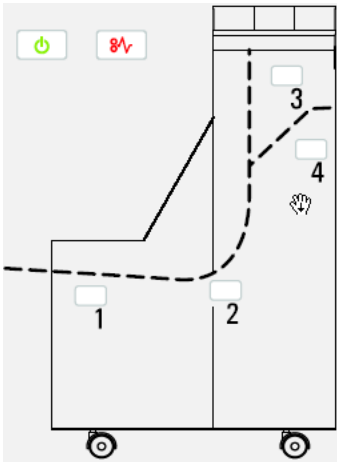
The Finishing Transport is comprised of the following components:





No.	Component	Function
1	Finishing Transport	The Finishing Transport serves as an interface to transfer paper from the Finisher Module and the attached third-party output device.
2	Finishing Transport status display 	This display indicates the status of the Finishing Transport and shows the locations of any paper jams.
3	Finishing Transport front door	Open to clear paper jams and clean the paper path areas.

Finishing Transport status indicators

The mimic display indicates the status of the Finishing Transport and the location of the paper jams.



Refer to the following table for detailed information on the

Location	LED Color	Status	Reason
Power indicator 	Green	ON	The Finishing Transport power is on and functioning properly.
		OFF	The Finishing Transport power is off.
Fault indicator 	Red	ON	May be one of the following: <ul style="list-style-type: none"> Paper jam indication Open front door
Area 1	Red	ON	Paper jam in Area 1
Area 2	Red	ON	Paper jam in Area 2
Area 3	Red	ON	Paper jam in Area 3
Area 4	Red	ON	Paper jam in Area 4

Standard Finisher Plus maintenance

Standard Finisher Plus consumable supplies

Xerox supplies, paper, and throughput material can be ordered from Xerox by going to www.xerox.com and clicking on either the Contact Us link for specific contact information/telephone numbers in your area or by clicking on the Supplies and entering/selecting your specific machine information (product family and model type).

Note

Always refer to www.xerox.com for the latest Customer Replaceable Units (CRUs) part numbers.

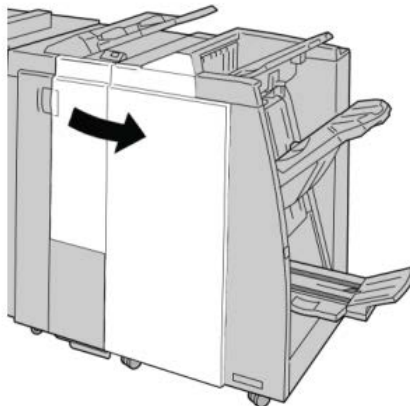
Store supply items and Xerox parts in their original packages in a convenient location.

Supply Item	Supply Unit Shipped with finisher/Reorder Quantity
Staple cartridge/staple waste container	4 staple cartridges (5000 staples per cartridge) and 1 staple waste container per carton

Replace the standard staple cartridge

A message displays on the UI when it is time to replace a staple cartridge.

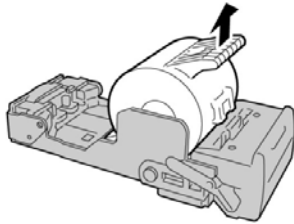
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



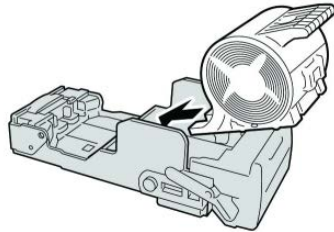
3. Grasp the Staple Cartridge handle located at **R1**, and pull out the staple cartridge from the finisher.



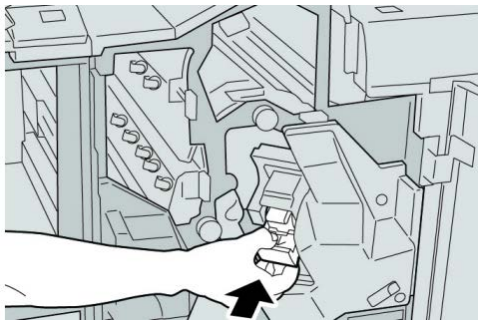
4. Hold the positions as indicated by the arrow and remove the staple cartridge from the unit.



5. Push a new staple cartridge into the unit.



6. Reinstall the cartridge unit to its original position in the finisher.



7. Close the right cover on the finisher.

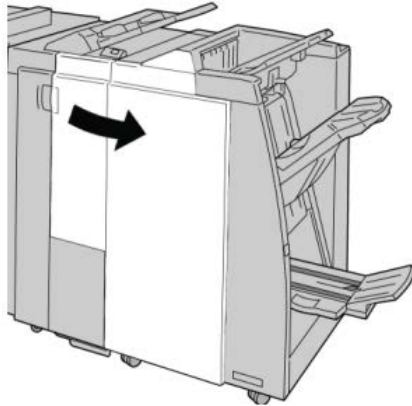
Note

A message will display and the machine will not operate if the right cover is open even slightly.

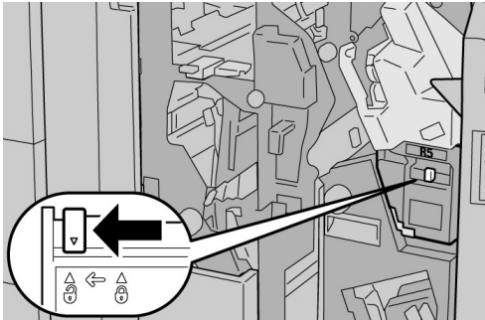
Replacing the Staple Waste Container on the finisher

The machine displays a message indicating that the Staple Waste Container is full. To replace the container:

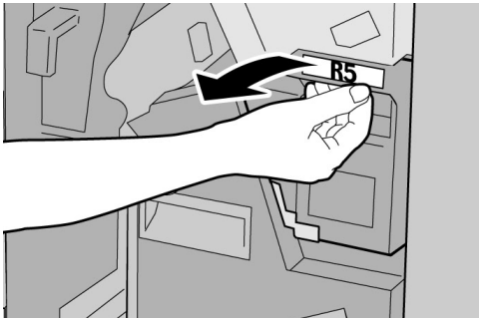
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Locate the Staple Waste Container (**R5**) in the finisher, and move the lock lever to the unlock position.



4. Hold R5 as shown in the figure and remove the staple waste container from the machine.



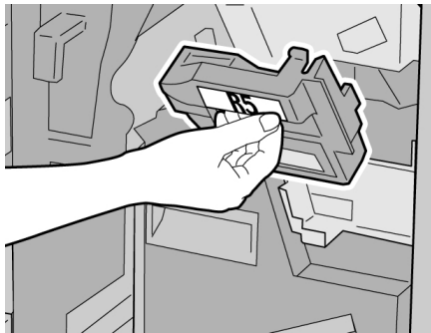
5. Place the used staple waste container into a supplied plastic bag.



Note

Do not return a disassembled (used) container to the Customer Support Center.

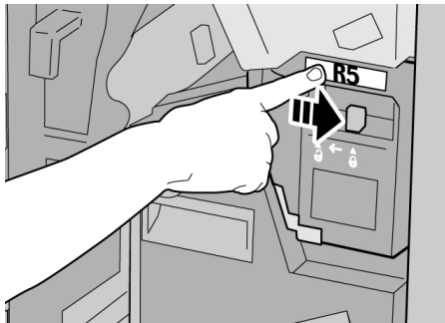
6. Hold the new staple waste container by the **R5** handle area and push it into the machine.



Note

To prevent injury, do not put your fingers on top of the container.

7. Push **R5** until the lock lever moves to the locked position.



8. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

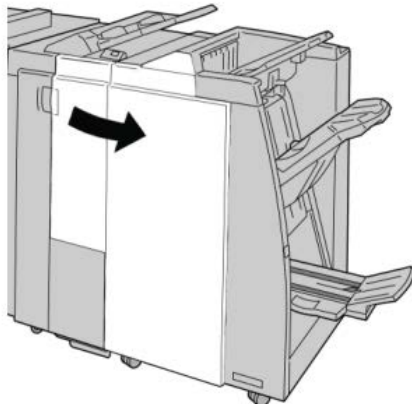
Empty the Punch Waste Container

The UI displays a message indicating when it is time to empty the Punch Waste Container.

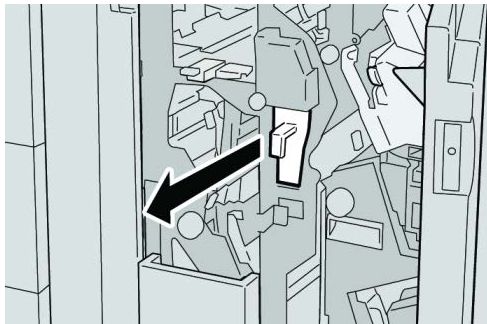
 **Caution**

Only remove the Punch Waste Container while the system is powered ON. If you switch off the power when emptying the container, the machine cannot detect that the container was emptied.

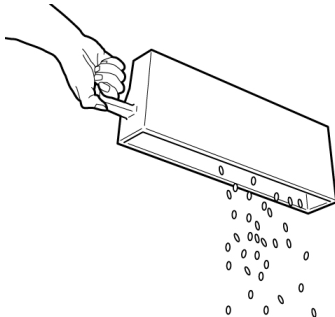
1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



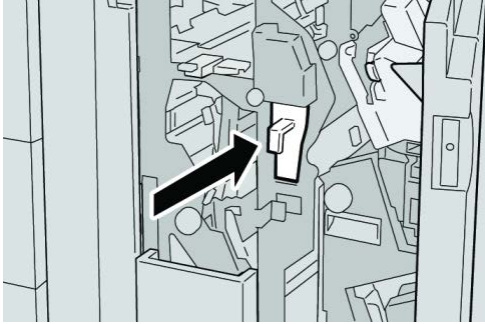
3. Pull the container out of the finisher (R4).



4. Discard all the punch scraps in an appropriate container.



5. Reinsert the empty container into the machine.



6. Close the right cover on the finisher.

Note

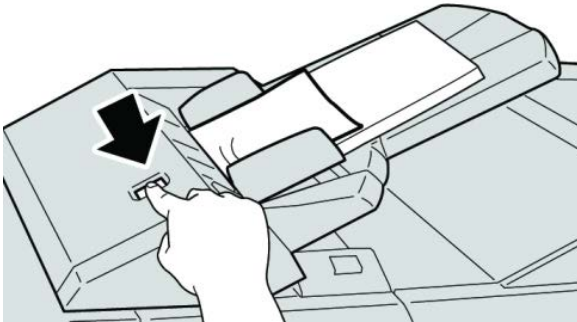
A message will display and the machine will not operate if the right cover is open even slightly.

Problem solving

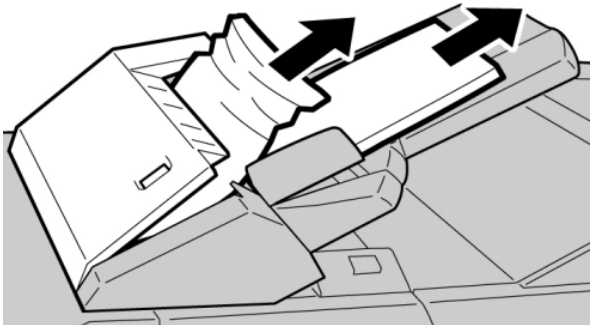
Paper jams in the Finisher Module

Paper jams in Tray 8/T1 (Post-Process Inserter)

1. Press the **Cover** button.



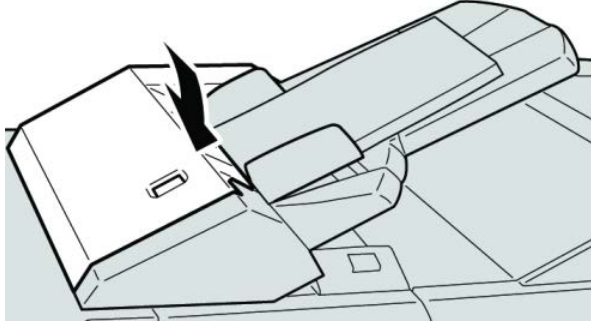
2. Open cover 1e and then remove the jammed paper and all paper loaded in the tray.



Note

If paper is torn, check inside the machine and remove it.

3. Fan the paper you removed, making sure that all four corners are neatly aligned, and then load them again.
4. Push cover **1e** until you hear it click into place.



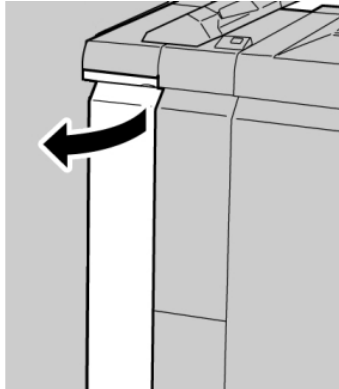
Note

A message is displayed and the machine does not operate if the cover is open even slightly.

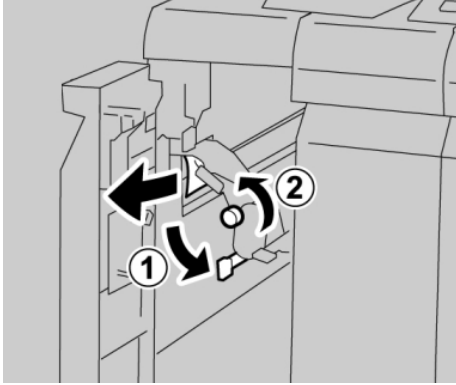
Paper jams inside the finisher left cover

Paper jams at lever **1a** and knob **1c**

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



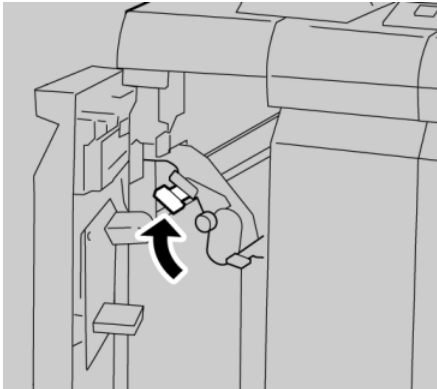
3. Move lever **1a** downward and turn knob **1c** left. Remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return lever **1a** to the original position.



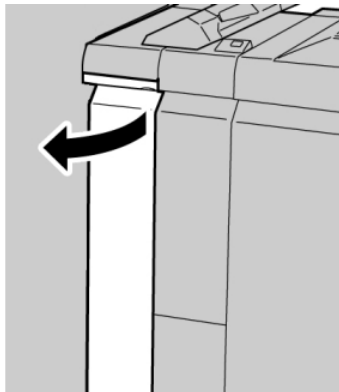
5. Close the finisher left cover completely.

Note

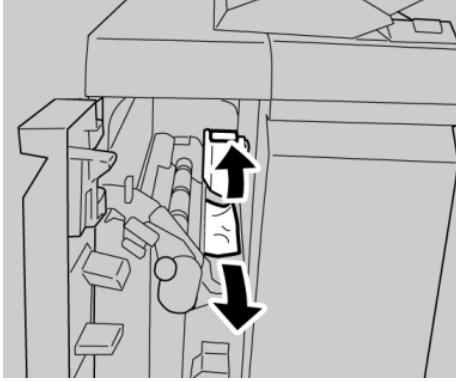
The machine will not operate if the cover is open even slightly.

Paper jams at lever 1d

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



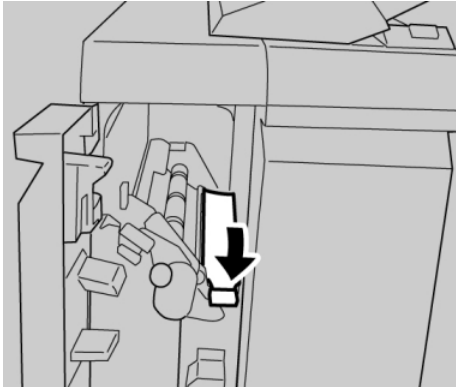
3. Move lever **1d** upwards and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Move the lever **1d** to the original position.



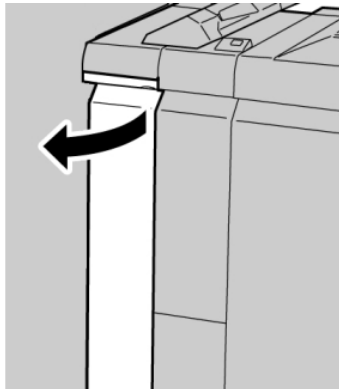
5. Close the finisher left cover completely.

Note

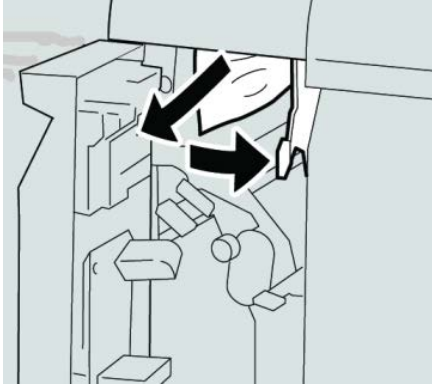
The machine will not operate if the cover is open even slightly.

Paper jams at lever **1b**

1. Make sure that the machine has stopped printing.
2. Open the finisher left cover.



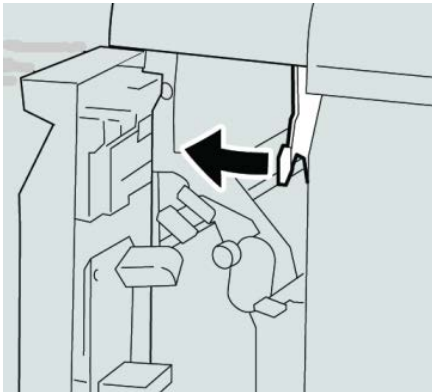
3. Move the lever **1b** to the right and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Move the lever **1b** to the original position.



5. Close the finisher left cover completely.

Note

The machine will not operate if the cover is open even slightly.

Paper jams inside the finisher right cover

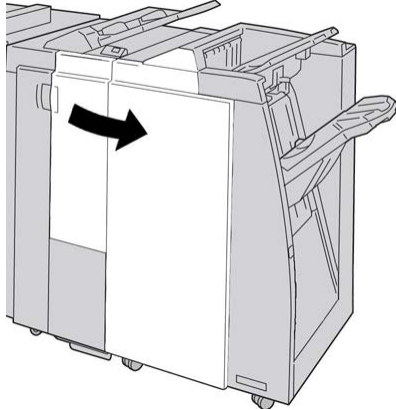
Paper jams at lever 3b and 3d

Tip

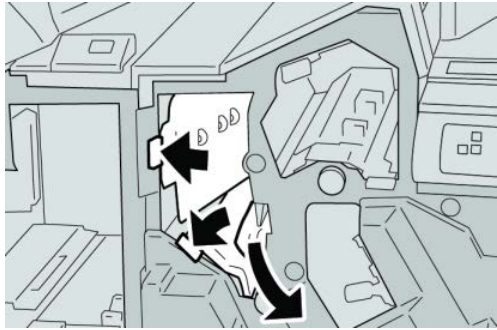
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.

2. Open the right cover on the finisher.



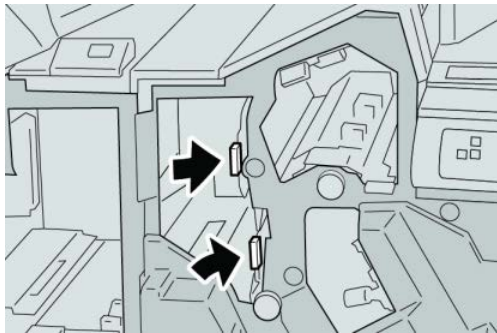
3. Move the levers **3b** and **3d**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the levers **3b** and **3d** to their original positions.



5. Close the right cover on the finisher.

Note

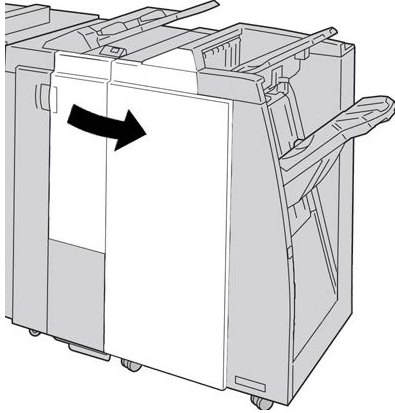
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 3e and knob 3c

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



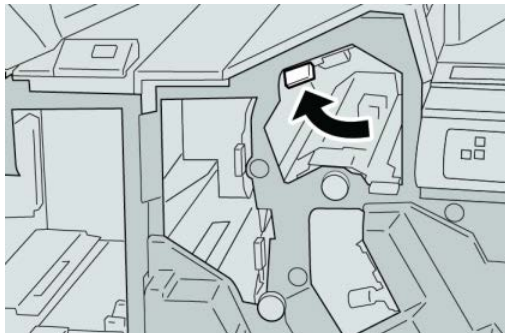
3. Move the lever 3e and turn the knob 3c; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever 3e its original position.



5. Close the right cover on the finisher.

Note

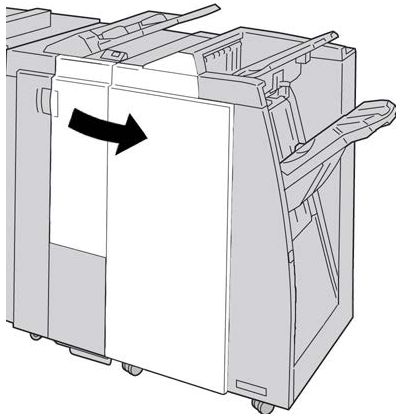
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 3g and knob 3f

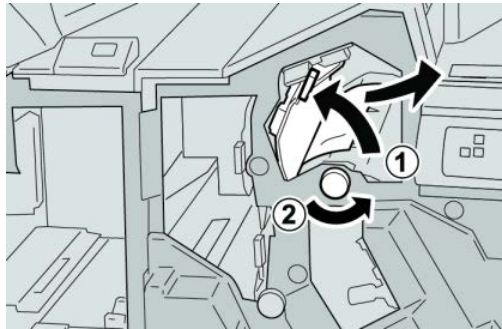
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



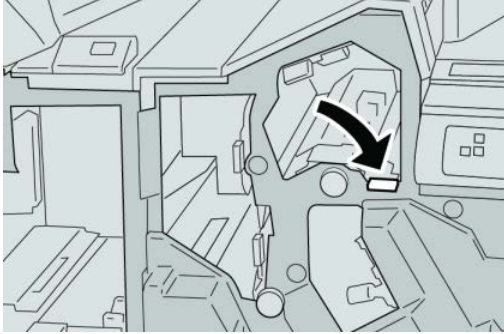
3. Move the lever 3g and turn the knob 3f and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **3g** its original position.



5. Close the right cover on the finisher.

Note

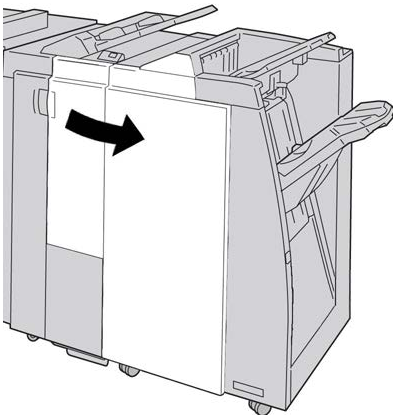
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever **4b** and knob **3a**

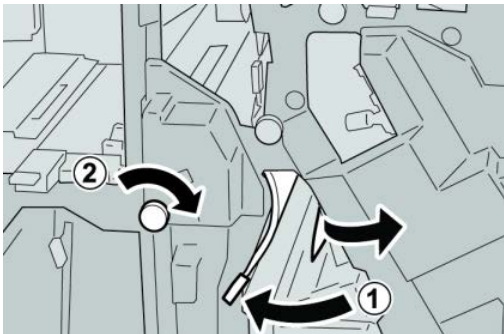
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



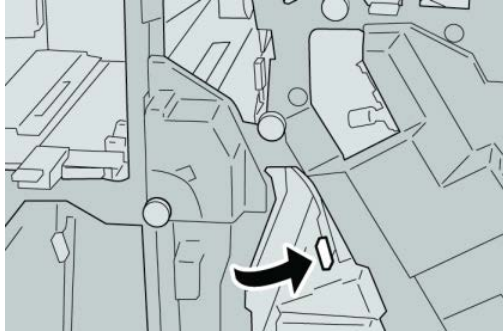
3. Move the lever **4b** and turn the knob **3a**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **4b** its original position.



5. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at the optional C/Z Folder

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

This section describes how to remedy paper jams that occur at the following locations:

- Paper jams at lever 2a and knob 3a
- Paper jams at lever 2b and knob 2c
- Remove jams at knob 2c, levers 2e and 2f, and the folder output tray (2d)
- Paper jams at the folder output tray (2d) and at lever 2g

Note

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

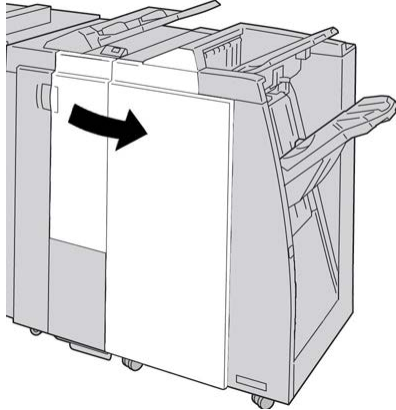
Paper jams at lever 2a and knob 3a

Tip

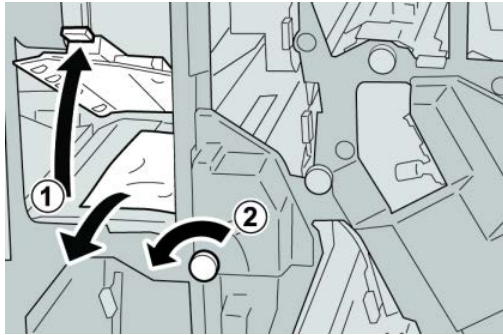
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.

2. Open the right cover on the finisher.



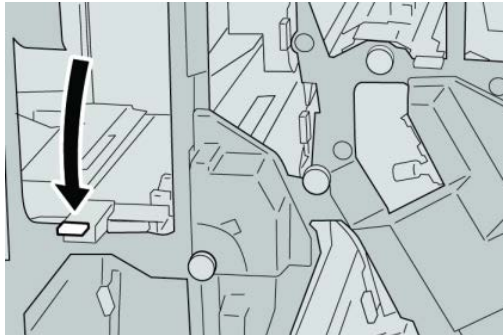
3. Move the lever **2a** and turn the knob **3a**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **2a** to its original position.



5. Close the right cover on the finisher.

Note

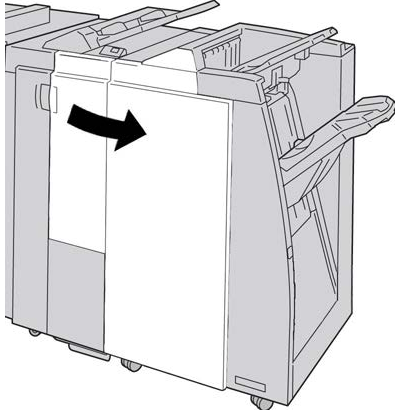
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at lever 2b and knob 2c

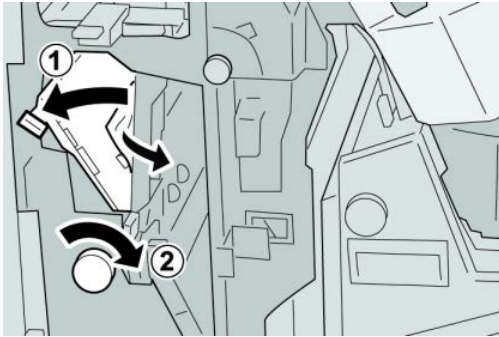
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



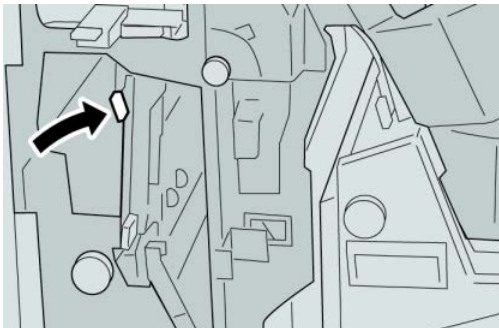
3. Move the lever **2b** and turn the knob **2c**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the lever **2b** to its original position.



5. Close the right cover on the finisher.

Note

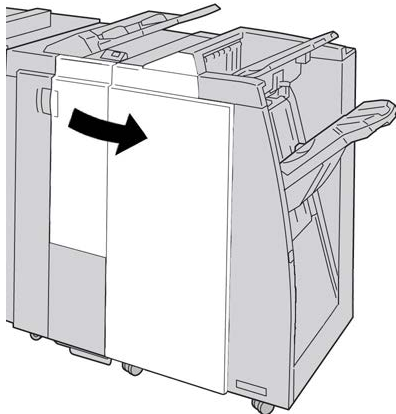
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at 2c, 2e, 2f, and 2d

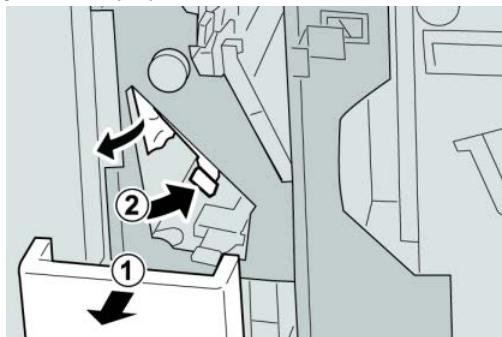
Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Pull out the folder output tray (2d), swing lever 2e to the right, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

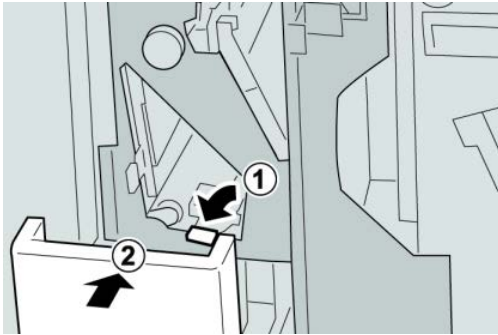
4. If you cannot remove the paper, return the lever **2e** to its original position. Swing the lever **2e**, turn the knob **2c** to the right, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

5. Return the opened lever (**2f**) or (**2e**) to its original position, and close the output tray (**2d**).



6. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

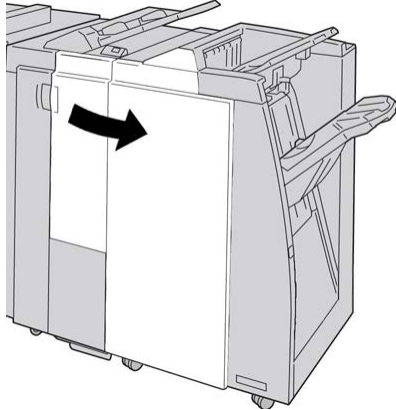
Paper jams at 2d and lever 2g

Tip

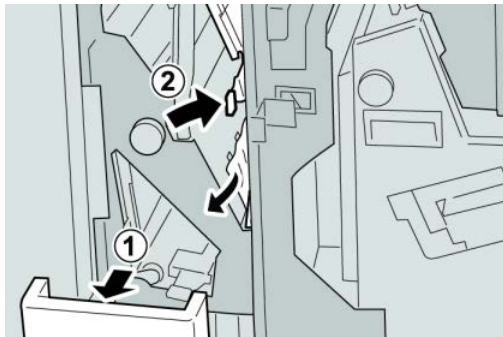
Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.

2. Open the right cover on the finisher.



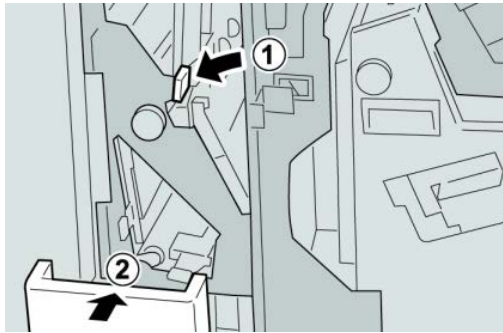
3. Pull out the folder output tray (2d), swing lever the 2g, and remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the opened lever (2g) to its original position, and close the output tray (2d).



5. Close the right cover on the finisher.

Note

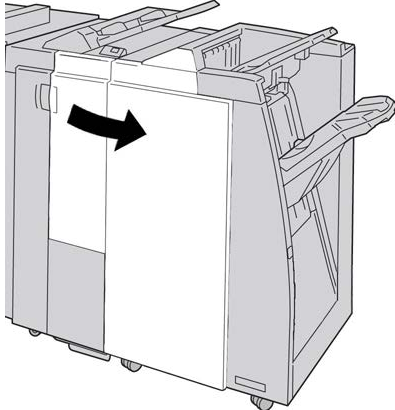
A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams in areas 4b and 4c

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

1. Make sure that the machine has stopped printing.
2. Open the right cover on the finisher.



3. Move the levers **4b** and **4c**; remove the jammed paper.



Note

If paper is torn, check inside the machine and remove it.

4. Return the opened levers (**4b** and **4c**) their original positions.
5. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Paper jams at the finisher output area

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs.

This section describes how to remedy paper jams that occur at the following locations:

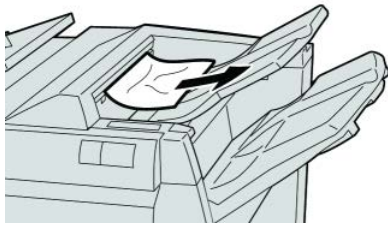
- Paper jams at the finisher top tray
- Paper jams at the finisher stacker tray

Note

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Paper jams at finisher top tray

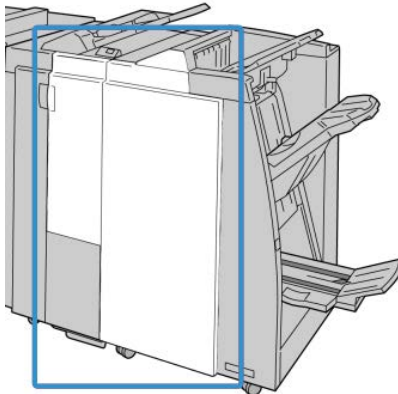
1. Make sure that the machine has stopped printing.
2. Remove jammed paper from the finisher top tray.



Note

If paper is torn, check inside the machine and remove it.

3. Open and close the finisher right cover.

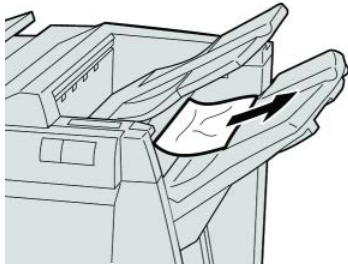


Note

The machine will not operate if the cover is open even slightly.

Paper jams at finisher stacker tray

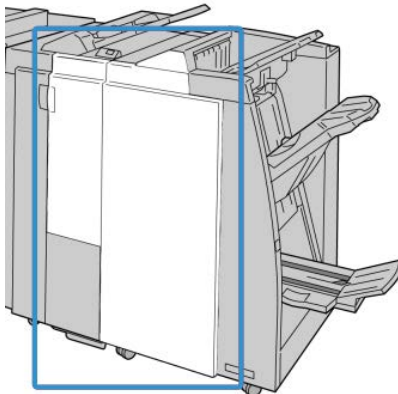
1. Make sure that the machine has stopped printing.
2. Remove jammed paper from the finisher stacker tray.



Note

If paper is torn, check inside the machine and remove it.

3. Open and close the finisher right cover.



Note

The machine will not operate if the cover is open even slightly.

Paper jams in the Finishing Transport

Paper jams in area 1

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs. If paper is torn, check inside the Finishing Transport and remove it.

1. Open the Finishing Transport front door.



2. Grasp the green handle **1** and gently pull downwards.



3. Remove the jammed paper.

For a paper jam at the exit of the Finisher Module and the entry of the Finishing Transport, remove it by pulling the paper towards the Finishing Transport.

4. Return the green handle **1** to its original position.
5. Close the Finishing Transport front door.
6. Ensure that the paper jam indication is cleared from the Finishing Transport status display.
7. Follow the instructions on the UI to restart your print job.

Paper jams in area 2

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs. If paper is torn, check inside the Finishing Transport and remove it.

1. Open the Finishing Transport front door.



2. Grasp the green handle 2 and gently pull down and toward the right.



3. Remove the jammed paper.
4. If necessary, rotate the green knob in the direction shown to remove any jammed paper in this area.
5. Return the green handle 2 to its original position.
6. Close the Finishing Transport front door.
7. Ensure that the paper jam indication is cleared from the Finishing Transport status display.

8. Follow the instructions on the UI to restart your print job.

Paper jams in area 3

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs. If paper is torn, check inside the Finishing Transport and remove it.

1. Open the Finishing Transport front door.



2. Grasp the green handle 3 and gently pull toward the left.



3. Remove the jammed paper.
4. Return the green handle 3 to its original position.
5. Close the Finishing Transport front door.
6. Ensure that the paper jam indication is cleared from the Finishing Transport status display.
7. Follow the instructions on the UI to restart your print job.

Paper jams in area 4

Remedies differ according to the paper jam location. Follow the instructions displayed to remove the jammed paper.

Tip

Always ensure that all paper jams, including any small ripped pieces of paper, are cleared before proceeding with your print jobs. If paper is torn, check inside the Finishing Transport and remove it.

1. Open the Finishing Transport front door.



2. Grasp the green handle 4 and gently pull toward the right.

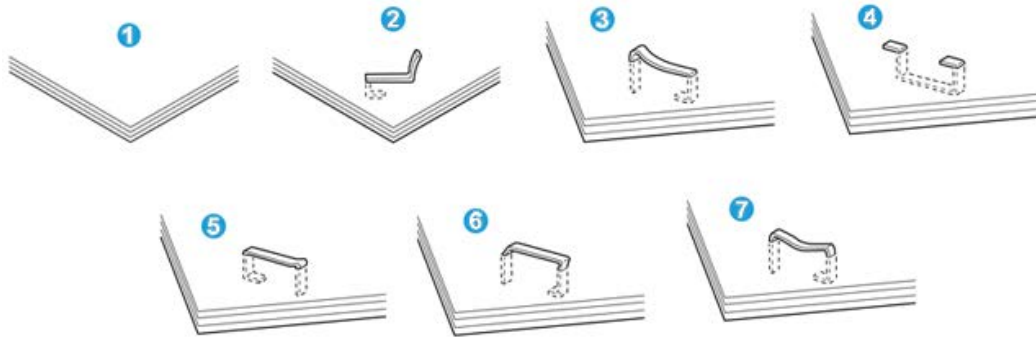


3. Remove the jammed paper.
4. Check for and remove any jammed paper between the Finishing Transport exit and the entrance to the attached third-party device.
5. Return the green handle 4 to its original position.
6. Close the Finishing Transport front door.
7. Ensure that the paper jam indication is cleared from the Finishing Transport status display.

- Follow the instructions on the UI to restart your print job.

Stapler faults

Follow the procedures provided when the output is not stapled or the staples are bent. Contact our Customer Support Center if the problem persists after you have tried the following solutions. Stapler faults on output may look similar to the ones shown in the following illustration.



- No staple
- Bent staple
- One side of staple rising up
- Staple bent in reverse direction
- Flattened staple
- Entire staple rising up
- Staple rising up with the center pressed in

If the output is stapled as shown in the figure above, contact our Customer Support Center.

Note

Depending on the type of paper that is being stapled, the stapled nails may be bent. If the bent nails are stuck inside the machine, they may eventually cause paper jams. Remove the bent staple when opening the staple cartridge cover. If you do not remove the bent staple, a staple jam may occur as a result. Use the staple cartridge cover only when removing the bent staple.

Staple jams in the standard staple cartridge

Perform the following procedure to clear staple jams in the standard staple cartridge.

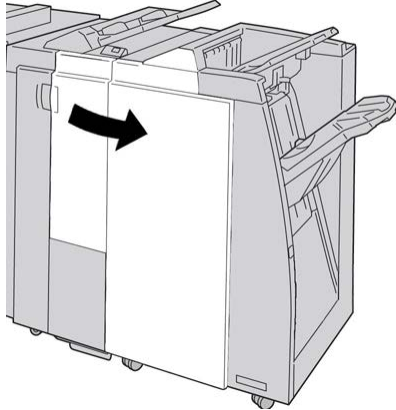
Note

Always check inside the finisher for any individual staples or staple remnants.

- Make sure that the machine has stopped printing.

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2. Open the right cover on the finisher.



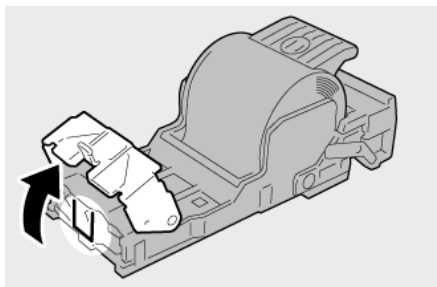
3. Grasp the Staple Cartridge handle located at **R1**, and pull out the staple cartridge from the finisher.



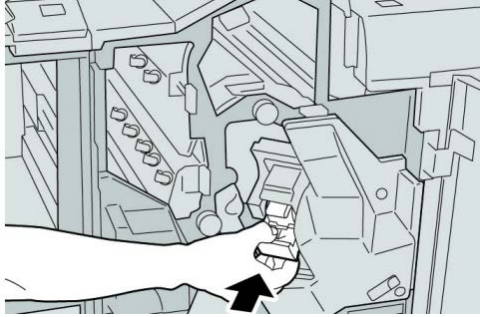
4. Check the inside of the finisher for any remaining staples, and if necessary, remove them.
5. Open the staple cartridge unit as shown and remove the jammed staple.

Warning

To avoid injury to your fingers, carefully remove the jammed staples from the cartridge.



6. Reinstall the cartridge unit to its original position in the finisher.



7. Close the right cover on the finisher.

Note

A message will display and the machine will not operate if the right cover is open even slightly.

Standard Finisher Plus fault codes

Finisher Module fault codes

If an error code appears that is not listed in the table below, or if an error persists after following the listed solution, then contact your Xerox Customer Support Center.

013-108

Cause: The transport in sensor in the Finishing Transport did not switch ON within a specified amount of time.

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

013-109

Cause: The transport exit sensor in the Finishing Transport did not switch ON within a specified amount of time.

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

013-110

Cause: The transport exit sensor in the Finishing Transport did not switch OFF within a specified amount of time.

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

013-910

Cause: Paper jam at the transport in sensor (Finishing Transport)

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

013-911

Cause: Paper jam at the transport exit sensor (Finishing Transport)

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

Finishing Transport fault codes

If an error code appears that is not listed in the table below, or if an error persists after following the listed solution, then contact your Xerox Customer Support Center.

051-100

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-101

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-102

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-103

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-104

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-105

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.

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- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-106

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-107

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-108

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-109

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-110

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-111

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-210

Cause: Registration clutch solenoid fault

Remedy: Perform the following:

- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-211

Cause: Diverter solenoid fault

Remedy: Perform the following:

- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-300

Cause: Finishing Transport front door is open

Remedy: Close the front door of the Finishing Transport.

051-310

Cause: Finishing Transport firmware fault upgrade

Remedy: Perform the following:

- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-900

Cause: Paper jam

Remedy: Perform the following:

- Check for any obstructions or paper jams in the Finishing Module and Finishing Transport paper paths and clear them.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

Third-party DFA fault codes

The following table provides a list of fault codes that indicate that a jam or fault has occurred in the attached third-party, Document Finishing Architecture (DFA) device.

If an error code appears that is not listed in the table below, or if an error persists after following the listed solution, then contact your Xerox Customer Support Center.

051-910

Cause: Either the DFA device is not ready or other fault has occurred with it

Remedy: Perform the following:

- Refer to any user documentation that came with your DFA device and follow the instructions to bring the device back online.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-911

Cause: Either the DFA device is not ready or other fault has occurred with it

Remedy: Perform the following:

- Refer to any user documentation that came with your DFA device and follow the instructions to bring the device back online.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-912

Cause: The DFA device is either full or out of supplies

Remedy: Refer to any user documentation that came with your DFA device and follow the instructions to clear the fault and/or replenish the depleted supplies.

051-913

Cause: Paper jam in the DFA device

Remedy: Perform the following:

- Refer to any user documentation that came with your DFA device and follow the instructions to clear the fault.
- If necessary, set the correct profile value; refer to the System Administration Guide, Profiles chapter for more information.
- If necessary, refer to the DFA user documentation for setting/changing profile values.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-914

Cause: Paper jam in the DFA device

Remedy: Perform the following:

- Refer to any user documentation that came with your DFA device and follow the instructions to clear the fault.
- If necessary, set the correct profile value; refer to the System Administration Guide, Profiles chapter for more information.
- If necessary, refer to the DFA user documentation for setting/changing profile values.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

051-915

Cause: Paper jam in the DFA device

Remedy: Perform the following:

- Refer to any user documentation that came with your DFA device and follow the instructions to clear the fault.
- If necessary, set the correct profile value; refer to the System Administration Guide, Profiles chapter for more information.
- If necessary, refer to the DFA user documentation for setting/changing profile values.
- If necessary, power Off/On the machine, and if necessary, resend/restart your print job.
- If the fault persists, contact the Customer Support Center.

Specifications

This section provides specifications on the Standard Finisher Plus.

Finisher Module specifications

Item	Specification
Tray Type	<ul style="list-style-type: none"> • Top Tray: Collated/Uncollated • Stacker (middle) Tray: Collated/Uncollated (Offset available)
Supported Paper Size	<p>Top Tray:</p> <ul style="list-style-type: none"> • Maximum: SRA3, 13 x19 in., 12.6 x19.2 in., 330 x 488 mm (custom size) • Minimum: 100 x 148 mm (SEF), 4 x 6 in. (SEF), A6 (SEF) postcards <p>Stacker (middle) Tray:</p> <ul style="list-style-type: none"> • Maximum: 13 x 19 in. (330 x 488 mm), SRA3 • Minimum: B5, Executive (7.25 x 10.5 in.) <p>Booklet Tray (optional Booklet Maker Finisher only):</p> <ul style="list-style-type: none"> • Maximum: 13 x 18 in., SRA3 • Minimum: A4 (SEF), 8.5 x 11 in. (SEF) <p>Optional C/Z Folder tray: Supports A4 (SEF) and 8.5 x 11 in. (SEF)</p> <p>Delivery to a supported third-party, DFA device:</p> <ul style="list-style-type: none"> • Maximum: 13 x 19 in., SRA3 • Minimum: B5, Executive (7.25 x 10.5 in.)
Supported Paper Weight	<p>Trays:</p> <ul style="list-style-type: none"> • Top Tray: 55-350 gsm • Stacker (middle) Tray: 55-300 gsm • Booklet Tray (optional Booklet Maker Finisher only): <ul style="list-style-type: none"> - Center binding 64-300 gsm - Center folding 60-105 gsm • Optional C/Z Folder tray: 64-90 gsm <p>Delivery to a supported third-party, DFA device: 55-350 gsm</p>

Item	Specification
Tray Capacity	<ul style="list-style-type: none"> • Top Tray: 500 sheets • Stacker (middle)Tray: 2,000 sheets, 200 sets* • Booklet Tray (optional Booklet Maker Finisher only): 20 sets** • Optional C/Z Folder tray: Minimum 30 sheets <p>*When using A4 LEF, B5 LEF, 8.5 x 11 in. LEF, 8 x 10 in. LEF, 7.5 x 10.5 in. LEF only. When using paper of other sizes, tray capacity is 1,500 sheets and 100 sets.</p> <p>**Tray may not support some paper types.</p>
Stapling (variable length)	<p>Maximum staple sheets: 100 sheets</p> <ul style="list-style-type: none"> • When using paper of size larger than A4 or 8.5 x 11 in., the maximum number of sheets that can be stapled is 65. • Staple nails may bend when using certain paper types. <p>Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5, Executive (7.25 x 10.5 in.) <p>Staple position:</p> <ul style="list-style-type: none"> • 1 location: (front: angled stapling, center: parallel stapling, back: parallel stapling*) • 2 locations: (parallel stapling) • 4 locations: A4 (LEF) and 8.5 x 11 in. (LEF) parallel stapling <p>*: Angled stapling for A3 and A4</p>
Hole Punching	<p>Supported paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5 LEF (2 holes), A4 LEF (4 holes) <p>Number of holes: 2, 4, 3 (optional)</p> <p>Paper type: 55-220 gsm</p>

Item	Specification
Booklet Creation/Single Fold	<p>Maximum number of sheets:</p> <ul style="list-style-type: none"> • Fold and Staple: 25 sheets • Fold only: 5 sheets <p>When using Xerox 20 lb./75 gsm paper, only 14 sheets can be stapled if adding a cover.</p> <p>Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3, 13 x 18 in. • Minimum: A4 SEF, 8.5 x 11 in. SEF <p>Note</p> <p>When using light-weight stocks, media jams may occur with Booklet Creation, Single Fold, and stapling for output that is 25 sheets or more. If media jams do occur, it is recommended that a different media type is selected for the job.</p> <p>Paper type: Fold only or Fold and Staple: 55-350gsm uncoated, 106-300gsm coated</p> <p>Paper Weights/Booklet Capacity:</p> <ul style="list-style-type: none"> • 64-80 gsm, Uncoated: 25 sheets • 81-90 gsm, Uncoated: 20 sheets • 91-105 gsm, Uncoated: 10 sheets • 106-128 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 129-150 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 151-176 gsm, Uncoated: 10 sheets, Coated: 10 sheets • 177-220 gsm, Uncoated: 5 sheets, Coated: 5 sheets • 221-256gsm, 4 sheets max. coated or uncoated • 257-350gsm, 3 sheets max, coated or uncoated
Folding	<p>Note</p> <p>Non-stapled fold sets are limited to 5 sheets of paper.</p>
Tray 8/T1 (Post-Process Inserter; also called Interposer)	<p>Paper size:</p> <ul style="list-style-type: none"> • Maximum: A3/11 x 17 in. • Minimum: B5, Executive (7.25 x 10.5 in.) <p>The machine does not print on paper loaded in Tray 8/T1.</p> <p>Capacity: 200 sheets when using Xerox 20 lb./75 gsm paper.</p> <p>Paper type: 64-220 gsm</p>

Optional C/Z Folder

Item	Specification
Z-Fold Half Sheet	<ul style="list-style-type: none"> • Z-paper size: 11 x 17 in./A3, 10 x 14 in./B4, 8K • Capacity: <ul style="list-style-type: none"> - Maximum: 80 sheets (A3/11 x 17 in. Xerox 20 lb./75 gsm paper Z folding) - 20 sheets for 8K and 10 x 14 in./B4 • Paper type: 16-24 lb./64-90 gsm • Output tray: Stacker (middle) tray
C-Fold Z-Fold	<ul style="list-style-type: none"> • Paper size: A4/8.5 x 11 in. • Number of sheets to be folded: 1 sheet • Capacity: Minimum 30 sheets (When using Xerox 20 lb./75 gsm paper.) • Paper type: 16-24 lb./64-90 gsm • Output tray: C/Z Folder tray

Finishing Transport specifications

Item	Specification
Paper size	7.16 x 19.2 in./182 x 488 mm, Process direction. Center Registered: 7.16 x 13 in./;182 x 330.2 mm, Process direction
Paper weight	52-350 gsm
Transparencies/coated paper	Transparencies/Coated Paper Stock can be used
Speed	50 to 155 prints per minute (ppm)

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